

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES' MEETING
WEDNESDAY, NOVEMBER 20, 2024, 6:30PM

The meeting was called to order at 6:30pm by John Poole

Village Board attendance: Trustees Renee Brickner, Joe Capelli, Mike Jansen, John Poole and Ron Statz. Absent: Alex Attiah

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted November 18, 2024, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Poole moved to open the public hearing for the following proposed budgets; 2025 general fund, 2025 Capital Improvement fund, 2025 Sanitary Sewer Fund, 2025 Water Utility Budget. Seconded by Trustee Statz. Approved by roll call vote (5-0)

No comments from the public. Trustee Poole noted that the Village levy is up .01 from last year. Next year we are going to look into taking the library portion off, which would lower the amount.

Trustee Poole moved to close the public hearing for the following proposed budgets; 2025 general fund, 2025 Capital Improvement fund, 2025 Sanitary Sewer Fund, 2025 Water Utility Budget. Seconded by Trustee Statz. Approved by roll call vote (5-0)

Trustee Poole moved to approve the 2025 general fund allowable tax levy in the amount of \$1,386,816. This amount includes \$1,243,932 general operations tax levy and \$142,884 general fund debt service levy. Seconded by Trustee Brickner Approve by roll call vote (5-0)

Trustee Poole moved to approve the 2025 general fund budget as presented. Seconded by Trustee Capelli. Approved by roll call vote (5-0)

Trustee Poole moved to adopt the 2025- 2029 capital project fund budget as presented. Seconded by Trustee Jansen. Approved by roll call vote (5-0)

Trustee Poole moved to adopt the 2025 sewer operations budget as presented. Seconded by Trustee Statz. Approved by roll call vote (5-0)

Trustee Poole moved to adopt the 2025 water operations budget as presented. Seconded by Trustee Capelli. Approved by roll call vote (5-0)

Trustee Poole moved to approve the minutes from the October 16, 2024, Seconded by Trustee Brickner. Approved by roll call vote (5-0).

Allowances & Disallowances: October 1, 2024 – October 31, 2024, totaling \$211,897.23 Trustee Poole moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Statz. Approved by roll call vote (5-0).

Trustee Poole moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Capelli. Approved by roll call vote (5-0).

Village Engineers Report

Nothing new to report.

Community Library Report

Trustee Poole gave an update on the library business.

Building and Zoning Administrator Report

Administrator Popanda reported that there has been an influx of interest from regional and national developers. We should be getting really busy.

Storm Water Management Reports

Year-end catch basin cleaning and curb sweeping will be taking place. Yard waste (leaf pick up) also is currently in place.

Elected County or State Officials

Trustee Poole reported on the county meeting.

REPORTS OF STANDING COMMITTEES

Finance & Administration –pro temp John Poole

Trustee Poole moved to pay all bills over \$1,000 as presented. Seconded by Trustee Jansen. Approved by roll call vote (5-0)

Trustee Poole moved to approve Baxter & Woodman work order #2401462.00 to perform a land survey and bathymetric survey of the lake channel. With a cost not to exceed \$10,500. Seconded by Trustee Jansen Approved by roll call vote (5-0).

Public Works – (pro temp Poole)

Trustee Poole moved to approve Baxter & Woodman work order #2401670.00 to provide engineering design services for the final lift of pavement in Whitetail Ridge Subdivision phase 1, with a cost not to exceed \$6,300. Seconded by Trustee Statz. Approved by roll call vote (5-0)

Trustee Poole moved to authorize village administrator to issue village purchase order 5912 to Vindictive vinyl of Twin Lakes to wrap the new medium duty plow truck with Omaha orange vinyl wrap. With a cost not to exceed \$3,450.00. Seconded by Trustee Capelli. Approved by roll call vote (5-0)

Trustee Poole moved to authorize village staff to pay Genesis Contractors, Inc in the amount of \$171,796.78 as apay request #2 for the 2024 Water Main Replacement project. Seconded by Trustee Brickner. Approved by roll call vote (5-0)

Trustee Poole moved to authorize village staff to pay Asphalt Contractors, Inc in the amount of \$727,585.19 as pay request #2 for the 2024 street improvement project. Seconded by Trustee Statz. Approved by roll call vote (5-0)

Judiciary & Licensing – Trustee Brickner

Trustee Brickner moved to issue Operators License to Sarah Langer- Nava (Paddock Lake BP) and Elios Valencia and Christian Valencia (Walgreens). Applicants have completed the Responsible Beverage Servers class and background check. License will expire 6/30/2024. Seconded by Trustee Capelli. Approved by roll call vote (5-0)

Police and Fire – Trustee Poole

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Health/Welfare and Recycling – Trustee Jansen

Trustee Jansen reported on the upcoming events in the village including the e waste recycling day as well as the lighted Christmas parade.

Building, Grounds & Parks – Trustee Statz

Trustee Statz reported that the AD HOC committee for the planning of the new park is beginning to take shape.

Trustee Statz moved to authorize village staff to pay Asphalt Contractors, Inc in the amount of \$57,965.55 as pay request #2 for the 2024 village hall parking lot improvement project. Seconded by Trustee Brickner. Approved by roll call vote (5-0).

Tree Commission - Trustee Capelli

Trustee Capelli moved to authorize village administrator to issue village purchase order 5913 to Limbwalkers Tree Service to remove 17 compromised village owned trees, using the April 2024 contract pricing, with a cost not to exceed \$18,850.00. Trustee Statz commented that it was a good price and the liability for the employees is a big risk. Seconded by Trustee Brickner. Approved by roll call vote (5-0)

Reports of Village Officials

President: Poole pro temp

Nothing to report.

Clerk/Treasurer:

The Presidential election went well. Paddock Lake had a record turnout with 1880 voters.

Administrator: Popanda

Thank you to the poll workers and staff for running a good election. The Village Hall will be closed Thursday and Friday for the holiday.

Old Business: None

New Business: None

Citizens Comments: Kaylee Cannon of 6507 235th Ave. She had concerns about the Community Library charging for faxing and making a copy, and only taking cash. She was also concerned with the work the utility company (Frontier) did in her front yard and did not replant grass.

At 7:09pm Trustee Poole moved to adjourn. Seconded by Trustee Brickner and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake