

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JULY 19, 2023, 7:00 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Burns; Trustees Alex Attiah, Barb Brenner, Renee Brickner, John Poole, Michael Rayniak. Absent: Robert Spencer

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted July 17, 2023, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Brickner moved to open the public hearing for liquor license applicants. Seconded by Trustee Poole. Approved by roll call vote (6-0)

No comments were given

Trustee Brickner moved to close the public hearing for liquor license applications. Seconded by Trustee Attiah. Approved by roll call vote (6-0)

President Burns moved to approve the minutes from the June 21, 2023, Seconded by Trustee Brenner. Approved by roll call vote (6-0).

Allowances & Disallowances: June 1, 2023 – June 30, 2023, totaling \$192,513.81 President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brickner. Approved by roll call vote (6-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Poole. Approved by roll call vote (6-0).

Village Engineers Report

Nothing new to report.

Community Library Report

Trustee Poole gave an update on the library business.

Building and Zoning Administrator Report

Popanda reported Culver's started without permits and were stopped. There could be a Plan Commission meeting in August as Strang Funeral Home would like to submit plans for a business.

Storm Water Management Reports

Nothing to report.

Elected County or State Officials

Trustee Poole reported on the county meeting.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Benner. Approved by roll call vote (6-0)

President Burns moved to authorize the Village Administrator to offer Gavin Edmunds permanent full-time employment as Public Works Laborer. This offer and employment agreement are subject to successful completion and passing of a drug/alcohol and fit to work exam and successfully obtaining a Wisconsin Commercial Driver's License within 12 month of hire. Seconded by Trustee Poole. Approved by roll call vote (6-0).

President Burns moved to authorize village administrator to issue purchase order #5728 to Civic Systems, LLC for the purchase of accounting software upgrades. At a price not to exceed \$13,440.00. Seconded by Trustee Attiah. Approved by roll call vote (6-0).

President Burns moved to authorize village administrator to issue purchase order #5725 to Platinum Systems for the purchase of information Technology (IT) network server, hardware, software and supporting professional services. At a price not to exceed \$43,605.02 Seconded by Trustee Poole. Approved by roll call vote (6-0)

Public Works – Trustee Spencer (pro temp Burns)

President Burns moved to authorize village administrator to issue purchase order #5732 to Miller Bradford for the purchase of a new 2023 Case 580SN tractor loader backhoe at a price not to exceed \$111,325.00 purchase price includes trading in the village 1999 Case 580SL backhoe. Seconded by Trustee Attiah. Approved by roll call vote (6-0)

President Burns moved to authorize village administrator to issue purchase order #5722 to Morton Salt for the purchase of 100 tons of road deicing salt at per ton price of \$80.06 and totaling \$8,006. Cost to be applied to the 2024 General Fund Budget. Seconded by Trustee Rayniak. Approved by roll call vote (6-0)

Judiciary & Licensing – Trustee Brickner

- Court report was reviewed

Trustee Brickner moved to issue class “B” beer and liquor to Los Tres Lagos issuing of the license in determined by occupancy. Seconded by Trustee Poole. Approved by roll call vote (6-0).

Trustee Brickner moved to table Class A beer and liquor license to Convenience Store Operations, LLC for the Marathon Station until the application is completed. Seconded by Trustee Attiah. Approved by roll call vote (6-0).

Police and Fire – Trustee Poole

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Health/Welfare and Recycling – Trustee Rayniak

Nothing to report

Building, Grounds & Parks – Trustee Attiah

Item to be brought forward at future meetings: The Skate Park and the conditions at all the parks in the Village. Repaving the parking lot and the kayak pier.

Tree Commission - Trustee Brenner

Nothing to report

Reports of Village Officials

President: Burns

Suggested to the Board members to read the June issue of the “Municipality” for newly elected officials

Clerk/Treasurer:

Board of Review time will be announced soon.

Administrator: Popanda

Nothing to report

Old Business: None

New Business: None

Citizens Comments: None

At 7:29pm President Burns moved to adjourn. Seconded by Trustee Rayniak and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer

Village of Paddock Lake