

## VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING

WEDNESDAY, DECEMBER 20, 2023, 7:00 PM

Motion made by Alex Attiah to nominate and appoint John Poole as Pro-tem President. Seconded by Trustee Brickner. Approved by voice vote

The meeting was called to order at 7:00 pm by John Poole

Village Board attendance: Trustees Alex Attiah, Barb Brenner, Renee Brickner, Pro -Tem John Poole, Michael Rayniak.  
Absent: President Terry Burns

Staff present: Administrator Tim Popanda, Deputy Clerk/Treasurer Marla McIntyre

The meeting agenda was posted December 18, 2023, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Attiah moved to approve the minutes from the November 15, 2023 Board meeting, Seconded by Trustee Brickner. Approved by roll call vote (5-0).

Allowances & Disallowances: November 1, 2023 – November 31, 2023, totaling \$163,060.76. Trustee Poole moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner. Approved by roll call vote (5-0).

Trustee Poole moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Attiah. Approved by roll call vote (5-0).

### **Village Engineers Report**

Nothing new to report.

### **Community Library Report**

Trustee Poole gave an update on the library business.

### **Building and Zoning Administrator Report**

Culvers received their temporary occupancy permit and plan to open on January 15, 2024.

### **Storm Water Management Reports**

There was nothing to report.

### **Elected County or State Officials**

Trustee Poole reported on the county Board.

## **REPORTS OF STANDING COMMITTEES**

*Finance & Administration* – President Burns: pro tem John Poole

Trustee Poole moved to pay all bills over \$1,000 as presented. Seconded by Trustee Rayniak. Approved by roll call vote (5-0)

Trustee Poole moved to approve election workers for the 2024/2025 term. Seconded by Trustee Brickner. Approved by roll call vote (5-0).

*Public Works* – (pro tem Poole)

Trustee Poole moved to authorize village administrator to issue village purchase order no. 5776 to Lois Tire for the purchase of 4 fleet tires for the village owned 924 Caterpillar wheel loader with a cost not to exceed \$7,121.00. Seconded by Trustee Brenner. Approved by roll call vote (5-0).

Trustee Poole moved to authorize village staff to pay North Shore Environmental Construction invoice no.11447 in the amount of \$1,990.20 for the emergency mitigation of illicit oil spill. Seconded by Trustee Attiah. Approved by roll call vote (5-0).

*Judiciary & Licensing – Trustee Brickner*

- Court report was reviewed.

Trustee Brickner moved to issue Operators License to Brenda Connelly, Sohail Imran and Chase Orto. Applicants have completed the Responsible Beverage Servers class and background check. License will expire 6/30/2024. Seconded by Trustee Rayniak. Approved by roll call vote (5-0).

*Police and Fire – Trustee Poole*

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

*Health/Welfare and Recycling – Trustee Rayniak*

There was nothing to report.

*Building, Grounds & Parks – Trustee Attiah*

Trustee Attiah moved to authorize the Village Administrator to issue village purchase order no. 5784 to Cadre Communications, Inc. (CCI) for three closed circuit television (CCTV) systems. Village Hall = \$9,644.09, Water pumping station = \$5,346.17 and Sanitary sewer plant = \$6,193.13 for a total of \$21,183.39, cost to be allocated from the American Rescue Plan Act (ARPA) fund. Seconded by Trustee Rayniak. Approved by roll call vote (5-0).

*Tree Commission - Trustee Brenner*

Trustee Brenner moved to approve Arbor Day Proclamation and Arbor Day activities on Saturday, April 27,2024. Seconded by Trustee Brickner. Approved by roll call vote (5-0).

**Reports of Village Officials**

*President:* Poole pro tem

Nothing to report.

*Clerk/Treasurer:*

Nothing to report

*Administrator:* Popanda

The board discussed the factors that led to the reduction in tax bills.

**Old Business:** None

**New Business:** None

**Citizens Comments:** None

At 7:29 pm Trustee Poole moved to adjourn. Seconded by Trustee Rayniak and approved unanimously by voice vote.

Respectfully submitted,  
Marla McIntyre, Clerk-Treasurer  
Village of Paddock Lake