

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING

WEDNESDAY, NOVEMBER 15, 2023, 7:00 PM

Motion made by Alex Attiah to nominate and appoint John Poole as Pro-tem President. Seconded by Trustee Rayniak. Approved by voice vote

The meeting was called to order at 7:01 pm by John Poole

Village Board attendance: Trustees Alex Attiah, Barb Brenner, Renee Brickner, Pro -Tem John Poole, Michael Rayniak.

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted November 13, 2023, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Poole moved to open the public hearing for the following proposed budgets; 2024 general fund, 2024 Capital Improvement fund, 2024 Sanitary Sewer Fund, 2024 Water Utility Budget. Seconded by Trustee Rayniak. Approved by roll call vote (5-0)

No comments from the public. Trustee Poole noted that the Village levy is down .79 from last year.

Trustee Poole moved to close the public hearing for the following proposed budgets; 2024 general fund, 2024 Capital Improvement fund, 2024 Sanitary Sewer Fund, 2024 Water Utility Budget. Seconded by Trustee Rayniak. Approved by roll call vote (5-0)

Trustee Poole moved to adopt the 2024 general fund budget as presented. Seconded by Trustee Attiah. Approved by roll call vote (5-0)

Trustee Poole moved to approve the 2024 general fund allowable tax levy in the amount of \$1,246,868. This amount includes \$1,171,950 general operations tax levy and \$74,918 general fund debt service levy. Seconded by Trustee Attiah. Approve by roll call vote (5-0)

Trustee Poole moved to adopt the 2024 sewer operations budget as presented. Seconded by Trustee Brickner. Approved by roll call vote (5-0)

Trustee Poole moved adopt the 2024 water operations budget as presented. Seconded by Trustee Brenner. Approved by roll call vote (5-0)

Trustee Poole moved to adopt the 2024- 2029 capital project fund budget as presented. Seconded by Trustee Brickner. Approved by roll call vote (5-0)

Trustee Poole moved to approve the minutes from the October 18, 2023, Seconded by Trustee Brickner. Approved by roll call vote (5-0).

Allowances & Disallowances: October 1, 2023 – October 31, 2023, totaling \$245,424.69 Trustee Poole moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Attiah. Approved by roll call vote (5-0).

Trustee Poole moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Brenner. Approved by roll call vote (5-0).

Village Engineers Report

Nothing new to report.

Community Library Report

Trustee Poole gave an update on the library business.

Building and Zoning Administrator Report

Culvers is progressing with a projected opening the middle of January. Dunkin Donuts should be open next week, as well as Dollar Tree.

Storm Water Management Reports

Year end ditch line work and curb sweeping is taking place. Yard waste (leaf pick up) also is currently in place.

Elected County or State Officials

Trustee Poole reported on the county meeting. He stated that Kenosha County meeting was the previous evening with discussion of the proposed Casino on the agenda.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns: pro tem John Poole

Trustee Poole moved to pay all bills over \$1,000 as presented. Seconded by Trustee Rayniak. Approved by roll call vote (5-0)

Trustee Poole moved to accept the petition to abandon a portion of village road right of way known as 78th Street. Seconded by Trustee Attiah. Approved by roll call vote (5-0).

Trustee Poole moved to accept monetary offer to purchase from Jeffery and Heather Sorensen for the abandoned village road right of way known as 78th Street. Seconded by Trustee Brickner. Approved by roll call vote (5-0)

President Burns moved to approve Resolution R23-06 a final resolution for special assessments on properties which incurred costs by the Village of Paddock Lake for the benefits extended to property owners. Seconded by Trustee Brickner. Approved by roll call vote (6-0)

Public Works – (pro tem Poole)

Trustee Poole moved to authorize village administrator to issue village purchase order 5770, in the amount of \$2,350.00 to Miller Bradford, Inc for the purchase of two backhoe excavation buckets. Seconded by Trustee Brickner. Approved by roll call vote (5-0)

Trustee Poole moved to authorize village administrator to enter the village into a five year standby generator preventative maintenance agreement with VP Plus, Inc for annual preventative maintenance of village owned standby generators. With an annual cost not to exceed the costs listed in the attached bid tabulation document. Seconded by Trustee Attiah. Approved by roll call vote (5-0)

Judiciary & Licensing – Trustee Brickner

- Court report was reviewed

Trustee Brickner moved to issue Operators License to Sherry Lukaszek – Sierzega and Connor Kukla. Applicants have completed the Responsible Beverage Servers class and background check. License will expire 6/30/2024. Seconded by Trustee Brenner. Approved by roll call vote (5-0)

Police and Fire – Trustee Poole

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Health/Welfare and Recycling – Trustee Rayniak

Trustee Rayniak reported on the upcoming events in the village including the e waste recycling day as well as the lighted Christmas parade.

Building, Grounds & Parks – Trustee Attiah

Trustee Attiah moved to approve village hall rental and use policy #023-11-02. Seconded by Trustee Rayniak. Approved by roll call vote (5-0).

Tree Commission - Trustee Brenner

Nothing to report

Reports of Village Officials

President: Poole pro tem

Nothing to report.

Clerk/Treasurer:

Nothing to report

Administrator: Popanda

The board received information on moving the server room to a more secure location.

More information about the special event policy will be in the next couple of months; as well a request for building security with a passcode and cameras.

Old Business: None

New Business: None

Citizens Comments: None

At 7:32pm Trustee Poole moved to adjourn. Seconded by Trustee Rayniak and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer

Village of Paddock Lake