

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY MAY 19, 2021 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Renee Brickner, Scott Garland, John Poole, Bob Spencer, and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk/Treasurer Michelle Shramek

The meeting agenda was posted May 17, 2021 at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to open the public hearing for amendment of Village Zoning Ordinance 12.03(6)(a) relating to zoning fee schedule. Seconded by Trustee Walter. Approved by roll call vote (7-0)

No comments

President Burns moved to close the public hearing for amendment of Village Zoning ordinance 12.03 (6) (a) relating to zoning fee schedule.

President Burns moved to open the public hearing for liquor application for LaCabana. Seconded by Trustee Spencer. Approved by roll call vote (7-0)

There were a couple infractions on the application that was taken care of by owner.

President Burns moved to close the public hearing. Seconded by John Poole. Approved by roll call vote (7-0).

President Burns moved to approve the minutes from the April 21, 2021 regular board meeting and the April 28, 2021 special board meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: April 1, 2021 – April 30, 2021 totaling \$149,713.92 President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Spencer. Approved by roll call vote (7-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Garland approve by roll call vote (7-0)

Village Engineers Report

Nothing new to report

Community Library Report

The library is looking to purchase new front doors. The bids will be reviewed at the upcoming meeting.

Building and Zoning Administrator Report

June 7, 2021 there will be planning commission meeting.

Storm Water Management Reports

Catch basins are being cleaned out and ditch lines are being worked on. The resident at 6301 238th that was at Committee of the Whole meeting the previous week the ditch line has been dug out and there is still standing water. Not sure if the village will ever find the source of the water.

Elected County or State Officials

County Executive Pomaville sent an email with the current happenings at the county level.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to approve Resolution #R21-05 a resolution approving an amendment to project plan and boundaries of Tax Incentive District #2. Seconded by Trustee Spencer. John Cameron of Ehlers explained the TID District and how the plan has changed. Approved by roll call vote (7-0)

President Burns moved to approve the 2021-2022 village Committee Assignments. Seconded by Trustee Garland. Approved by roll call vote (7-0).

President Burns moved to waive the first reading of Ordinance 2021-03, an Ordinance to repeal and recreate Ordinance 12.03(6)(a) relating to zoning fees. Seconded by Trustee Spencer. Approved by roll call vote (7-0)

President Burns moved to approve the ordinance 2021-03, an Ordinance to repeal and recreate Ordinance 12.03(6)(a) relating to zoning fees. Seconded by Trustee Walter. Approved by roll call vote (7-0)

President Burns moved to waive the first reading of Ordinance 2021-04, an Ordinance to repeal and recreate section 9.01 relating to building fees. Seconded by Trustee Spencer. Approved by roll call vote (7-0)

President Burns moved to approve the ordinance 2021-04, an Ordinance to repeal and recreate section 9.01 relating to building fees. Seconded by Trustee Spencer. Approved by roll call vote (7-0)

President Burns moved to accept and approve the lowest responsible bid from certified auditing firm of Kerber rose, SC of Shawano, Wisconsin to perform village Audits for fiscal years 2020, 2021, 2022, 2023 and 2024 in the annual amounts attached. Seconded by Trustee Poole. Approved by roll call vote (7-0).

President Burns moved to table a (4) four lot certified Survey Map submitted by SMMFLP Limited Partnership, LLC on tax parcel 40-4-120-101-1140, 1160 and 1180. Until revised CSM plans are submitted and reviewed to correspond with WisDot's request to adjust the location of intersection. Attached DOT document log 2566/3331. Seconded by Trustee Garland. Approved by roll call vote (7-0).

President Burns moved to approve a (14) fourteen lot preliminary subdivision plat, AKA Duck Pond, submitted by Steve Mills (agent), on tax parcel 40-4-120-041-0300. Located on Kenosha County Highway K, 5/10 of a mile west of state highway 75. Seconded by Trustee Brenner. Approved by roll call vote (7-0)

Public Works – Trustee Spencer

Trustee Spencer moved to authorize village staff to pay Reesman's Excavating in the amount of \$3,172.24 as partial pay request #2 for village hall water main project. Seconded by Trustee Poole. Approved by roll call vote (7-0)

Trustee Spencer moved to authorize village administrator to issue village purchase order 5163 to Alan ICS for the purchase and installation of a Utility District SCADA system firewall, with a cost not to exceed \$2,125.00. Seconded by Trustee Garland. Approved by roll call vote (7-0).

