

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 19, 2020, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Scott Garland, Bob Spencer and Gloria Walter.

Absent: Kathy Christenson

Staff present: Administrator Tim Popanda and Clerk-Treasurer Michelle Shramek.

The meeting agenda was posted February 17, 2020 at the Village Hall, February 18, 2020 at First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the January 15, 2020 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (5-0)

Allowances & Disallowances: January 1, 2020 – January 31, 2020 totaling \$295,143.88. President Burns moved to approve the Allowances & Disallowances as presented. Trustee Walter asked what service Windstream gave the Village. Seconded by Trustee Garland and approved by roll call vote (5-0).

President Burns moved to suspend the Rules of Order to allow citizens to speak on agenda items after each committee report. Seconded by Trustee Spencer and approved by roll call vote (5-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional items since the Committee of the Whole meeting

Community Library Report – Trustee Walter

- There is nothing new to report.

Building & Zoning Report & – Tim Popanda

- Whitetail Ridge is currently working on three houses and more permit to be issued

Storm Water Management Report – Tim Popanda

- The annual storm water report with the DNR was filed. The Board will review in the coming months.

Elected County or State officials

- Sharon Pomaville – is running for District 20 Kenosha County Executive. She is in her 9th year at the Sharing Center and is looking forward to working on issues in the county.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- President Burns summarized the finance portion of the Committee of the Whole.

The Amston bill will be held for payment until some questions are answered about the bill. President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer and approved by roll call vote (5-0)

President Burns moved to deny Steve Mills (land owner) and Deana Delimat of Black Bull Fireworks (agent) written request to repeal and recreate Ordinance 25.04, pertaining to the sale of fireworks. Seconded by Trustee Brenner and approved by roll call vote (5-0).

President Burns moved to approve Resolution R20-02, a Preliminary Resolution declaring the intent to exercise special assessment police power for the construction of water mains for State Highway 50 water main project. Seconded by Trustee Spencer and approved by roll call vote (5-0)

President Burns moved to authorize Deputy Clerk/Treasurer Marla McIntyre to attend the 2020 UW Green Bay Clerk Institute. To include reimbursement for tuition, lodging, mileage and meals. Costs not to exceed \$1,500 Seconded by Trustee Garland and approved by roll call vote (5-0)

President Burns moved to authorize Village Staff to pay WE Energies work request invoice #4452760 in the amount of \$540.60, WE energies work request invoice #4452759 in the amount of \$24,370.55 and WE Energies work request invoice #4461470 in the amount of \$2,111.95 for the upgrade of electric and natural gas service to the Village Water Utility Improvement Project. Seconded by Trustee Walter and approved by roll call vote (5-0).

President Burns moved to grant an underground twelve (12) foot wide utility easement to Wisconsin electric Power Company, DBA WE-Energies on tax parcel 40-4-120-024-2090. Paddock lake Water Utility site for the construction of electrical service. Seconded by Trustee Spencer and approved by roll call vote (5-0).

Judiciary & Licensing – Gloria Walter

The December 2019 court report citations: Parking (0), Traffic (35), Village Ordinance-Adult (2), Village Ordinance-Juvenile (4), Indigency Hearings (0), Pre-Trials (2), Trials (1), Golf Cart (0), Water Patrol (0)

Trustee Walter moved to issue probationary Operator License to the following: Moniquea Leahy – Paddock Lake BP. Applicant has completed the Responsible Beverage Servers class and background check. License expire 06/30/2020. Seconded by Trustee Spencer and approved by roll call vote (3-2) yay-Garland, Spencer, Burns nay – Brenner and Walter

Police & Fire — pro temp by President Burns

- Kenosha County Sheriff department report was reviewed.
- Fire Department report was reviewed

President Burns moved to authorize Village Administrator to contribute \$250.00 of Village funds to the Kenosha County Sheriff's Department Safety Poster contest. Seconded by Trustee Brenner and approved by roll call vote (5-0)

Health, Welfare & Recycling –Trustee Christenson, pro temp by President Burns
Nothing new to report

Buildings & Grounds - Trustee Brenner

Trustee Brenner moved to authorize Village Administrator to employ the lowest qualified bidder, Wanasek Corporation of Burlington, WI to install a water lateral to the village owned annex building located at 7001 236th Ave. With a cost not to exceed \$14,995.00. Seconded by Trustee Walter and approved by roll call vote (5-0)

Public Works – Trustee Spencer

Trustee Spencer moved to authorize village staff to purchase one (1) PLOW BLADE KIT FROM Winter Equipment in the amount of \$2,202.20. with a cost not to be allocated to account #01-41-30-533-364. Seconded by Trustee Garland and approved by roll call vote (5-0)

Trustee Spencer moved to authorize village staff to pay Morton Salt in the amount of \$4033.43 for 63.82 tons of road deicing salt. Seconded by Trustee Walter and approved by roll call vote (5-0)

Trustee Spencer moved to authorize Village Staff to pay Stabb Construction for payment request #4 in the amount of \$287,499.45 for the work performed on the Water System Improvement Project. Seconded by Trustee Garland and approved by roll call vote (5-0)

Trustee Spencer moved to approve Globe Construction change order #1 for Highway 50 water main project. Seconded by Trustee Walter and approved by roll call vote (5-0)

Trustee Spencer moved to approve Willkomm Excavating and Grading project change order 3 for fire hydrant insulation in the White Tail Ridge subdivision. Seconded by Trustee Brenner and approved by roll call vote (5-0).

Trustee Spencer authorized village staff to pay Globe Contractor Inc for payment request #4 in the amount of \$27,632.88 for work performed on the Highway 50 Water main project. Seconded by Trustee Garland and approved by roll call vote (5-0)

Tree Commission – Trustee Garland
Nothing new to report

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

The Village will be working with Kenosha County on the possibility of a retention pond on the north side and the railroad bed on Bryzek's property.

The band shell at Kenosha County's Old Settlers park will begin its design phase.

Clerk-Treasurer – Michelle Shramek

- Nothing to report

Administrator – Tim Popanda

- Nothing to report

Old Business:

Capitan Hallisy introduced Sargent Alex Sanchez who will be working in the Village.

New Business:

none

Citizen Comments:

Derrick Ringsettler 23424 74th St requesting use of side by side (UTV) on village streets. It was suggested that he work with the Kenosha County Snowmobile Alliance to try to get a trail system in the county. The Village is not looking to have any UTV on village streets as it could lead to other request to use on village streets and the village would have liability if it was allowed.

At 7:54 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake