

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY OCTOBER 21, 2020, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Bena Ahlberg, Barb Brenner, Kathy Christensen, Scott Garland, Bob Spencer, and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Michelle Shramek

The meeting agenda was posted October 19, 2020 at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the September 16, 2020 regular board meeting. Seconded by Trustee Walter and approved by roll call vote (7-0)

Allowances & Disallowances: September 1, 2020 – September 30, 2020 totaling \$386,564.02. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Spencer. Approved by roll call vote (7-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Walter approve by roll call vote (7-0)

Village Engineers Report

Nothing new to report

Community Library Report

The Library is getting bids to replace the sign. The next meeting is October 26, at Salem.

Building and Zoning Administrator Report

Taco Bell received their final occupancy permit. There has been 7 new single-family home permits this month. White Tail Ridge will be doing some infrastructure work now that they have posted the line of credit.

Storm Water Management Reports

The maintenance is finishing up for the year. Wanasek is finishing up the catch basin cleaning. There was an investigated oil spill at Lakeside

Elected County or State Officials

County Executive Pomaville sent an email with the current happenings at the county level.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Christenson

Trustee Christenson reviewed the court report.

Police and Fire – Trustee Walter

- Kenosha County Sheriff department report was reviewed.
- Fire Department report was reviewed

Health/Welfare and Recycling – Trustee Garland

Leaf collection started this week and will run through December 4th

Building and Grounds – Trustee Brenner

Nothing new to report

Public Works – Trustee Spencer

Trustee Spencer moved to authorize the Village Administrator to issue village purchase order # 5084 to Lois tires in the amount of \$3288.99 for fleet tires. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Trustee Spencer moved to authorize Village Administrator to contract with Halverson Door, LLC to repair overhead door on building #12 in the amount of \$1,660t. Seconded by Trustee Ahlberg, approved by roll call vote (7-0)

Tree Commission - Trustee Ahlberg

Trustee Ahlberg moved to authorize Village Administrator to rent a tree stump grinder for in house stump removal. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Reports of Village Officials

President: Burns

Reminder the 2021 Budget meeting for the proprietary accounts is Monday the 26th at 6 pm. The county is having Covid testing at the county center on 45 on Fridays.

Clerk/Treasurer: Shramek

In person absentee voting started on Tuesday, all is going well.

Administrator: Popanda

There was a resident that fell at the village hall while voting.

Old Business: None

New Business: None

Citizens comments: None

President Burns moved to go into closed session per Wisconsin §19.85(1)(c) for the purpose of discussing employee performance reviews. The village board will return to open session to take action. Persons to be included in closed session: Village Administrator, Tim Popanda. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to return to open session. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to approve village employee merit pay raises pursuant to the attached village administrator's summary employee reviews and recommendations. Approved increases will be retroactive back to the first pay period of July 2020 (6/29/20 to 7/12/20). Seconded by Trustee Brenner and approved by roll call vote (7-0).

At 7:31 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake