

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY NOVEMBER 18, 2020, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Bena Ahlberg, Barb Brenner, Kathy Christensen, Scott Garland, Bob Spencer, and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Michelle Shramek

The meeting agenda was posted November 16, 2020 at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the October 21, 2020 regular board meeting and the October 14, 2020 Special Board Meeting. Seconded by Trustee Spencer and approved by roll call vote (7-0)

Allowances & Disallowances: October 1, 2020 – October 31, 2020 totaling \$180,075.12 President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner. Approved by roll call vote (7-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Spencer approve by roll call vote (7-0)

Public Hearing

President Burns moved to open the Public Hearing for the following proposed budgets: 2021 General Fund, 2021 Capital Improvement Fund budget, 2021 TID #1 budget, TID #2 budget, 2021 sanitary sewer operations budget, 2021 water utility operations budget. Seconded by Trustee Spencer. Approved by roll call vote (7-0)

No comments or questions

President Burns moved to close the Public Hearing for the following proposed budgets: 2021 General Fund, 2021 Capital Improvement Fund budget, 2021 TID #1 budget, TID #2 budget, 2021 sanitary sewer operations budget, 2021 water utility operations budget. Seconded by Trustee Garland. Approved by roll call vote (7-0)

President Burns moved to adopt the 2021 General Fund budget as presented. Seconded by Trustee Water. Approved by roll call vote (7-0).

President Burns moved to approve the 2021 General Fund allowable tax levy in the amount of \$1,481,224. This amount includes \$1,184,199 general operations tax levy and \$297,025 general fund debt service levy. Seconded by Trustee Brenner, Approved by roll call vote (7-0).

President Burns moved to adopt the 2021 Capital Improvement fund budget and plan as presented. Seconded by Trustee Brenner. Approved by roll call vote (7-0)

President Burns moved to adopt the 2021 sewer operations budget as presented. Seconded by Trustee Spencer. Approved roll call vote (7-0).

President Burns moved to adopt the 2021 water operations budget as presented. Seconded by Trustee Spencer. Approved roll call vote (7-0)

President Burns moved to adopt the 2021 TID #1 fund budget as presented. Seconded by Trustee Garland. Approved roll call vote (7-0)

President Burns moved to adopt the 2021 TID #2 fund budget as presented. Seconded by Trustee Walter. Approved by roll call vote (7-0)

Village Engineers Report

Nothing new to report

Community Library Report

Nothing new to report

Building and Zoning Administrator Report

Whitetail Ridge is up to 16 new single-family home permits. There has been a lot of inquiries and activity in the building department.

Storm Water Management Reports

Leaf vac has started. The Village has met the requirements for the DNR.

Elected County or State Officials

County Executive Pomaville sent an email with the current happenings at the county level. Administrator Popanda and President Burns will be meeting with the county officials to work on obtaining grants for storm water retention pond on the north east side of the village as well as a recreational grant to create a trail on the old ice rail way on the south east side of the village.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to authorize village president and village clerk/treasurer to sign the WE Energies easement request for the portion of the village owned community library property. Seconded by Trustee Walter. Approved by roll call vote (7-0)

President Burns moved to authorize Village Administrator to sign and execute WIS DOT pedestrian cross walk maintenance agreement for two new crosswalks on STH 50. Seconded by Trustee Brenner. Approved by roll call vote (7-0)

President Burns moved to waive the first reading of Ordinance 20-06, an ordinance to repeal and recreate chapter 44 of the code of ordinances of the Village of Paddock Lake as it relates to section 44.04 (g) golf cart operation. Seconded by Trustee Spencer. Approved by roll call vote Yes: Ahlberg, Brenner, Garland, Spencer, Burns. NO: Christenson and Walter.

President Burns moved to approve Ordinance 20-06, an ordinance to repeal and recreate Ordinance 44 of the code of ordinance of the Village of Paddock Lake pertaining to golf cart operations. Seconded by Trustee Garland. Approved by roll call vote. YES: Ahlberg, Garland, Spencer, Burns. NO: Brenner, Christenson, Walter.

Judiciary & Licensing – Trustee Christenson

Trustee Christenson reviewed the court report.

Trustee Christenson moved to deny operators license for Drew Stanton (Paddock Lake BP) based upon relevant criminal history. Seconded by Trustee Spencer. Approved by roll call vote (7-0)

Police and Fire – Trustee Walter

- Kenosha County Sheriff department report was reviewed.

Capitan Hallisy spoke of the number of citations issued as that the officers are trying to keep the exposure of COVID to a minimum.

Health/Welfare and Recycling – Trustee Garland

Committee of the Whole there was discussion about donating to the Sharing Center. Trustee Christenson has gathered information and has asked the subject to be discussed in December.

Building and Grounds – Trustee Brenner

Nothing new to report

Public Works – Trustee Spencer

Trustee Spencer moved to authorize the Village staff to pay pavement repair invoice from Tip Top Paving in the amount not to exceed \$1,200. Subject to receiving proper written invoice from Tip Top Paving. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Trustee Spencer moved to approve Baxter & Woodman work order #202005.00 to provide engineering services for the 2021 street improvement project. Seconded by Trustee Ahlberg, approved by roll call vote (7-0)

Trustee Spencer moved authorize the village administrator to hire Wanasek Corp at a cost not to exceed \$24,270 to perform emergency repairs to a WWTP effluent valve. Seconded by Trustee Spencer. Approved by roll call vote (7-0).

Tree Commission - Trustee Ahlberg

Tree stump removal will be finished up by next week.

Reports of Village Officials

President: Burns

Have a safe holiday no matter how you are celebrating. Kenosha County Center will be giving free radon test kits with the donation of a non-perishable item till the end of the year.

Clerk/Treasurer: Shramek

Nothing new to report

Administrator: Popanda

Have a good Thanksgiving and keep warm thoughts for the fact that as long as it stays warm there is no salt use and no snow plowing

Old Business: None

New Business: None

Citizens comments: None

At 7:31 pm President Burns moved to adjourn. Seconded by Trustee Garland and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake