

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY APRIL 15, 2020, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Scott Garland, Bob Spencer, and Gloria Walter.

Staff present: Administrator Tim Popanda, Engineer Mark Kolczaski and Clerk-Treasurer Michelle Shramek.

The meeting agenda was posted April 13, 2020 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the March 24, 2020 regular board meeting. Seconded by Trustee Brenner and approved by voice vote.

Allowances & Disallowances: March 1, 2020 – March 31, 2020 totaling \$165,663.26. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner. Approved by roll call vote (6-0).

Village Engineers Report

Nothing new to report still working with WE Energies on the easement to get power to the well house.

Community Library Report

At the last meeting there was a motion to pay the employees after the closing for COVID-19. The Community Library is following the closing procedures for Kenosha Library. These items will be reviewed at the next meeting scheduled for April 27th.

Building and Zoning Administrator Report

The Village continues to issue building permits and do inspections using PPE equipment.

Storm Water Management Reports

Spring street sweeping and catch basin cleaning has begun and will continue through out the spring.

Elected County or State Officials

John Poole gave a summary of the Kenosha County meetings that have taken place. He thanked the board and Administration for working with him during his time as a County Executive. Board members thanked him for his service.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to appoint Richard Fish to the Village Board to fulfill the vacancy left by the passing of Trustee Gary Kaddatz. Seconded by Barb Brenner. Richard Fish was present to give his resume and explain why he would like to fill the vacant seat and to answer any questions. Discussion about the possibility of having 4 members of Paddock/Hooker Lake Association on the Village Board and

the fact that if they are all in attendance it would require posting of the PHLA meetings. Roll call vote was taken (3-3) Burns, Brenner, Walter Yes. Christenson, Garland, Spencer No. This item will be discussed at the May Committee of the Whole.

Trustee Brenner moved to authorize Village President and Administrator to sign the 2019 auditor's agreement. Seconded by Trustee Spencer, approved by roll call vote (6-0).

President Burns moved to approve Resolution 20-03, a resolution recommending that WIDOT preform a Highway speed limit study on STH 83 south. Seconded by Trustee Walter, approved by roll call vote (6-0)

President Burns moved to waive the first reading of Ordinance 20-03, an Ordinance to repeal and recreate section 29.21 of the code of ordinances of the Village of Paddock Lake as it pertains to the attachment of Duck Pond LLC property. Seconded by Trustee Garland and approved by roll call vote (6-0)

President Burns moved to approve Ordinance 20-03 to repeal and recreate ordinance 29.21 as it pertains to the attachment of Duck Pond LLC property. Seconded by Trustee Brenner and approved by roll call vote (6-0)

President Burns moved to waive the first reading of Ordinance 20-04 to repeal and recreate section 29.20 of the code or ordinances of the Village of Paddock Lake as it pertains to the attachment of Filiatreault property. Seconded by Trustee Brenner and approved by roll call vote (6-0)

President Burns moved to approve Ordinance 20-04 to repeal and recreate section 29.20 of the code or ordinances of the Village of Paddock Lake as it pertains to the attachment of Filiatreault property. Seconded by Trustee Brenner and approved by roll call vote (6-0)

President Burns moved to approve and accept the Village of Paddock Lake Planning Commission recommendation to approve a Conditional Use permit for a single 8'4" X 9'3", LED video sign at Brass Ball Mobil 25406 75th St. Seconded by Trustee Garland, approved by roll call vote (5-1)

President Burns moved to authorize Village Administrator, consulting engineer and Village attorney to create a revised final engineers special assessment report, using a twenty (20) year payment term at 2.875% interest rate. Seconded by Trustee Brenner, approved by roll call vote (6-0)

The motion for the Village Administrator to hire Kevin Van Heirsele was not made, as he found another job. Staff will be posting the job for applications.

President Burns moved to grant an underground twelve foot wide utility easement to WE Power Company, DBA WE Energies on tax parcel 40-4-120-024-2090, paddock lake water utility site. For the construction for electric service. Seconded by Trustee Walter, approved by roll call vote (6-0)

Judiciary & Licensing – Trustee Walter

Court Report was given for February 2020 – Parking 0, Traffic 23, Adult Ordinance 4, Juvenile ordinance 6, Indigency Hearings 4, Pre trials 0, Water Patrol 0, Golf cart 0, total of 37 cases. There is no March Court report as it was cancelled due to COVID -19 Safe at Home Order.

Trustee Walter moved to approve operators license for Lisa Point and Haley Clelland of Drifters. Seconded by Trustee Garland, approved by roll call vote (6-0)

Police and Fire – pro temp President Burns

Police and Fire reports were given. The amount of stops by KCSD is down due to COVID -19.

Health/Welfare and Recycling – Trustee Christenson

Nothing new to report

Building and Grounds – Trustee Brenner

Trustee Brenner moved to approve the landscaper's 2020-2021 contract with Fox Services in the amount of \$14,000 per year. Seconded by Trustee Spencer, approved by roll call vote (5-0) Garland abstained

Public Works – Trustee Spencer

Trustee Spencer moved to authorize village staff to pay Stabb Construction Corp for payment request #5 in the amount of \$199,500.00 for work performed on the water system improvement project. Seconded by Trustee Garland, approved by roll call vote (6-0)

Trustee Spencer moved to authorize village staff to pay Stabb Construction for payment request #6 in the amount of \$488,056.80 for work performed on the water system improvement project. Seconded by Trustee Garland, approved by roll call vote (6-0)

Trustee Spencer moved to authorize the village administrator to sign the change order proposal from Casper Truck Equipment to modify the frame on the Village new 2020 F-350 truck. Cost not to exceed \$1,309. Seconded by Trustee Walter, approved by roll call vote (6-0)

Trustee Spencer moved to approve Stabb Construction project change order #3 for the water system improvements. Seconded by Trustee Brenner, approved by roll call vote (6-0)

Tree Commission Trustee Garland-

The Village is removing or pruning trees in the village. Work should continue until the end of April.

Trustee Garland asked about the removal of a stump on 74th St. It was explained the stump will be removed sometime this summer when the village has enough stumps to grind to make it worth renting a stump grinder.

Reports of Village Officials

President: Burns

Update on COVID-19 in Kenosha County.
Committee assignments possibly next month.

Clerk/Treasurer: Shramek

Gave an update on the election and how COVIS was handled. Thanked everyone for the help.

Administrator: Popanda

Explained how services are still being offered during the "Safe at Home" order.

Inputs/concerns: None

Old Business: None

New Business: Traffic issue will be discussed at Committee of the Whole in May.

At 8:16 pm President Burns moved to adjourn. Seconded by Trustee Brenner and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake