

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES' MEETING
WEDNESDAY, AUGUST 20, 2025, 6:30 PM

The meeting was called to order at 6:30 by President Alex Attiah

Village Board attendance: President Alex Attiah, Trustees Renee Brickner, Joe Capelli, Keelin Cannon, Mike Jansen, and Ron Statz. Trustee Poole is absent

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek.

The meeting agenda was posted August 18, 2025, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Attiah moved to approve the minutes from the July 16, 2025, meeting. Seconded by Trustee Jansen. Approved by roll call vote (6-0).

Allowances & Disallowances July 1, 2025 – July 30, 2025, totaling \$301,623.33. President Attiah moved to approve the Allowances & Disallowances as presented and seconded by Trustee Statz. Approved by roll call vote (6-0).

President Attiah moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Capelli. Approved by roll call vote (6-0).

Village Engineers Report

Nothing new to report

Community Library Report

No report was given

Building and Zoning Administrator Report

The Plan Commission met at the end of July and approved the preliminary plat for Brenner Fields, it is on the agenda for tonight.

Storm Water Management Reports

Catch basin and street sweeping is ongoing to stay in compliance.

Elected County or State Officials

No report given

REPORTS OF STANDING COMMITTEES

Finance & Administration –President Attiah

President Attiah moved to pay all bills over \$1,000 as presented. Second, by Trustee Brickner. Approved by roll call vote (6-0).

President Attiah moved to approve the preliminary subdivision plat of Brenner Fields residential subdivision on tax parcel 40-4-120-101-0401, subject to the following: all conditions outlined in the Village Engineers review letter dated June 6, 2025, Applicants agree to meet conditions set forth by the Wisconsin Department of Transportation, Applicant agrees to dedicate 40 feet of right of way to Kenosha County highway F, Recommendation subject to incorporating tax parcel 40-4-120-101-0401 into the Village of Paddock Lake Sanitary Sewer Service area. Seconded by Trustee Statz. Approved by roll call vote (6-0)

President Attiah moved to authorize the Village Administrator, Village staff, and Village Attorney to draft an Ordinance to repeal and recreate Village Ordinance Chapter 9 as it relates to building permit fees. Seconded by Trustee Brickner. Approved by roll call vote 6-0.

President Attiah moved to authorize and approve Bear Development's request to reduce and convert the irrevocable letter of credit for public improvements in residential development known as Whitetail Ridge Phase 2 and 3 to cash escrow for \$25,000. Seconded by Trustee Bricker. Approved by roll call vote (6-0)

Public Works – Mike Jansen

Nothing new to report.

Trustee Jansen moved to authorize staff to pay Payne and Dolan, Inc in the amount of \$112,637.40 as final pay request for surface paving of roads in Whitetail Ridge phase 1. Seconded by Trustee Statz. Approved by roll call vote (6-0)

Trustee Jansen moved to authorize the Village staff to pay Genesis Excavators, Inc in the amount of \$23,998.54 as a final pay request for the replacement of municipal water mains.. Seconded by Trustee Capelli. Approved by roll call vote (6-0).

Judiciary & Licensing – Trustee Brickner

The court report was reviewed.

Trustee Brickner moved to authorize the village administrator, village staff, and village attorney to draft an ordinance to repeal and recreate village ordinance Chapter 21 as it relates to Direct Sellers. Seconded by Trustee Capelli. Approved by roll call vote (6-0)

Trustee Brickner moved to waive the first reading of Ordinance 25-02, an ordinance to repeal and recreate sections 25.32 and 25.325 relating to truancy and habitual truancy. Seconded by Trustee Jansen. Approved by roll call vote (6-0)

Trustee Brickner moved to approve ordinance 25-02, an ordinance to repeal and recreate sections 25.32 and 25.325 of the code of ordinances of the Village of Paddock Lake relating to habitual truancy and nonhabitual truancy. Seconded by Trustee Cannon. Approved by roll call vote (6-0)

Police and Fire – Trustee Poole (President Attiah in the absence of Trustee Poole)

The Police and Fire/rescue reports were read.

Health/Welfare and Recycling – Trustee Capelli

Nothing new to report

Building, Grounds & Parks – Trustee Statz

Nothing new to report

Trustee Statz moved to authorize the village administrator, village staff, and village attorney to draft an ordinance to repeal and recreate village ordinance chapters 15 and 16 as it relates to boat launch fees. Seconded by Trustee Capelli. Approved by roll call vote (6-0)

Tree Commission - Trustee Cannon

Nothing new to report.

Reports of Village Officials

President:

Nothing new to report

Clerk/Treasurer:

Reminder of Board of Review.

Administrator: Popanda

With summer coming to an end, a lot has been accomplished by the Public Works Employees. The leaf vac is in for repairs. The dates for the fall leaf pick up will be on the September agenda. The bid process for a new leaf vac will be done through Sourcewell.

Nothing to report

Old Business: None

New Business: None

Citizens Comments: None

President Attiah moved to go into closed session per Wis §19.85(1)(c) compensation & evaluation, considering employment, promotion, compensation, or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body. The Village Board will return to open session to take action. Included in the closed session is Village Administrator Tim Popanda. Seconded by Trustee Statz. Approved by roll call vote (6-0)

President Attiah moved to reconvene into open session pursuant to Wis. §19.85(1). Seconded by Trustee Cannon. Approved by voice vote.

President Attiah moved to authorize the Village President to sign and enter the Village into an employment separation agreement with Public Works employee Greg Glaze. Seconded by Trustee Statz. Approved by roll call vote

At 6:56 pm President Attiah moved to adjourn. Seconded by Trustee Jansen and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake