

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES' MEETING
WEDNESDAY, SEPTEMBER 17, 2025, 6:30 PM

The meeting was called to order at 6:30 by President Alex Attiah

Village Board attendance: President Alex Attiah, Trustees Renee Brickner, John Poole and Ron Statz. Trustees Capelli, Cannon and Jansen are absent

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek.

The meeting agenda was posted September 15, 2025, at the Village Hall, Community State Bank - Paddock Lake Branch, and BMO Harris Bank – Paddock Lake Branch.

President Attiah moved to approve the minutes from the August 20, 2025, meeting. Seconded by Trustee Statz. Approved by roll call vote (4-0).

Allowances & Disallowances August 1, 2025 – August 30, 2025, totaling \$312,060.78. President Attiah moved to approve the Allowances & Disallowances as presented and seconded by Trustee Brickner. Approved by roll call vote (4-0).

President Attiah moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Poole. Approved by roll call vote (4-0).

Village Engineers Report

Nothing new to report

Community Library Report

At the July meeting the software to continue having Twin Lakes be the fiscal agent was discussed. Trustee Poole missed the August meeting, but will attend the September meeting as the budget will be discussed.

Building and Zoning Administrator Report

A preliminary plat is hoping to be submitted to have a Plan Commission Meeting in October.

Storm Water Management Reports

Finishing requirements for the MS4 permit.

Elected County or State Officials

The county is seeking to obtain a grant to have a social worker for the Pleasant Prairie Police Department. The county already has this service.

REPORTS OF STANDING COMMITTEES

Finance & Administration –President Attiah

President Attiah moved to pay all bills over \$1,000 as presented. Second, by Trustee Statz. Approved by roll call vote (4-0).

President Attiah moved to approve the fiscal year 2024 Village of Paddock Lake Financial Position Audit. Seconded by Trustee Brickner. Approved by roll call vote (4-0)

President Attiah moved to authorize the Village Administrator to issue a special event/parade permit to Westosha Central High School to use Village roads for a Homecoming Parade. Subject to the following conditions: The applicant shall not incumber, reroute or stop State Highway 50 traffic without first obtaining a WI DOT permit, agree to collect and properly dispose of trash and debris created by the parade including candy, beads, streamers, ballons, pendants, signs and posters, to adhere to the adopted village noise ordinance as it pertains to sound amplification, not to use All Terrain Vehicles on village roads, all vehicles participating in the parade shall have inflated rubber tires, no track vehicles are allowed, shall follow the approved parade route, not to damage village pavement, road shoulders, ditch lines, signs, or mailboxes, notify the village residents of the parade route and parade date by issuing a press release to area media outlets. Event date: September 24, 2025 time, 5 pm to 6:30pm. Seconded by Trustee Statz. Approved by roll call vote 4-0.

President Attiah moved to approve Resolution R25-05, a resolution requesting exemption from the Kenosha County Library tax for the 2026 general fund budget for the Village of Paddock Lake. Seconded by Trustee Poole. Approved by roll call vote (4-0)

Public Works – Mike Jansen (President Attiah pro temp)

Nothing new to report.

Judiciary & Licensing – Trustee Brickner

Nothing new to report

Trustee Brickner moved to issue Operator's Licenses to Danielle Wilkson (BP), Rebecca Wickersham, and Elizabeth Soltis (Brass Ball Mobil). The applicants have completed the Responsible Beverage Servers class and passed the background check. License to expire 6/30/26. Seconded by Trustee Poole. Approved by roll call vote (4-0)

Police and Fire – Trustee Poole

The Police and Fire/rescue reports were read.

Health/Welfare and Recycling – Trustee Capelli (President Attiah pro temp)

Nothing new to report

President Attiah moved to authorize village staff to pay MACQUEEN Equipment for the repair of the village-owned leaf vacuum, at a cost not to exceed \$19,356.15. Seconded by Trustee Statz. Approved by roll call vote (4-0)

Building, Grounds & Parks – Trustee Statz

Nothing new to report

Tree Commission - Trustee Cannon (President Attiah pro temp)

Nothing new to report.

Reports of Village Officials

President:

The Village Attorney is no longer capable of working. The Village will create a committee to hire a new attorney. The committee will include Trustee Brickner, Trustee Capelli, along with the Village President and Administrator Popanda.

Clerk/Treasurer:

There will be a denial of direct sellers' permits. They will be told they can come before the Board in October.

Administrator: Popanda

“I talked enough.”

Old Business: None

New Business: None

Citizens Comments: None

At 6:58 pm President Attiah moved to adjourn. Seconded by Trustee Poole and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake