

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, JULY 24, 2024, 7:00 PM

The Meeting was called to order at 7:00 pm

Village Board attendance: Alex Attiah, Renee Brickner, Joseph Capelli, Mike Jansen, John Poole, and Ron Statz.

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted July 18, 2024, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Attiah moved to approve the minutes from the June 19, 2024, Board meeting, Seconded by Trustee Poole. Approved by roll call vote (6-0).

Allowances & Disallowances: June 1, 2024 – June 30, 2024, totaling \$313,026.65 Trustee Attiah moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brickner. Approved by roll call vote (6-0).

Trustee Attiah moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Poole. Approved by voice vote (6-0).

**Village Engineers Report**

Discussion on the current road work being subpar. Working with Baxter & Woodman to remedy the issues.

**Community Library Report**

Trustee Poole reported that the Community Library has new appointees. The new LED lights at Salem and air conditioning fixing the humidity issues.

**Building and Zoning Administrator Report**

SFH permits are still being issued for Whitetail Ridge. Duck Pond is getting a slow start with the rain lately. The joint development with Salem is still moving forward.

**Storm Water Management Reports**

In the latest rain fall the village experienced flooding on three roads which is a big improvement on the past big rain events. Only one resident experienced a sewer backup. Working with the insurance company on that claim. The village also experienced downed trees. Invoices will be brought forward next month.

**Elected County or State Officials**

Trustee Pool reported on the County Board Meeting.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration* – pro tem Alex Attiah

Trustee Attiah moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brickner. Approved by roll call vote (6-0).

Trustee Attiah moved to authorize the village President and Village Clerk to sign and enter the Village into a revised tower/lease agreement with AT&T Mobility. Seconded by Trustee Capelli. Approved by roll call vote (6-0).

Trustee Attiah moved to deny the request from DeBell Dairy, LLC to amend the recorded special assessment agreement and to defer collection of impact fees until building permits are issued. Trustee Poole asked if they had come up with a resolution. Seconded by Trustee Jansen. Approved by roll call vote 6-0.

Trustee Attiah moved to authorize village President and Village Clerk to sign the utility easement offered by DeBell Dairy, LLC granting utility infrastructure access in the Willow Wood Subdivision and on tax parcel 40-4-120-031-1416. Seconded by Trustee Statz. Approved by roll call vote 6-0.

Trustee Attiah moved to approve and accept the fiscal year 2023 Village of Paddock Lake Financial Position Audit, Seconded by Trustee Brickner. Approved (6-0)

Trustee Attiah moved to approve the 2024 Committee assignment and professional services providers as listed on the attached 2024/2025 committee assignments. Seconded by Trustee Poole and approved by roll call vote 6-0.

*Public Works – pro- tem Trustee Attiah*

Trustee Attiah moved to authorize village staff to pay Genesis Contractors, Inc in the amount of \$284,175.40 as pay request #1 for the 2024 water main replacement project. Seconded by Trustee Statz. Approved by roll call vote (6-0)

Trustee Attiah moved to authorize village administrator to issue purchase order #5876 tp Morton Salt for the purchase of 100 tons of road deicing salt at per ton price of \$83.26 and totaling \$8,326.00. Cost to be applied to the 2025 General Fund Budget. Seconded by Trustee Jansen. Approved by roll call vote (5-0)

*Judiciary & Licensing – Trustee Brickner*

Trustee Brickner moved to issue a temporary operator’s license to Melissa Riddell. License to expire 8/30/24. Seconded by Trustee Poole. Approved by roll call vote 6-0.

Trustee Brickner moved to issue Temporary Class B Fermented Malt Beverage license to Paddock Lake Area Lions Club for Ols Settlers Rhythm on the Lake. Application fee waived. Seconded by Trustee Poole. Approved by roll call vote 6-0

Trustee Brickner moved to issue Operator’s Licenses to the following: Ty Erickson, Josee Gonzales, Craig Jensen, Amber Bateman, John Szczybor. Applicants have completed the Responsible Beverage Servers class and background checks. Licenses expire 6/30/24. Seconded by Trustee Capelli. Approved by roll call vote 6-0

*Police and Fire – Trustee Poole*

- Report from the Sheriff’s Department and fire department was reviewed.

*Health/Welfare and Recycling – Mike Jansen*

Nothing to report

*Building, Grounds & Parks – Ron Statz*

Nothing to report

*Tree Commission – Joe Capelli*

Nothing to report

**Reports of Village Officials**

*President:* pro temp Trustee Attiah

Nothing to report

*Clerk/Treasurer:* Shramek

Preparing for the August 13<sup>th</sup> election

*Administrator:* Popanda

The Lake District Meeting is August 17<sup>th</sup> at 9 am. The streetlights on Highway 50 are installed.

**Old Business:** None

**New Business:** None

**Citizens Comments:** None

At 7:41pm Trustee Attiah moved to adjourn. Seconded by Trustee Poole and approved unanimously by voice vote.

Respectfully submitted,  
Michelle Shramek, Clerk-Treasurer  
Village of Paddock Lake