

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 21, 2023, 7:00 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Burns; Trustees Barb Brenner, Renee Brickner, John Poole, Michael Rayniak. and Robert Spencer. Absent: Alex Attiah

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted June 19, 2023, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Brickner moved to open the public hearing for liquor license applicants. Seconded by Trustee Poole. Approved by roll call vote (6-0)

No comments were given

Trustee Brickner moved to close the public hearing for liquor license applications. Seconded by Trustee Spencer. Approved by roll call vote (6-0)

President Burns moved to approve the minutes from the May 17, 2023, Seconded by Trustee Brenner. Approved by roll call vote (6-0).

Allowances & Disallowances: May 1, 2023 – May 31, 2023, totaling \$526,485.90 President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Spencer. Approved by roll call vote (6-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Poole. Approved by roll call vote (6-0).

Village Engineers Report

Nothing new to report.

Community Library Report

Trustee Poole reported that new officers were elected. Poole was voted in as Treasurer. He is working with the auditor.

Building and Zoning Administrator Report

Nothing to report

Storm Water Management Reports

Ditch line repairs are taking place due to the dry weather.

Elected County or State Officials

Trustee Poole reported on the county meeting committee assignments made and highlights of the meeting.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer. Approved by roll call vote (6-0)

President Burns moved to authorize village staff to pay North Shore Environmental Construction invoice #11030 in the amount of \$6,560.25 for emergency mitigation of illicit oil spill. Seconded by Trustee Spencer. Approved by roll call vote (6-0).

President Burns moved to authorize village staff to issue permit 023-6-95 to the Paddock Hooker Lake Association for a boat parade on July 3, 2023 and waive the \$500 bond requirement. Seconded by Trustee Rayniak. Approved by roll call vote (6-0).

President Burns moved to authorize village staff to pay Green Bay Pipe and TV for emergency cleaning of gravel from village sanitary sewer collection system. With a cost not to exceed \$2,230.10. Cost and expenses are to be claimed against Globe Construction warranty bond. Seconded by Trustee Brickner. Approved by roll call vote (6-0)

Public Works – Trustee Spencer

Trustee Spencer approved Resolution #R23-03, approving the 2022 Compliance Maintenance Annual Report (CMAR) for sanitary sewer plant. Seconded by Trustee Brickner. Approved by roll call vote (6-0)

Trustee Spencer moved to authorize village staff to pay Green Bay Pipe and TV for emergency cleaning of gravel from village sanitary sewer collection system. With a cost not to exceed \$2,230.10. Cost and expenses are to be claimed against Globe Construction warranty bond. Seconded by Trustee Brickner. Approved by roll call vote (6-0)

Trustee Spencer moved to authorize village staff to pay Mechanical Masters, Inc for repair of damaged sanitary sewer lateral with a cost not to exceed \$1,725.00. Costs are to be claimed against Globe Construction warranty bond. Seconded by Trustee Poole. Approved by roll call vote (6-0).

Trustee Spenser moved to approve Baxter & Woodman Engineering work order #2325474 to prepare the 2023 WIS DOT pavement evaluation and rating (PASER) report. With an amount not to exceed \$3,800. Seconded by Trustee Poole. Approved by roll call vote (6-0)

Judiciary & Licensing – Trustee Brickner

- Court report was reviewed

Trustee Brickner moved to issue liquor license to the following: Class A (beer & liquor): Skogens Foodliner (Festival); Walgreens; Kwik Trip#1092; JRP Petroleum (Citgo) Class A (beer and cider): Paddock Lake BP, Triple B Enterprises (Brass Ball Mobil), Class A (beer) JRPE Petroleum (Shell), Class B combined; Drifters Bar and Grill, Inc, Kalena Enterprises (Charlies), Mabel LLC (Antonia's) Seconded by Trustee Spencer. Approved by roll call vote (6-0).

Trustee Brickner moved to approve new and renewal of operators license application (as per attached list). Responsible Beverage Servers Class has been completed for all new applicants. Licenses to expire June 30, 2024. Seconded by Trustee Spencer. Approved by roll call vote (6-0)

Trustee Brickner moved to issue cabaret license to Drifters Bar & Grill, 24317 75th St Shawn Russ agent. No music after 11 pm on Sunday, Monday, Tuesday and Thursday. No music after 2am Wednesday, Friday and Saturday. License to expire June 31, 2024. Seconded by Trustee Poole. Approved by roll call vote (6-0).

Trustee Brickner moved to approve cigarette license for Kwik Trip, Inc, Family Dollar, Walgreens, Festival Foods, Paddock Lake BP, Triple B, JRPE Petroleum (Shell), JRP Petroleum (Citgo). Licenses expire June 30, 2024. Seconded by Trustee Spencer. Approved by roll call vote (6-0)

Trustee Brickner moved to issue coin machine license to the following: Drifters 2 pool tables, 1 jukebox, 1 dart board, 1 black jack game, 1 video game; Redbox Automated Retail LLC 1 kiosk at Festival and 1 at Walgreens; Paddock Lake Shell 3 Big Daddy phone chargers and game machines; Antonia's Pancake House 5 amusement machines. License to expire June 30, 2024. Seconded by Trustee Spencer. Approved by roll call vote (6-0)

Trustee Brickner moved to authorize village administrator to issue purchase order #5720 to Titan Public Safety Solutions Software for the purchase of TIPPS electric municipal citation software and training. With a cost not to exceed \$2,575.00. Seconded by Trustee Spencer. Approved by roll call vote (6-0).

Police and Fire – Trustee Poole

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Trustee Poole moved to authorize Village Administrator to sign the Kenosha County Sheriff's Department Addendum to law enforcement services contract for animal control services. Seconded by Trustee Spencer. Approved by roll call vote (6-0)

Health/Welfare and Recycling – Trustee Rayniak
Nothing to report

Building, Grounds & Parks – Trustee Attiah – pro temp President Burns
The items (the Village Hall parking lot and ADA compliant kayak pier) discussed at the Committee of the Whole meeting will be brought back up at a later date

Tree Commission - Trustee Brenner
Nothing to report

Reports of Village Officials

President: Burns

Nothing to report

Clerk/Treasurer:

The Village Hall will be closed on July 4th

Administrator: Popanda

Mosquito spraying will be starting this week. The resident survey synopsis will be discussed at the July meeting.

Old Business: None

New Business: None

Citizens Comments: None

At 7:29pm President Burns moved to adjourn. Seconded by Trustee Poole and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake