

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 15, 2019, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Scott Garland, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Michelle Shramek

The meeting agenda was posted May13, 2019, 2pm at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the March 20, 2019 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve Allowances & Disallowances: April 1, 2019 – April 30, 2019: Seconded by Trustee Walter and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Garland and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No new information since Committee of the Whole

Community Library Report – Trustee Walter

- “Food for Fines” brought in 120 items donated
- The maintenance position was posted
- Next meeting is May 28th at Twin Lakes
- The audit report was shared

Building & Zoning Report – Tim Popanda

- O’ Rielly Auto Parts is moving forward
- Building and Zoning Department is busy

Storm Water Management Report – Tim Popanda

- Street and curb sweeping is finished
- Catch basins have been cleaned

Elected County or State officials

- No report

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- Items from the Committee of the Whole were reviewed.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to authorize Deputy Clerk/Treasurer, Marla McIntyre to attend the 2019 Municipal Clerk/Treasurer Institute in Green Bay. Seconded by Trustee Christenson and approved by roll call vote (7-0)

President Burns moved to approve the 2019/2020 Village Board Trustee Committee assignments. Seconded by Trustee Brenner and approved by roll call vote (6-1).

President Burns moved to authorize the Village Administrator to register the Village Building Department with the State of Wisconsin Department of Safety and Professional Services as an Electrical Inspection Agency. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to repeal and recreate section 12.14 (c) of the Code of Ordinance of Paddock Lake relative to the adoption of Chapter 316 of the Wisconsin Administrative code relating to Registration of the Village of Paddock Lake as Electrical Inspection Agency. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Christenson

The April 2019 court report citations: Parking (1), Traffic (35), Village Ordinance-Adult (3), Village Ordinance-Juvenile (7), Indigency Hearings (1), Pre-Trials (2), Trials (0), Golf Cart (0), Water Patrol (0)

Trustee Christenson made a motion to issue a new Operators License to the following Michael Mooney, Drifters and Michala Enil for Lakeside. Applicants have completed the Responsible Beverage Servers class and background check. License to expire 6/30/19. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Sherriff reports were reviewed
- A brief discussion about the parking issue that was discussed at Committee of the Whole. Staff is gathering more information and ideas.

Health, Welfare & Recycling – Trustee Spencer

- E-Waste and Spring Clean up was a success. Administrator Popanda reported 43 residents participated and Thanked the Village.

Buildings & Grounds - Trustee Brenner

The Color Run that Central High School students wanted to use the lake walk for has been moved to the schools property.

Public Works – Trustee Kaddatz

- No additional items since Committee of the Whole

Trustee Kaddatz moved to authorize Village Administrator to purchase a replacement back hoe excavating bucket from Miller Bradford in the amount not to exceed \$1,450.00. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize village Administrator to purchase a replacement lift station auto dialer from Xylem Water Solutions with a price not to exceed \$3,446.00. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kaddatz moved to accept Baxter & Woodmans work order for engineering services for pavement patching in the amount of \$7,200. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Tree Commission – Trustee Christenson

- No report
- The left-over saplings from Arbor Day are still in the Village Hall foyer if anyone would like a tree please spread the word before the trees go bad.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- There will be a special board meeting to discuss the bids for the water system on Wednesday May 22nd at 6 pm.
- There is a Plan Commission Meeting Monday, May 20th
- Trustee Brenner asked that the Deputy Clerk/Treasurer and the Administrative Assistant be added to the Committee Assignment list.

Clerk-Treasurer – Michelle Shramek

- Board of Review will meet to reconvene at a later date on Monday, June 3rd at 6pm

Administrator – Tim Popanda

- The Kick off to Summer celebration will be May 24th all are invited to attend.

Old Business: None

New Business: None

Citizen Comments: None

At 7:27 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake