

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 21, 2024, 7:00 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Terry Burns, Trustees Barb Brenner, Renee Brickner, and Michael Rayniak. Absent: Alex Attiah, John Poole

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted February 16, 2024, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the January 17, 2024, Board meeting, Seconded by Trustee Brenner. Approved by roll call vote (4-0).

Allowances & Disallowances: January 1, 2023 – January 31, 2023, totaling \$150,814.92. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Rayniak. Approved by roll call vote (4-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Brickner. Approved by voice vote (4-0).

Village Engineers Report

Nothing new to report.

Community Library Report

Trustee Poole was absent, so no report was given.

Building and Zoning Administrator Report

Single Family homes are still getting permits. Property clean up notices are going out. A developer has been asking about Willow Wood with interest in single and multifamily units.

Storm Water Management Reports

There was nothing to report.

Elected County or State Officials

Trustee Poole was absent, so no report was given.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to open the public hearing to receive public input on a potential right of way vacation. Seconded by Trustee Brenner Approved by roll call vote (4-0).

President Burns explained the situation and why he is opposed to this. He feels it sets a bad precedence for the Village to allow someone to build something on the road right of way and get away with it.

President Burns moved to close the public hearing for the discontinuance and vacating of a portion of the public right of way known as 78th St. Seconded by Trustee Brickner. Approved by roll call vote (4-0).

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brickner. Approved by roll call vote (4-0).

Trustee Rayniak moved to approve Resolution R24-02, A Resolution vacating a portion of unimproved Road right of way known as 78th St located within the Village of Paddock Lake, Kenosha County, Wisconsin. Seconded by Trustee Brenner. Approved by roll call vote (3-1) Burns voted No.

President Burns moved to authorize and approve Bear Development, Inc request to release the Letter of Credit for the public improvement in commercial development known as Lakeland Station. Reduction from \$3,000 to \$0. Seconded by Trustee Rayniak. Approved by roll call vote (4-0).

President Burns moved to authorize village staff to pay Phillip Price of the Water Store for repairs to damaged sanitary sewer lateral. With a cost not to exceed \$5,300.00. Seconded by Trustee Brickner. Approved by roll call vote (4-0).

President Burns moved to authorize Village Administrator to issue purchase order #5823 to ES&S for the purchase of one Express Vote machine, with a cost not to exceed \$4,155.00. Seconded by Trustee Brenner. Approved by roll call vote (4-0).

President Burns moved to authorize Village Administrator to offer cross-training agreement to Gavin Edmonds for training and licensing to operate the village sanitary sewer plant and water utility. Seconded by Trustee Brenner. Approved by roll call vote (4-0).

Public Works – President Burns

President Burns moved to authorize Village Administrator to issue purchase order #5824 to Northern Lakes Lab Services for analytical testing of wastewater system sludge. With a cost not to exceed \$1,558.48. Seconded by Trustee Rayniak. Approved by roll call vote (4-0).

Judiciary & Licensing – Trustee Brickner

- Court report was reviewed.

Police and Fire – Trustee Poole (pro temp Burns)

President Burns moved to authorize village staff to pay the Town of Wheatland \$4,649.01 for water patrol services. Seconded by Trustee Brenner. Approved by roll call vote (4-0)

President Burns moved to authorize Village Administrator to contribute \$250.00 of Village funds to the Kenosha County Sheriffs Department Safety Poster Contest. Seconded by Trustee Rayniak. Approved by roll call vote (4-0)

Health/Welfare and Recycling – Trustee Rayniak

There was nothing to report.

Building, Grounds & Parks – Trustee Attiah (pro temp Burns)

There was nothing to report.

Tree Commission - Trustee Brenner

There was nothing to report.

Reports of Village Officials

President: Burns

Nothing to report.

Clerk/Treasurer: Shramek

The February election went well.

Administrator: Popanda

The cross walk at 248th and the high school is being worked on. The streetlights along highway 50 should be in place soon.

Old Business: None

New Business: None

Citizens Comments: Kathryn Larsen (address of her business is 7316 250th) Want to discuss the trees that were tagged for removal in front of her business (daycare). The trees that were marked are in the road right of way (Village owned property). The arborist report will be shared with Mrs. Larsen. Burns suggested Larsen get an arborist (that the Village approves of) to say the trees are healthy. Mrs. Larsen also has an issue with the unimproved road in front of her daycare. Burns has suggested to staff to investigate what exactly is the Village responsibility of the privately owned road, by getting the ariel view. Tom Klingbiel 7202 250th Ave. He is also wondering about the trees marked in his yard. Administrator Popanda will meet him to discuss his trees.

At 8:05 pm President Burns moved to adjourn. Seconded by Trustee Rayniak and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake