

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY DECEMBER 15, 2021, 7 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Burns; Trustees Barb Brenner, Renee Brickner, Scott Garland, John Poole, and Robert Spencer. Absent: Gloria Walter

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted December 13, 2021, at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the November 17, 2021, board meeting. Seconded by Trustee Brenner. Approved by roll call vote (5-0). Spencer abstained

Allowances & Disallowances: November 1, 2021 – November 30, 2021, totaling \$147,956.02. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Spencer. Approved by roll call vote (6-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Spencer. Approved by roll call vote (6-0).

President Burns moved to open the Public Hearing on the proposed special charges for properties located in the Village of Paddock Lake. Seconded by Trustee Poole. Approved by roll call vote (6-0)

No comments

President Burns moved to close the Public Hearing on the proposed special charges for properties located in the Village of Paddock Lake. Seconded by Trustee Spencer. Approved by roll call vote (6-0)

Village Engineers Report

Nothing new to report.

Community Library Report

Nothing new to report

Building and Zoning Administrator Report

Kwik Trip and Culvers site is continuing to progress

Storm Water Management Reports

Nothing to report

Elected County or State Officials

Email report from Pomaville

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer. Approved by roll call vote (6-0)

President Burns moved to approve Resolution R21-15, a resolution for placing special charges on tax bills as per attached schedule. Seconded by Trustee Brenner. Approved by roll call vote (6-0).

President Burns moved to approve Resolution R21-16, a resolution authorizing grant application to Wisconsin Office of Energy Innovation for an energy innovation grant. Seconded by Trustee Spencer Approved by roll call vote (6-0).

President Burns moved to approve election workers for the 2022/2023 term. See attached list. Seconded by Trustee Garland. Approved by roll call vote (6-0).

President Burns moved to waive first reading of Ordinance 2021-07, an ordinance to repeal and recreate section 3.01 and 3.02 of the code of ordinances relating to election hours worked by poll workers and number of poll workers at polls. Seconded by Trustee Brenner. Approved by roll call vote (6-0)

President Burns moved to approve ordinance 2021-07 an ordinance to repeal and recreate section 3.01 and 3.02 of the code of ordinances relating to election hours worked by poll workers and number of poll workers at polls. Seconded by Trustee Brickner. Approved by roll call vote (6-0)

President Burns moved to approve the release and vacation of a 1959 sanitary sewer easement on tax parcel 40-4-120-024-1001. Seconded by Trustee Poole. Approved by roll call vote (6-0)

Public Works – Trustee Spencer –
Nothing new to report.

Judiciary & Licensing – Trustee Brickner

- Court Report was reviewed.

Trustee Brickner moved to approve new operator license to Kirsten Fort (Drifters) and Lynae Clark (Paddock Lake BP), Applicant has completed the Responsible Beverage Servers Class and background check. Licenses expire June 30, 2022. Seconded by Trustee Spencer and approved by roll call vote (6-0).

Police and Fire – Trustee Walter – pro temp – President Burns

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Health/Welfare and Recycling – Trustee Garland

Trustee Garland thanked Trustees and Village Staff for the successful Christmas parade. He also reported that the bench from the Lion's Club should be here in the next 8-9 weeks. He also wished all a Merry Christmas and a Happy New Year.

Building and Grounds – Trustee Brenner

The USPS has signed and returned the lease for the annex building.

Tree Commission - Trustee Poole

Trustee Poole moved to approve the Arbor Day Proclamation and Arbor Day Activities on Saturday, April 30 2022. Seconded by Trustee Spencer and approved by roll call vote (6-0)

Trustee Poole moved to approve 2021 Tree City report and 2021 Tree City Application. Seconded by Trustee Brickner approved by roll call vote (6-0).

Reports of Village Officials

President: Burns

Happy Holidays. Thanked the Board and staff for a successful 2021 and looking forward to an exciting next year.

Clerk/Treasurer:

Merry Christmas

Administrator: Popanda

Thanked the Board for forward thinking. Happy Holidays.

Old Business: Nothing

New Business: Nothing.
Citizens comments: None

President Burns moved to go into closed session per WI §19.85(1)(e) for the consideration of contract agreement with the Village of Salem Lakes, for fire and EMS service. The village board of Trustees will return to open session to vote on said contract. Those included in closed session are Village Administrator. Seconded by Trustee Spencer approved by roll call vote (6-0).

President Burns moved to return to open session. Seconded by Trustee Garland approved by roll call vote (6-0).

President Burns moved to Resolution R21-17 approving the Intergovernmental Agreement for fire and EMS service with the Village of Salem Lakes. Seconded by Trustee Spencer approved by roll call vote (6-0).

At 7:29 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake