

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES' MEETING
WEDNESDAY, MAY 21, 2025, 6:30 PM

The meeting was called to order at 6:30 by Alex Attiah

Village Board attendance: Trustees Alex Attiah, Renee Brickner, Keelin Cannon, Joe Capelli, Mike Jansen, and Ron Statz. Absent John Poole

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek.

The meeting agenda was posted May 19, 2025, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Attiah moved to approve the minutes from the April 16, 2025 meeting, Seconded by Trustee Brickner. Approved by roll call vote (6-0).

Allowances & Disallowances April 1, 2025 – April 30 2025, totaling \$181,518.83 Trustee Attiah moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Capelli. Approved by roll call vote (6-0).

President Attiah moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Statz. Approved by roll call vote (6-0).

Village Engineers Report

Nothing new to report

Community Library Report

President Attiah read the report left by Trustee Poole. The last meeting, the election of officers, took place. New software is being considered.

Building and Zoning Administrator Report

Administrator Popanda reported that a Plan Commission Meeting will be scheduled in June to review a plat and land division.

Storm Water Management Reports

All work in on target

Elected County or State Officials

There was no report

REPORTS OF STANDING COMMITTEES

Finance & Administration –Alex Attiah

Trustee Attiah moved to pay all bills over \$1,000 as presented. Second, by Trustee Cannon. Approved by roll call vote (6-0).

President Attiah moved to approve Resolution # R25-02, A Resolution approving 2025 committee assignments. Seconded by Trustee Brickner Approved by roll call vote (6-0).

President Attiah moved to approve Resolution # R25-04, a Resolution adopting village board mission, vision and values statement. Seconded by Trustee Cannon. Approved by roll call vote (6-0).

President Attiah moved to authorize Village Administrator to issue a special event permit to First Christian Church to hold a single day outdoor worship and picnic in the Kenosha County Park known as Old Settlers. Subject to the following conditions: Applicant agrees to apply and receive Village Board approval for all the alcohol related licenses for vending alcohol at event. The applicant agrees to continue to work with village staff to have all vendors operate at the park obtain village required Peddlers and Business license prior to the event. Applicants agree to adhere to the adopted village noise and nuisance ordinance as it pertains to sound amplification. Event date and time is Saturday August 3, 2025 from 7am to 2pm. Seconded by Trustee Statz Approved by roll call vote (6-0)

President Attiah moved to approve Resolution #R25-0, a resolution authorizing village staff to transfer unspent 2024 general fund reserves to the 2025-2029 Capital Improvement fund and Shared Revenue Reduction account. Seconded by Trustee Jansen. Approved by roll call vote (6-0)

Public Works – Alex Attiah

Nothing new to report.

President Attiah moved to approve Baxter & Woodman work order #2500627.00 for engineering services to refresh and update the managed Geographic Information System (GIS) with a cost not to exceed \$7,500.00. Seconded by Trustee Capelli. Approved by roll call vote (6-0).

President Attiah moved to authorize village administrator to issue village purchase order 5971 to Sherwin Industries, Inc to purchase a pavement painting machine, with a cost not to exceed \$5,000.00 Seconded by Trustee Statz. Approved by roll call vote (6-0)

President Attiah moved to approve Resolution #R25-03, approving the 2024 Compliance Maintenance Annual Report (CMAR) for the sanitary sewer plant. Seconded by Trustee Brickner. Approved by roll call vote (6-0).

Judiciary & Licensing – Trustee Brickner

Nothing new to report.

Trustee Brickner moved to approve operator's license for Bobbie Shadle (Walgreens) Patti Holbeck (BP) Applicants have completed the Responsible Beverage Servers class and background checks. The license will expire 6/30/25. Second, by Trustee Statz. Approved by roll call vote (6-0).

Trustee Brickner moved to approve cigarette license to DC Petro (Marathon) License will expire 6/30/2025. Seconded by Trustee Capelli. Approved by roll call vote (6-0)

Police and Fire – Trustee Poole

The Police and Fire/rescue reports were read.

Health/Welfare and Recycling – Trustee Jansen

Nothing new to report

Building, Grounds & Parks – Trustee Statz

The Ad Hoc Committee is currently at a standstill, awaiting a price estimate to redo the park plan that was drafted 20 years ago. Following discussions, the Board unanimously agreed to inform the Ad Hoc Committee that the Village will not be spending money on a new park plan. Administrator Popanda will reach out to Baxter & Woodman to notify them that the Village is not moving forward with the new plan. The Ad Hoc Committee will schedule its next meeting and continue from there.

Tree Commission - Trustee Capelli

Nothing new to report.

Reports of Village Officials

President:

Nothing new to report

Clerk/Treasurer:

The Board of Review is going to be in July. Next month is liquor license renewal time.

Administrator: Popanda

Looking into getting a screen to show different things during meetings. Administrator Popanda will investigate the cost and report back to the Board.

Old Business: None

New Business: Trustee Cannon asked about live-streaming the meeting.

Citizens Comments: Michael Rhodes 6116 248th Court had various questions about items on the agenda.

At 7:13 pm Trustee Attiah moved to adjourn. Seconded by Trustee Jansen and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer

Village of Paddock Lake