

THE *Village of* PADDOCK LAKE

6969 236th Avenue - Salem, Wisconsin 53168 - Phones: (262) 843-2713 FAX: (262) 843-3409

VILLAGE OF PADDOCK LAKE BOARD OF REVIEW
6969 236TH AVENUE, PADDOCK LAKE, WISCONSIN
JUNE 4, 2020 - 2 PM

AGENDA

- Call to order- by Board of Review Clerk
- Roll call
- Statement of posting notice
- Select Chairperson for BOR
- Select a BOR Vice – Chairperson
- Verify that a member has met the mandatory training requirements
- Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec 70.47(7)(af).
- Review of new laws
- Filing and summary of Annual Assessment Report by Assessor's Office
- Receipt of the Assessment roll by clerk from assessor
- Receive assessment roll and sworn statements from the clerk
- Review the Assessment roll and perform statutory duties:
 - Examine the roll
 - Correct description or calculation errors
 - Add omitted property, and
 - Eliminate double assessed property
- Discussion/Action – Certify all corrections of error under state law (Wis. Stats. §70.43)
- Discussion /Action -Verify with the assessor that open book changes are included in the assessment roll.
- Allow taxpayers to examine assessment data
- During the first two hours, consideration of:
 - Waivers of the required 48-hour notice of intent to file an objection when there is good cause.
 - Requests for BOR hearing waiver to allow the property owner an appeal directly to circuit court.
 - Requests to testify by telephone or submit sworn written statement,
 - Subpoena requests, and
 - Act on any other legally allowed/required Board of Review matters.
- Review Notices of Intent to file Objection
- Proceed to hear objections if any and if proper notice/waivers given unless scheduled for another date
- Consider / Act on scheduling additional BOR Date(s)
- Adjourn

This Notice was posted at the following places:

BMO HARRIS BANK– PADDOCK LAKE BRANCH
PADDOCK LAKE VILLAGE HALL
COMMUNITY STATE BANK – PADDOCK LAKE BRANCH

May 29, 2020

Signed: _____
Michelle Shramek
Clerk/Treasurer

“Notice is hereby given that a majority of any other village commission, committee or board may be present at this meeting to gather information about a subject over which they may have decision making responsibility. It is intended that this notice shall constitute an adequate notice of meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993), although none of the other village commissions or boards will take any formal action at this meeting”.