

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JANUARY 15, 2020, 7 PM

The meeting was called to order at 7:04 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Scott Garland, and Gloria Walter.

Absent: Bob Spencer

Staff present: Administrator Tim Popanda and Clerk-Treasurer Michelle Shramek.

The meeting agenda was posted January 13, 2020 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

A moment of silence was given in remembrance of Trustee Gary Kaddatz who served on the board for 2- and one-half terms.

President Burns moved to approve the minutes from the December 18, 2019 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (5-0)

Allowances & Disallowances: December 1, 2019 – December 31, 2019 totaling \$2,073,822.00. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Walter and approved by roll call vote (5-0).

President Burns moved to suspend the Rules of Order to allow citizens to speak on agenda items after each committee report. Seconded by Trustee Garland and approved by roll call vote (5-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional items since the Committee of the Whole meeting

Community Library Report – Trustee Walter

- There is nothing new to report.
- Trustee Walter talked about the events that the library offers and showed everyone the event calendar

Building & Zoning Report & – Tim Popanda

- A new subdivision is being planned on the outer edge of the village growth area that will be on the February Plan Commission agenda.
- Whitetail Ridge has a permit for one house and possibly two more in the upcoming weeks.

Storm Water Management Report – Tim Popanda

- With the unseasonably warm weather some routine maintenance has been done on the 235/236 outfall, creating better flow of water.

Elected County or State officials

- No one in attendance

Communications

- President Burns asked about the inquiry of the missing Christmas trees on PHLA beach. Administrator reported that Public Works did not chip or pick up those trees.

- There was an inquiry about doing a Polar Plunge on Paddock Lake. Administrator Popanda emailed the high school student back to have her work with Kenosha County to have the event at the County park.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- President Burns summarized the finance portion of the Committee of the Whole.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Garland and approved by roll call vote (5-0)

President Burns moved to authorize Village Staff to renew Liability, Property and Workman's Compensation Insurance policy with LWMMI and MPIC in the amount of \$52,582.71 Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to waive the first reading of Ordinance 20-01, an Ordinance creating section 29.20 relative to attachment of real property pursuant to the Village of Paddock Lake / town of Salem Cooperative Plan. Seconded by Trustee Christenson and approved by roll call vote (5-0)

President Burns moved to approve Ordinance 20-01, an Ordinance creating section 29.20 relative to attachment of real property pursuant to the Village of Paddock Lake / Town of Salem Cooperative Plan. Seconded by Trustee Brenner and approved by roll call vote (5-0)

President Burns moved to authorize Village Staff to reimburse Bear Development for water system connection fees in the amount of \$1,200 per unit paid, with a total not to exceed \$72,000. In accordance with the terms of Developers Agreement Section I.B2 dated 7/2018. Seconded by Trustee Walter and approved by roll call vote (5-0).

Judiciary & Licensing – Gloria Walter

The December 2019 court report citations: Parking (0), Traffic (39), Village Ordinance-Adult (3), Village Ordinance-Juvenile (4), Indigency Hearings (1), Pre-Trials (1), Trials (0), Golf Cart (0), Water Patrol (0)

Police & Fire — pro temp by President Burns

- Kenosha County Sheriff department report was reviewed.
- Fire Department report was reviewed
- There will be no action taken on the parking that was discussed at Committee of the Whole
- A meeting with Kenosha County Sheriffs Department took place. Minutes from that meeting will be given to the board.

Health, Welfare & Recycling – Trustee Christenson

Trustee Christenson moved to deny Sophie Steinmann's written request to repeal and recreate Ordinance 19.06 pertaining to set back distances for backyard chicken coops. Seconded by Trustee Brenner and approved by roll call vote (5-0)

Buildings & Grounds - Trustee Brenner

Nothing new to report since Committee of the Whole.

The annex building had a for sale sign on the property. The RFP for lawn maintenance is out.

Public Works – Trustee Spencer – pro-temp President Burns

Winter weather/snow removal report was discussed.

President Burns moved to authorize village staff to pay Stabb Construction Corp for payment request #3 in the amount of \$265,742.55 for work performed on the water system improvement project. Seconded by Trustee Brenner and approved by roll call vote (5-0)

President Burns moved to authorize village staff to pay Globe Contractors, Inc for payment request #3 in the amount of \$260,844.69 for work performed on the Highway 50 Water Main Improvement Project. Seconded by Trustee Garland and approved by roll call vote (5-0) Trustee Garland

Tree Commission – Trustee Garland

The final request for payment to the tree removal company has been put off until July. The work at this time is not completed. Administrator Popanda will notify the vendor.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

Next month at Committee of the Whole filling the vacant seat on the board will be discussed.

Clerk-Treasurer – Michelle Shramek

- Nothing to report

Administrator – Tim Popanda

- Village of Salem Lake sewer billing issue was discussed
- Keeping wipes out of the sewer system and how to inform the public
- There is a balance of \$43.40 in the recreation account

Old Business:

none

New Business:

none

Citizen Comments:

none

At 7:38 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake