

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, FEBRUARY 15, 2023, 7:00 PM

The meeting was called to order at 7:02 pm by Trustee Poole (pro temp for President Burns).

Village Board attendance: Trustees Barb Brenner, Renee Brickner, John Poole, Michael Rayniak. Absent: Scott Garland, Robert Spencer and Terry Burns

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted February 13, 2023, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Poole moved to approve the minutes from the January 18, 2023, Board meeting Seconded by Trustee Brenner. Approved by roll call vote (4-0).

Allowances & Disallowances: January 1, 2023 – January 31, 2023, totaling \$154,325.26 Trustee Poole moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner. Approved by roll call vote (4-0).

Trustee Poole moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Rayniak. Approved by roll call vote (4-0).

**Village Engineers Report**

Nothing new to report.

**Community Library Report**

Trustee Brickner reported the Library Board met at 4:30 and was unable to attend. She will attend this month's meeting.

**Building and Zoning Administrator Report**

No report to give

**Storm Water Management Reports**

Spring Cleanup has started. In March and April will be looking for a contractor to jet and clean the collection system.

**Elected County or State Officials**

Trustee Poole reported the County has approved Stiel to have an office at the County Center. Various committees had appointments. The Band shell at Old Settlers is moving forward.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration* – President Burns (pro temp Trustee Poole)

Trustee Poole moved to pay all bills over \$1,000 as presented. Seconded by Trustee Rayniak. Approved by roll call vote (4-0).

Trustee Poole moved to authorize village staff to renew liability, workman's compensation insurance policy with the LWMMI. Property insurance with MPIC and cyber crime liability policy in the amount of \$56,689. Seconded by Trustee Brenner. Approve by roll call vote (4-0).

Trustee Poole moved to authorize and approve Bear Development, Inc request to reduce the letter of credit surety for public improvements in commercial development known as Lakeland Station. Reduction from \$55,000 to \$30,000. Seconded by Trustee Bricker. Approved by roll call vote (4-0)

Trustee Poole moved to authorize village administrator to enter the village into a three year uniform contract with Cintas Uniform, for Public Works employees work wear uniforms. Seconded by Trustee Rayniak. Approved by roll call vote (4-0).

### *Public Works – Trustee Spencer (pro temp Trustee Poole)*

Trustee Poole moved to authorize village administrator to issue village purchase order #5671 to Greg Martin Instrumentation, LLC to replace WWTP micro screen grinder with a cost to to exceed \$21,446.70. Seconded by Trustee Brenner. Approve by roll call vote (4-0).

Trustee Poole moved to approve Baxter & Woodman work order #230024.40 to provide engineering design services for the rehabilitation of village roads for the 2024 street improvement project. With a cost not to exceed \$62,600. Seconded by Trustee Brickner. Approve by roll call vote (4-0).

Trustee Poole moved to approve Baxter & Woodman work order #230124.40 to provide engineering design serviced for water main replacement at 65<sup>th</sup> St and 63<sup>rd</sup> St. With a cost not to exceed \$26,700. Seconded by Trustee Brickner. Approved by roll call vote (4-0).

Trustee Poole moved to authorize village staff to pay Wanasek Corp in the amount of \$5,074.04 as a final pay request #2 for the Village 251<sup>st</sup> Ave. water main project. Seconded by Trustee Brenner. Approve by roll call vote (4-0).

### *Judiciary & Licensing – Trustee Brickner*

- No Court report was given

Trustee Brickner moved to issue new operators licenses to Judith Gallagher for Paddock Lake BP and Haylei Thomas for Brass Ball Mobil. The applicants has completed the Responsible Beverage Servers class and background check. Licenses expire 6/30/2023. Seconded by Trustee Rayniak. Approve by roll call vote (4-0)

Trustee Poole moved to deny the application of Jason Olrich for an operator's license based upon his criminal background check which demonstrates that he has been a habitual criminal offender. Seconded by Trustee Rayniak. Approved by roll call vote (3-0) Brickner Abstained.

### *Police and Fire – Trustee Poole*

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Trustee Poole moved to authorize the village administrator to contribute \$250.00 of village funds to the Kenosha County Sheriff's Department Safety Poster contest. Seconded by Trustee Rayniak. Approved by roll call vote (4-0)

### *Health/Welfare and Recycling – Trustee Garland*

Nothing to report

### *Building, Grounds & Parks – Trustee Brenner*

Nothing new to report

### *Tree Commission - Trustee Rayniak*

Nothing to report

### **Reports of Village Officials**

*President:* Burns

Absent

*Clerk/Treasurer:*

Spring Primary Election will take place on February 21

*Administrator:* Popanda

Spring enforcement of property clean up has begun. 35 properties have been found in violation. The Breaking and Entry culprits have been apprehended. The DOT meeting for the Highway 50 project is Monday the 20<sup>th</sup> at the Kenosha County Center.

**Old Business:** Nothing to report.

**New Business:** Nothing to report.

**Citizens Comments:** No comments

At 7:20pm Trustee Poole moved to adjourn. Seconded by Trustee Rayniak and approved unanimously by voice vote.

Respectfully submitted,  
Michelle Shramek, Clerk-Treasurer  
Village of Paddock Lake