Trustee Spencer moved to authorize village staff to pay Payne and Dolan \$10,864.44 as a final pay request for the 2019 street improvement project. Seconded by Trustee Walter. Approved by roll call vote (7-0).

Trustee Spencer moved to authorize the village administrator to issue village purchase order # 5173 to Dicks Roofing of Kenosha, Wisconsin to replace the roof at the wastewater treatment plant office. With a cost not to exceed \$26,470.00. Cost to be allocated to the village WWTP replacement fund. Seconded by Trustee Brickner. Failed by roll call vote (0-7).

Trustee Spencer moved to authorize the village administrator to issue village purchase order # 5173 to Carlson Roofing of Racine, Wisconsin to replace the roof at the wastewater treatment plant office. With a cost not to exceed \$39,468.00. Cost to be allocated to the village WWTP replacement fund. Seconded by Trustee Garland. Approved by roll call vote (7-0).

Trustee Spencer moved to authorize village staff to pay Hydraulic Services for invoice #360781 in the amount of \$1190.70 and invoice 360860 in the amount of \$7377.90. Seconded by Trustee Brickner. Approved by roll call vote (7-0)

Trustee Spencer moved to amend previously approved motion #2020-12-16, authorizing payment to Dorner Valve in the revised amount of \$9013.55 to account for freight charges. Seconded by Trustee Garland. Approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Christenson

Trustee Brickner moved to issue liquor license to Vigas Log Cabin (LaCabana) License to expire 6/30/2021. Seconded by Trustee Spencer. Approved roll call vote (7-0).

Trustee Brickner moved to issue operators license to the following, Emmanuel Benitez and Liset Hernandez (LaCabana) Applicants have completed the Responsible Beverage Servers class and background check. License to expire 06/30/2022. Seconded by Trustee Poole. Approved by roll call vote (7-0).

Trustee Brickner moved to remove from the table the application for a new operators license for Bharatbhi Patel (Citgo) as the condition has been met for the prior motion to table. Seconded by Trustee Spencer. Approved by roll call vote (7-0).

Trustee Brickner moved to issue probationary operators license to the following: Bharatbhi Patel (Citgo). Applicants have completed the responsible beverage servers' class and background check. License to expire 6/30/2022. Seconded by Trustee Garland. Approved by roll call vote (7-0).

Police and Fire – Trustee Walter

- Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Trustee Walter moved to village permit allowed in ordinance 15.12 to allow for a water ski exhibition from June 14 – June 18, 2021. Seconded by Trustee Brenner.

Trustees had questions and issues with the permit and allowing the wake time to be changed. Residents Rick Perona, 24001 64th Pl, Mike Coleman 6619 243rd Ct, Robert Point 6937 236th and Sam no address given) all spoke in favor of the barefoot water skiing and allowing the no wake to be lifted for 5 days from 8 am – 10am. Bruce Giles 24415 69th was against allowing, as it would set precedence for others. The motion failed on a 3 – 4 roll call vote. Yes: Brenner, Poole and Walter. No: Brickner, Garland, Spencer and Burns.

Health/Welfare and Recycling – Trustee Garland

Trustee Garland moved rescind village covid 19 policy number 20-01 requiring masks in village hall. Seconded by Trustee Spencer. Approved by roll call vote (6-0) Trustee Walter voted no.

Building and Grounds – Trustee Brenner

The asbestos has been removed from the annex building and waiting for the certificate of completion to turn over to the Post Office.

Tree Commission - Trustee Poole

The tree was planted with success between the annex building and the village hall.

Reports of Village Officials

President: Burns

The County is looking for places to have pop up Covid vaccination sites. The village hall will not be a participant as there are various places in the village to receive the vaccination already and the village hall does not have the appropriate space.

Clerk/Treasurer:

Board of Review training materials have arrived, and the meeting has been tentatively set for October. Trustee Brickner volunteered to do the Board of Review Training.

Administrator: Popanda

Nothing to report.

Old Business: Trustee Poole had a request for a resident on the south side of highway 50 for the DOT to be asked to make an adjustment to the left turn signal at 50 and 83. The gas line work is causing major backups. Administrator Popanda stated he would reach out to the DOT.

New Business: None

Citizens comments:

At 8:45 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake