

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY JULY 15, 2020, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Bena Ahlberg, Barb Brenner, Bob Spencer, and Gloria Walter. Attending via phone Kathy Christenson and Scott Garland

Staff present: Administrator Tim Popanda and Clerk-Treasurer Michelle Shramek.

The meeting agenda was posted July 13, 2020 at the Village Hall, Community State Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the June 17, 2020 regular board meeting. Seconded by Trustee Spencer and approved by roll call vote (7-0)

Allowances & Disallowances: June 1, 2020 – June 30, 2020 totaling \$235,647.70. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner. Approved by roll call vote (7-0).

President Burns moved to suspend the rules of order for citizens to speak on agenda items after each committee report. Seconded by Trustee Walter approve by roll call vote (7-0)

**Village Engineers Report**

Nothing new to report.

**Community Library Report**

The Salem Library is now open as of June 15<sup>th</sup> with restrictions. The Auditor will be at the next meeting at the end of July at the Salem Branch.

**Building and Zoning Administrator Report**

Nothing new to report

**Storm Water Management Reports**

Still working at tracing the illicit discharge into the storm water system. The DNR is requiring the Village to find the source. There is currently no e-coli at the runoff

**Elected County or State Officials**

County Executive Pomaville sent an email with the current happenings at the county level.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration* – President Burns

The August 19<sup>th</sup> meeting will have the public hearing for the rezoning of parcels as well as the Highway 50 water special assessments. Waiting to hear from Central High School if the meeting can take place there.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to approve Resolution #R20-06 a preliminary Resolution declaring the intent to exercise special assessment police power for the construction of water mains for State Highway 50 water main project. Seconded by Trustee Spencer. Approved by roll call vote (7-0)

Trustee Brenner moved to authorize the Village President and Village Clerk to sign a (1) one year extension for the Community State Bank General Obligation Promissory Note for the interim financing of the water utility districts system improvements. Seconded by Trustee Ahlberg approved by roll call vote (7-0)

President Burns moved to approve Policy 20-01 related to PPE and other safeguards as related to the COVID -19 pandemic. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Brenner moved to authorize the Village President and Village Clerk to execute the “Farmland” lease agreement between the Katris Family and the Village of Paddock Lake. Seconded by Trustee Spencer and approve by roll call vote (7-0)

#### *Judiciary & Licensing – Trustee Christenson*

Court Report was given for July.

Eric Khabbaz of 6114 245<sup>th</sup> presented to the Village Board his business plan for a traveling Hookah.

Trustee Christenson moved to deny the tobacco retailers license application submitted by Eric Khabbaz of OMB Customs to operate a traveling retail tobacco business with a base of operation from his single-family residence at 6114 245<sup>th</sup> Ave Paddock Lake. Seconded by Trustee Brenner and approved by roll call vote (7-0).

#### *Police and Fire – Trustee Walter*

- Kenosha County Sheriff department report was reviewed.
- Fire Department report was reviewed

The family that was displaced by the house fire in the Village on July 14<sup>th</sup> needs donations there are social media sites to donate at or donations are being taken by Mindy Cooling at State Farm.

#### *Health/Welfare and Recycling – Trustee Garland*

Nothing new to report

#### *Building and Grounds – Trustee Brenner*

Nothing new to report

#### *Public Works – Trustee Spencer*

Trustee Spencer moved to authorize the Village Administrator to offer Michael Griswold temporary seasonal employment as streets/roads and weed harvester laborer. Term of employment will be from July 15, 2020 through December 31, 2020 at an hourly rate of \$10.00 without village sponsored benefits. This offer and employment agreement are subject to successful completion and passing of a drug/alcohol and fit to work exam. Seconded by Trustee Ahlberg and approved by roll call vote (7-0)

Trustee Spencer moved to authorize village staff to pay Stabb Construction for payment request #9 in the amount of \$140,600.00 for work performed on the water system improvement project. Seconded by Trustee Brenner, approved by roll call vote (7-0)

Trustee Spencer moved to authorize Village staff to pay (4) four Wanasek invoices with the water system interim loan proceeds with the cost not to exceed \$15,066.45. Seconded by Trustee Walter, approved by roll call vote (7-0)

Trustee Spencer moved to authorize Village Administrator to issue a village purchase order to Burris Equipment for the purchase of a wacker plate compactor with wheel kit and urethane pad in the amount of \$1,708.50. Seconded by Trustee Brenner, approved by roll call vote (7-0)

Trustee Spencer moved to authorize Village Administrator to issue a village purchase order to Morton Salt, Inc in the amount of \$3,943.80 for the purchase of 60 tons of road salt.. Seconded by Trustee Walter, approved by roll call vote (7-0)

*Tree Commission* - Trustee Ahlberg  
Nothing new to report

### **Reports of Village Officials**

*President:* Burns  
Nothing new to report

*Clerk/Treasurer:* Shramek

Nothing new to report

*Administrator:* Popanda

Nothing new to report

**Old Business:** None

**New Business:** None

**Citizens comments:**

Derrick Ringelstetter of 24632 74<sup>th</sup> St inquired about stump grinding for a stump in the road right of way. The RFP is being prepared. Hopefully by the end of the year but not until fall/winter as the contractors are busy doing other work this time of year.

Renee Brickner of 6020 239<sup>th</sup> Ave asked about the water project and if it is still in budget with the fact the Archwood could not get occupancy until fire suppression was passed. The contractor added a pump at their expense, so the project is still in budget. Archwood was given occupancy this week.

At 8:00 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,  
Michelle Shramek, Clerk-Treasurer  
Village of Paddock Lake