

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, AUGUST 16, 2023, 7:00 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Burns; Trustees Alex Attiah, Barb Brenner, John Poole, Michael Rayniak. Absent: Robert Spencer and Renee Brickner

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted August 11, 2023, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the July 19, 2023, Seconded by Trustee Brenner. Approved by roll call vote (5-0).

Allowances & Disallowances: July 1, 2023 – July 31, 2023, totaling \$306,778.38 President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Attiah. Approved by roll call vote (5-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Rayniak. Approved by roll call vote (5-0).

Village Engineers Report

Nothing new to report.

Community Library Report

Trustee Poole gave an update on the library business.

Building and Zoning Administrator Report

Popanda reported Culver's has started. The High School is on schedule to finish most of the work before the end of August.

Storm Water Management Reports

Catch basins cleaned and curbs have been swept.

Elected County or State Officials

Trustee Poole reported on the county meeting.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Rayniak. Approved by roll call vote (5-0)

President Burns moved to authorize the reimbursement to Bear Development for Tax Incremental District #2 public infrastructure improvements with a 2023 cost not to exceed \$8,744.61. Seconded by Trustee Poole. Approved by roll call vote (5-0).

Public Works – Trustee Spencer (pro temp Burns)

President Burns moved to authorize village administrator to issue purchase order #5742 to Limb Walkers Tree Service of Muskego, Wisconsin to remove six village managed trees and tree stumps at a cost not to exceed \$11,057.00. Tree and stump removal cost to be allocated from the general fund road maintenance account. Seconded by Trustee Attiah. Approved by roll call vote (5-0)

Judiciary & Licensing – Trustee Brickner (pro temp Burns)

- Court report was reviewed

President Burns moved to remove from the table the liquor license application for Convenience Store Operations, LLC (Marathon Station). License to expire 6/30/2024. Seconded by Trustee Rayniak. Approved by roll call vote (5-0).

President Burns moved to approve the cigarette license for Convenience Store Operations, LLC. License to expire 6/30/2024. Seconded by Trustee Attiah. Approved by roll call vote (5-0).

President Burns moved to approve the Class B Temporary Retailers License for Old Settlers OktoberFest on September 9th 2023. Seconded by Trustee Rayniak. Approved by roll call vote (5-0)

President Burns moved to rescind Titan Public Safety Solutions (TIPSS) motion passed at the June 2023 Village Board Meeting, for the purpose of court system software. Seconded by Trustee Poole. Approved by roll call vote (5-0).

President Burns moved to authorize village administrator to issue village purchase order #5720 to Titan Public Safety Solutions Software for the purchase of TIPSS electronic municipal citation software and training. With a cost not to exceed \$3,863.00. Seconded by Trustee Poole. Approved by roll call vote (5-0)

Police and Fire – Trustee Poole

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Health/Welfare and Recycling – Trustee Rayniak

Trustee Rayniak moved to authorize the village staff to pay DPR Mobile Services for tub grinding services, at a cost not to exceed \$2,975.00. Seconded by Trustee Brenner. Approved by roll call vote (5-0).

Building, Grounds & Parks – Trustee Attiah

Trustee Attiah moved to approve the Baxter & Woodman work order #2325205.00 to provide engineering designs services for rehabilitation of two village hall parking lots. With a cost not to exceed \$25,000. Seconded by Trustee Brenner. Approved by roll call vote (5-0)

Trustee Attiah moved to authorize Village Administrator to issue purchase order #5743 to Amazon for the purchase of three commercial park benches, with a cost not to exceed \$1,743.42. Seconded by Trustee Brenner. Approved by roll call vote (5-0).

Tree Commission - Trustee Brenner

Nothing to report

Reports of Village Officials

President: Burns

The Lake District Meeting is this Saturday at 8:30 am

Clerk/Treasurer:

Board of Review will take place September 14th from 5-7

Administrator: Popanda

There will be an emergency sewer repair while highway 50 is ripped up the time to repair is now.

Old Business: None

New Business: Trustee Attiah questioned about the special events policy

Citizens Comments: None

At 7:22pm President Burns moved to adjourn. Seconded by Trustee Attiah and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer

Village of Paddock Lake