

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MARCH 20, 2024, 7:00 PM

The meeting was called to order at 7:00 pm by John Poole

Trustee Attiah moved to appoint John Poole as Interim President. Seconded by Trustee Rayniak. Approved by roll call vote (4-0)

Village Board attendance: Alex Attiah, Renee Brickner, John Poole and Michael Rayniak. Absent: Barb Brenner and Terry Burns
Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted March 15, 2024, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Poole moved to approve the minutes from the February 21, 2024, Board meeting, Seconded by Trustee Brickner. Approved by roll call vote (4-0).

Allowances & Disallowances: February 1, 2024 – February 28, 2024, totaling \$235,820.00. Trustee Poole moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Attiah. Approved by roll call vote (4-0).

Trustee Poole moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Brickner. Approved by voice vote (4-0).

Village Engineers Report

Nothing new to report.

Community Library Report

Trustee Poole reported that the Community Library had discussions about the withdrawal of Randall from the library system.

Building and Zoning Administrator Report

A developer is looking to add multifamily and commercial components and will be moving forward this year. An already platted subdivision off of 248th has a new developer that is looking to create modest single-family homes.

Storm Water Management Reports

Spring clean up has begun. Wanasek will do the curb sweeping. The outfall behind the sewer plant/public works yard will be cleaned up. A permit from the DNR will be obtained to do the work in the wetlands.

Elected County or State Officials

Trustee Pool reported on the County Board Meeting.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns (pro temp John Poole)

Trustee Poole moved to pay all bills over \$1,000 as presented. Seconded by Trustee Rayniak. Approved by roll call vote (4-0).

Trustee Poole moved to approve Resolution 24-03, an initial resolution authorizing general obligation bonds in an amount not to exceed \$1,180.00 for street improvement projects in the village. Seconded by Trustee Attiah. Approved by roll call vote 4-0.

Trustee Poole moved to approve resolution 24-04, an initial resolution authorizing general obligation bonds in an amount not to exceed \$285,000 for water main replacement project in the village. Seconded by Trustee Rayniak. Approved by roll call vote 4-0.

Trustee Poole moved to approve Resolution 24-05, a resolution providing for the sale of not to exceed \$1,465,000 general obligation corporate purpose bond, series 2024A. Seconded by Trustee Brickner. Approved by roll call vote 4-0.

Trustee Poole moved to approve village closed circuit television (CCTV) camera system operational policy N. 2024-01. Seconded by Trustee Attiah. Approved by roll call vote 4-0.

Public Works – President Burns – interim Trustee Poole

Trustee Poole moved to authorize village staff to pay the Wisconsin Department of Natural Resources Multi Discharge Phosphorus variance invoice, with a cost not to exceed \$8,756.19 Cost to be allocated to the Sanitary Sewer Utility District account # 04-30-00-536-351. Seconded by Trustee Rayniak. Approved by roll call vote 4-0.

Trustee Poole moved to authorize the village administrator to issue purchase order # 5830 to Sabel Mechanical to install a bypass valve and piping. With a cost not to exceed \$7,514.09. Seconded by Trustee Brickner. Approved by roll call vote 4-0.

Trustee Poole moved to approve Baxter & Woodman work order #240124.60 to provide engineer service for the water main replacement project. With a cost not to exceed \$52,300. Seconded by Trustee Attiah. Approved by roll call vote 4-0.

Trustee Poole moved to approve Baxter & Woodman work order #2400467.00 to provide engineering service for the 2024 street improvement project. With a cost not to exceed \$103,000. Seconded by Trustee Brickner. Approved by roll call vote 4-0.

Trustee Poole moved to award street rehabilitation contract to Asphalt Contractors of Union Grove, WI to perform street improvements under the 2024 street replacement project. With a cost not to exceed \$1,771,780.70. Seconded by Trustee Attiah. Approved by roll call vote 4-0.

Trustee Poole moved to award contract to Genesis Excavating of Kenosha, WI to perform water main replacement under the 2024 water replacement project. With a cost not to exceed \$460,281.00. Seconded by Trustee Attiah. Approved by roll call vote 4-0.

Judiciary & Licensing – Trustee Brickner

- Court report was reviewed.

Trustee Brickner moved to issue Operators Licenses to the following: Sandra Malmstrom, Baylie Orozco and Madisyn Glassman. Applicants have completed the Responsible Beverage Servers class and background check. License expires 6/30/2024. Seconded by Trustee Rayniak. Approved by roll call vote 4-0.

Police and Fire – Trustee Poole

- Report from the Sheriff's Department was reviewed. No report from Salem Fire Department

Trustee Poole moved to authorize the Village Administrator to sign the Kenosha County Sheriff's Department Addendum to law enforcement for water patrol serviced. Seconded by Trustee Brickner. Approved by roll call vote (4-0)

Health/Welfare and Recycling – Trustee Rayniak

There was nothing to report.

Building, Grounds & Parks – Trustee Attiah

There was nothing to report.

Trustee Attiah moved to approve Baxter & Woodman work order #2325205.60 to provide engineering services for the Village Hall parking lot rehabilitation project. With a cost not to exceed \$14,800. Seconded by Trustee Rayniak. Approved by roll call vote 4-0. Trustee Attiah moved to award village hall parking lot improvement contract to Asphalt Contractors of Union Grove, WI to perform parking lot rehabilitation under the 2024 village hall parking lot rehabilitation project. With a cost not to exceed \$174,873.20. Seconded by Trustee Brickner. Approved by roll call vote 4-0.

Tree Commission - Trustee Brenner pro temp John Poole

There was nothing to report.

Trustee Poole moved to repeal and recreated Arbor Day Proclamation, changing the Arbor Day festivities from April 27, 2024, to May 4, 2024. Seconded by Trustee Attiah. Approved by roll call vote 4-0.

Reports of Village Officials

President: Burns pro temp Trustee Poole

Nothing to report.

Clerk/Treasurer: Shramek

The April election is fast approaching, and we are ready.

Administrator: Popanda

Restoration work on the landscaping along Highway 50 continues.

Old Business: None

New Business: None

Citizens Comments: None

At 7:27 pm Trustee Poole moved to adjourn. Seconded by Trustee Rayniak and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake