

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY APRIL 21, 2021 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Renee Brickner, Scott Garland, John Poole, Bob Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Deputy Clerk/Treasurer Marla McIntyre.

The meeting agenda was posted April 16, 2021 at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns welcomed Trustee Brickner and Trustee Poole to their first official meeting.

President Burns moved to approve the minutes from the March 17, 2021 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (5-0). Brickner and Poole abstained.

Allowances & Disallowances: March 1, 2021 – March 31, 2021 totaling \$180,939.31. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Walter. Approved by roll call vote (5-0). Brickner and Poole abstained.

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Garland approve by roll call vote (5-0). Brickner and Poole abstained.

Village Engineers Report

Nothing new to report

Community Library Report

The library will be back to regular operating hours with no appointments needed.

Building and Zoning Administrator Report

There was a Planning Commission meeting on Monday and the recommendations for approval will come before the Board in May or June. The Board should hold on to their packets for future reference. There were several new home permits issued on lots throughout the community.

Storm Water Management Reports

Maintenance for the MS4 permit has begun: cleaning catch basins, road and curb sweeping.

Elected County or State Officials

County Executive Pomaville sent an email with the current happenings at the county level. There will be a hazardous waste event on Saturday, May 1, 2021.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer and approved by roll call vote (5-0). Brickner and Poole abstained.

President Burns moved to authorize the Village President to appoint Trustee Gloria Walter as the Village of Paddock Lake representative to the Community Library Board. Appointment term shall be for three (3) years as specified in the Community Library Agreement, or until the officials elected term expires,

whichever occurs first. Seconded by Trustee Brenner and approved by roll call vote (5-0). Brickner and Poole abstained.

President Burns moved to deny liability insurance claim filed by Kirk Gilmore of 6448-237th Ave. for an alleged private sanitary sewer lateral failure. Denial recommended by Village liability insurance carrier's insurance adjuster as "Statutorily disallowed". Seconded by Trustee Spencer and approved by roll call vote (5-0). Brickner and Poole abstained.

President Burns moved to grant an underground twelve (12) foot wide utility easement to Wisconsin Electric Power Company, DBA We-Energies on outlot No. 4, tax parcel 40-4-120-102-1190, for the construction of electric service to serve the Whitetail Ridge Subdivision. Seconded by Trustee Spencer and approved by roll call vote (5-0). Brickner and Poole abstained.

President Burns moved to grant an underground seventeen (17) foot wide utility easement to Wisconsin Electric Power Company, DBA We-Energies on outlot No. 5, tax parcel 40-4-120-102-1191 and lot No. 36, tax parcel 40-4-120-102-1136 for the construction of electric service to serve the Whitetail Ridge Subdivision. Seconded by Trustee Spencer and approved by roll call vote (5-0). Brickner and Poole abstained.

President Burns moved to authorize and approve Whitetail Ridge Development, Inc. request to reduce the Letter of Credit surety for public improvements in Phase II and III of Whitetail Ridge Subdivision. Reduction from \$2,063,000.00 to \$920,000.00. Seconded by Trustee Brenner and approved by roll call vote (5-0). Brickner and Poole abstained.

President Burns moved to authorize and approve entering the Village of Paddock Lake into a Tax Incremental Service Agreement with Ehlers and Associates, to amend Tax Incentive District No.2. With a cost not to exceed \$15,500.00. Costs to be allocated from TID No.2. Seconded by Trustee Walter and approved by roll call vote. (5-0). Brickner and Poole abstained.

Public Works – Trustee Spencer

Trustee Spencer moved to authorize village staff to pay Reesman's Excavating & Grading, Inc. for partial payment request No. 1 in the amount of \$142,097.20 for work performed on the Village Hall water main project. Seconded by Trustee Garland and approved by roll call vote (5-0). Brickner and Poole abstained.

Trustee Spencer moved to authorize Village Administrator to issue purchase order 5152 to purchase ground protection mats from Great Mats of Wisconsin, with a cost not to exceed \$2,368.58. Seconded by Trustee Garland and approved by roll call vote (5-0). Brickner and Poole abstained.

Trustee Spencer moved to authorize Village Administrator to hire the lowest qualified bidder, Mejia Fence, Inc. of Paddock Lake, to install a person gate at the water utility plant. Seconded by Trustee Walter and approved by roll call vote (5-0). Brickner and Poole abstained.

Trustee Spencer moved to authorize the Village Administrator to offer Michael L. Griswold temporary seasonal employment as streets/roads and weed harvester laborer. Term of employment will be from April 21, 2021 through December 31, 2021 at an hourly rate of \$11.00 without village sponsored benefits. This offer and employment agreement are subject to successful completion and passing of a drug/alcohol and fit to work exam. Seconded by Trustee Brenner and approved by roll call vote (5-0). Brickner and Poole abstained.

Judiciary & Licensing – President Burns pro temp

President Burns reported that the court report for March was: 44 total cases, 37 traffic and 6 juvenile.

President Burns moved to approve new operators' licenses for Dana Carbo (Citgo) and Adeline O'Malley (Brass Ball Mobil). Both background checks were clean and they have completed the Responsible Servers Class. License to expire on June 30, 2021. President Burns stated that typically we would extend the expiration date since it is so close to the due date. The Board agreed to extend the two licenses until June 30, 2022. Seconded by Trustee Spencer and approved roll call vote (5-0). Brickner and Poole abstained.

President Burns confirmed that everyone reviewed the new information for Drew Stanton. Trustee Spencer stated that the charges were changed to misdemeanors. President Burns stated that some of the charges were reduced but it was discovered that there was also a DUI violation as well as a few other related charges. Spencer stated that the charges were dismissed. The two that he was found guilty of were misdemeanors and it is very hard to find help right now. Trustee Brickner stated that the CCAP printout shows that it is scheduled for an expunction hearing on January 20, 2022, which means that the judge will remove the misdemeanor charges from his record if he stays out of trouble. Trustee Brickner stated that this is rare to schedule in advance. President Burns stated that they are typically looking for alcohol related offenses within 24 to 36 months and that he appreciates the input from the Board.

President Burns moved to uphold the prior November 2020 decision for denial of a new server's license to Drew Stanton due to past relevant alcohol convictions. Seconded by Trustee Brenner. Failed vote (1-4). Brickner and Poole abstained.

President Burns moved to approve the new operator's license for Drew Stanton (BP). Applicant has completed the responsible server's class. License to expire June 30, 2022. Seconded by Trustee Spencer and approved by roll call vote (5-0). Brickner and Poole abstained.

President Burns moved to table the application for new operator's license for Bharatbhi Patel (Citgo) until such time the recent serving/selling alcohol related violation(s) have been adjudicated. Seconded by Trustee Garland and approved by roll call vote (5-0). Brickner and Poole abstained.

Police and Fire – Trustee Walter

Kenosha County Sheriff Department and Salem Fire and Rescue reports were reviewed.

Health/Welfare and Recycling – Trustee Garland

The Village applied for and was awarded the 2021 Recycling Grant with an amount TBD.

Building and Grounds – Trustee Brenner

There will be a meeting on April 28, 2021 at 6:00 pm to discuss the post office.

Tree Commission – President Burns pro temp

Arbor Day will be Saturday May 1st

Reports of Village Officials

President: Burns

Committee assignments will be discussed next month at the Committee of the Whole.

Clerk/Treasurer:

Nothing to report

Administrator: Popanda

WISDOT will be working on both sides of Hwy 50 and there will be lane closures all summer. There will also be utility work taking place down Hwy 50 in preparation for the upcoming road construction.

They are looking for children to participate in the Arbor Day event at the Village Hall.

Trustees are invited to participate in the E-waste event on 5/15 from 9am-noon.

Tree saplings will be arriving middle of May. Trustees are welcome to take them around the neighborhood to encourage residents to plant. We will receive credit for public participation.

Old Business:

Trustee Garland had a few golf cart inquiries from residents: Are golf carts now legal on all roads? The website does not have the new ordinance. Popanda stated that we will add it to the website. The ordinance states that sewer bills must be paid up to date in order to get a permit and what if you pay it all at the end of the year? Popanda stated that it is an ordinance that all non-essential services must pay all fees due to the village before a permit will be issued.

New Business:

Trustee Poole would like to discuss the mask ordinance at Committee of the Whole next month. Trustee Garland has a request from residents to discuss speeding in the Village at Committee of the Whole.

Citizens comments: None

President Burns thanked Bena Ahlberg for her time on the Board. Bena thanked the Board as well and stated that she would like to run again.

At 7:51 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake