

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JULY 17, 2019, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Scott Garland, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda and Clerk-Treasurer Michelle Shramek.

The meeting agenda was posted July 15, 2019 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the June 19, 2019 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0)

Allowances & Disallowances: June 1, 2019 – June 31, 2019 totaling \$151,165.00 President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Walter and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional items since the Committee of the Whole meeting

Community Library Report – Trustee Walter

- The next meeting is July 22nd at the Twin Lakes branch.
- The mention of “Silver Lake” in the audit will be taken out
- Part time maintenance position is still open
- The parking lot will be seal coated

Building & Zoning Report & – Tim Popanda

- O’Rielly Auto Part and the Assisted Living are moving along
- More commercial development is coming

Storm Water Management Report – Tim Popanda

- Routine maintenance will continue
- A report on the flooding on 250th Ave will be presented next month

Elected County or State officials

- Poole reported on the memorial for County Supervisor Global, debt on current projects was sold off and the County approved a 2.5% levy increase for next year.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- President Burns summarized the finance portion of the Committee of the Whole.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer and approved by roll call vote (7-0)

President Burns moved to authorize the Village Clerk and Deputy Clerk to attend Civic System Symposium, cost not to exceed \$1,300.00 Seconded by Trustee Garland and approved by roll call vote (7-0).

President Burns moved to disallow damage claim filed by Mathew Arnold for flooding at 6812 250th Ave Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to deny the liability damage claim against the Village of Paddock Lake by Daniel Sertich. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Walter

The May 2019 court report citations: Parking (0), Traffic (42), Village Ordinance-Adult (1), Village Ordinance-Juvenile (7), Indigency Hearings (0), Pre-Trials (2), Trials (0), Golf Cart (0), Water Patrol (0)

Trustee Walter moved to approve new operators license for Michael Merz (Walgreens), Erica Hurt (Charlie's) and Faith Starks DeGorge (Brass Ball) will expire 6/30/2020. Has completed the Responsible Servers Class. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Kaddatz

- The Salem Fire reported for January through June. Copies of the report will be forwarded
- Trustee Kaddatz will request a monthly report from the Fire Department.
- Kenosha County Sheriff department report was reviewed.
- Water Patrol was reported on and discussed.
- Ordinance Enforcement of nuisance vehicles is on going

Health, Welfare & Recycling – Trustee Christenson

- The 4th of July Bike parade was reported on at the Committee of the Whole

Buildings & Grounds - Trustee Brenner

Trustee Brenner moved to authorize Village Administrator to solicit bids from commercial real estate agents for the sale or lease of the village annex building located at 7001 236th Ave. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Public Works – Trustee Spencer

- No additional items since Committee of the Whole

Trustee Spencer moved to authorize village administrator to issue purchase order 4945 to Morton Salt Inc in the amount of \$7,900 for 125 tons of road deicing salt. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Spencer moved to authorize payment of Wisconsin Department of Natural Resources Environmental fees in the amount of \$3367.25. Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Spencer moved to authorize the village administrator to issue village purchase order to West View Repair, LLC for the replacement of the Ford F-350 automatic transmission with a cost not to exceed \$4512.00. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Tree Commission – Trustee Garland

Trustee Garland has nothing new to report. The quick clean up of the storm branches was discussed at Committee of the Whole.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- The League of WI Municipalities sent a dividend check in the amount of \$6219.00
- Michelle Sandberg will be attending Committee of the Whole in August to discuss vaping and how the State is handling the regulations

Clerk-Treasurer – Michelle Shramek

- Nothing to report

Administrator – Tim Popanda

- The generator at the village hall been repaired
- Part of the roof (the pitched part) has been replaced, the other part will be completed when the weather cools off.

Old Business: None

New Business: None

Citizen Comments: Kathy Christenson reported that the WKCTA is having the Rally for Life on the 26th starting at 1 and continuing until the 27th at 1pm.

Robert Hallisy (Kenosha County Sheriffs Department) reported that the contract for next year is in the works they are waiting on negotiations with the union to be completed.

President Burns moved to go into closed session per Wisconsin §19.85(1)(c) for the purpose of discussing employee performance reviews. The Village Board will return to open session to take action. Included in the closed session is Administrator Tim Popanda. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to return to open session. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve village staff merit, pay increases pursuant to the attached administrators reviews and recommendations. Seconded by Trustee Christenson and approved by roll call vote (7-0)

At 7:46 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake