

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, OCTOBER 16, 2019, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Scott Garland, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda and Clerk-Treasurer Michelle Shramek.

The meeting agenda was posted October 14, 2019 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the September 18, 2019 regular board meeting. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Allowances & Disallowances: September 1, 2019 – September 30, 2019 totaling \$279561.37. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Garland and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional items since the Committee of the Whole meeting

Community Library Report – Trustee Walter

- The stump grinding that was questioned last month would be paid back by the ATC when the project is finished.
- There is nothing new to report.

Building & Zoning Report & – Tim Popanda

- Department is busy with two new single-family home permits this week and two more to be issued soon.

Storm Water Management Report – Tim Popanda

- The 2019 road improvements ditches are being done.
- Kenosha County will sweep the streets in November
- Annual report are due in December and the Village has already met the DNR and EPA requirements

Elected County or State officials

- John Poole was absent, no report given.

2018 Audit Report –

- Kathy Andrea, CPA of A&O Certified Public Accountants reviewed the 2018 Village of Paddock Lake audit. Her firm offered a clean opinion of the financials.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- President Burns summarized the finance portion of the Committee of the Whole.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Walter and approved by roll call vote (7-0)

President Burns moved to approve Resolution R19-13, a resolution authorizing the village administrator to sign WI DNR grant application and supporting documents for the clean boat inspection program. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve Resolution R19-14, a resolution authorizing the village administrator to sign WI DNR grant application and supporting documents for the surface water management grant application. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to approve Resolution R19-115, a resolution approving tax certification charges. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Judiciary & Licensing – Gloria Walter

The August 2019 court report citations: Parking (0), Traffic (43), Village Ordinance-Adult (2), Village Ordinance-Juvenile (0), Indigency Hearings (0), Pre-Trials (2), Trials (0), Golf Cart (0), Water Patrol (2)

Trustee Walter moved to approve new operator's license for Nicole Nelson (Walgreens) will expire 6/30/2020. Has completed the Responsible Servers Class. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Walter moved to appoint Jonathan Korff as agent for Festival Food (Lakeside). Applicant meets residency requirement and background check is clear. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Kaddatz

- Kenosha County Sheriff department report was reviewed.
- Fire Department report was reviewed

Health, Welfare & Recycling – Trustee Christenson

Buildings & Grounds - Trustee Brenner

Trustee Brenner moved to authorize the village administrator to hire asphalt contractors to seal coat and stripe the annex building parking lot with a cost not to exceed \$1,630. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Public Works – Trustee Spencer

Trustee Spencer moved to hire Green Bay Pipe to repair sanitary sewer collection system with an amount not to exceed \$6,500 Seconded by Trustee Garland and approved by roll call vote (7-0).

Trustee Spencer moved to authorize village administrator to purchase fleet tires from Lois Tire in the amount of \$1,767.22 Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Tree Commission – Trustee Garland

Trustee Garland nothing new to report.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- Budget Workshop will be Monday Oct 21 at 6pm to review proprietary funds.
- November 9th the Council of Government Meeting will be at the Paddock Lake Village Hall at 8am

Clerk-Treasurer – Michelle Shramek

- Nothing to report

Administrator – Tim Popanda

- Leaf vac will start October 28th
- Hydrant Flushing will take place Monday the 21st
- Whitetail Ridge inspection has been completed.
- O'Reilly will be opening in November

Old Business: None

New Business: President Burns would like to have a Village paper shredding day. Administrator Popanda will look into this.

Citizen Comments:

Robert Hallisy of the Kenosha County Sheriffs Department reported that the Sheriffs Budget has passed the Judiciary and Licensing Committee and move to the next step. Also, the Vice President's visit will take place on Oct 23rd and there is a limited amount of tickets still available.

At 7:52 pm President Burns moved to adjourn. Seconded by Trustee Kaddatz and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake