

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 19, 2019, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Scott Garland, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda and Clerk-Treasurer Michelle Shramek.

The meeting agenda was posted June 17, 2018 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Public Hearing for Liquor Licenses & Cabaret License

Trustee Walter moved to open the public hearing for liquor license applicants and cabaret license applicants:

Class A (beer & cider): Triple B Enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP).

Class A (beer): JRP Petroleum, Inc. (Paddock lake Citgo), JRPE Petroleum, Inc. (Paddock Lake Shell),

Class A (beer & liquor): Skogen's Foodliner, Inc. (Lakeside Foods), Walgreens Store #005935.

Class B (beer & liquor): Drifters Bar & Grill LLC (Drifters), Vigas Log Cabin (La Cabana Mexican Restaurant), Kalena Enterprises (Charlie's Place), Mabel LLC (Antonia's Pancake House).

Cabaret: Drifters Bar & Grill LLC (drifters), Vigas Log Cabin Inc. (La Cabana Mexican Restaurant)
Seconded by Trustee Spencer and approved by roll call vote (7-0).

Comments: Poole asked why La Cabana is needing a Cabaret License.

Trustee Walter moved to close the public hearing for the above listed businesses. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to approve the minutes from the May 15, 2019 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0)

Allowances & Disallowances: May 1, 2019 – May 31, 2019 totaling \$155,325.69. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Garland and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional items since the Committee of the Whole meeting

Community Library Report – Trustee Walter

- The next meeting is June 28th at the Salem Lakes branch.
- Part time maintenance position is still open
- Mold problem at the Twin Lakes branch
- Book Sale August 3rd at Twin Lakes

Building & Zoning Report & – Tim Popanda

- O'Rielly Auto Part and the Assisted Living are coming out of the ground. Both projects are behind with the rain we have had.

Storm Water Management Report – Tim Popanda

- Routine maintenance will continue

Elected County or State officials

- Poole reported on Boundless Adventures, Yoga in the Park, WIS Park border employment and Salem Lakes meeting.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- President Burns summarized the finance portion of the Committee of the Whole.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to approve Willkomm Excavating and Grading project change order #00-63-63 for Whitetail ridge subdivision infrastructure improvements. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to authorize the Village Administrator to purchase two (2) one-year service and support warranties for the village computer servers. Cost not to exceed \$1,640.00 Seconded by Trustee Garland and approved by roll call vote (7-0).

President Burns moved to deny the liability damage claim against the Village of Paddock Lake by Daniel Sertich. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved create the public works position of foreperson and approve the attached job description of said position. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to authorize village administrator to offer the newly created public works foreperson position to Greg Glaze. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Walter

The May 2019 court report citations: Parking (0), Traffic (61), Village Ordinance-Adult (4), Village Ordinance-Juvenile (4), Indigency Hearings (2), Pre-Trials (0), Trials (0), Golf Cart (0), Water Patrol (0)

Trustee Walter moved to approve the following licenses:

Class A (beer & cider): Triple B Enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP).

Class A (beer): JRP Petroleum, Inc. (Paddock lake Citgo), JRPE Petroleum, Inc. (Paddock Lake Shell).

Class A (beer & liquor): Skogen's Foodliner, Inc. (Lakeside Foods), Walgreens Store #005935.

Class B (beer & liquor): Drifters Bar & Grill LLC (Drifters), Kalena Enterprises (Charlie's Place), Mabel LLC (Antonia's Pancake House). Vigas Log Cabin (La Cabana Mexican Restaurant) contingent upon payment of delinquent real estate taxes on parcel 40-4-120-112-1020. Licenses expire June 30, 2020. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Walter moved to issue Cabaret Licenses to the following:

Drifters Bar & Grill LLC, 24317 75th St., Paddock Lake, Wis., Shawn Russ-Agent. No music after 11 pm Sunday, Monday, Tuesday & Thursday. No music after 2 am on Friday & Saturday. Licenses expire June 30, 2019.

La Cabana Mexican Restaurant, 24311 75th St., Paddock Lake, Wis., Cesar Jaimes-Agent. No music after 11 pm Sunday through Thursday. No music after 2 am on Friday & Saturday. contingent upon payment of delinquent real estate taxes on parcel 40-4-120-112-1020. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Walter moved to approve cigarette licenses for Paddock Lake Citgo, Brass Ball Mobil, Paddock Lake BP, Paddock Lake Shell, Lakeside Foods, Walgreens #005935 and Family Dollar. Licenses expire June 30, 2020. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Walter moved to issue coin machine licenses to :
Drifters [pool tables (2), jukebox (1), black jack game (1), video games (3)]
Redbox Automated Retail LLC [1 kiosk at Lakeside Foods, 2 kiosks at Walgreens]
Paddock Lake Shell: [3 big daddy phone charger games]
Licenses expire June 30, 2020. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Walter moved to approve operator licenses per attached list. Responsible Beverage Servers Classes have been completed for all new applicants. Renewal fee is waived for Michael Mooney, Michala Enil, Isabelle Otis and Seth Yager approved recently. Licenses expire June 30, 2020. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Kaddatz

- Kenosha County Sheriff department report was reviewed. No report received from the Salem Lakes Fire & Rescue.
- Trustee Walter questioned the use of the Westosha Central High School golf cart on Village roads with no permit.

Health, Welfare & Recycling – Trustee Christenson

- The 4th of July Bike parade will kick off at McAlonan Park at 10am on July 4th.

Buildings & Grounds - Trustee Brenner

- The village hall sign will be getting a makeover. New plants and lighting will improve the sign.

Trustee Brenner moved to accept the lowest qualified reroofing proposal from Carlson Racine Roofing to re roof the village hall and install new commercial rain gutters at a cost not to exceed \$29,634.00. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Public Works – Trustee Spencer

- No additional items since Committee of the Whole

Trustee Spencer moved to authorize village administrator to purchase a replacement aeration drive motor at the WWTP from L&S Electric Inc. for a cost not to exceed \$2016.00. Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Spencer moved to authorize the Village Administrator to implement the lift station improvement plan. Seconded by Trustee Garland and approved by roll call vote (7-0).

Trustee Spencer moved to approve Resolution R-19-9, approving the Compliance Maintenance Annual Report (CMAR) for the sanitary sewer plant. Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Spencer moved to approve the Baxter & Woodman work order #190646.30 to perform the required pavement surface evaluation report or PASER. Cost not to exceed \$3,200. Seconded by Trustee Walter and approved by roll call vote (7-0).

- Visu Sewer has lost the jetter head in the collection system in gathering information about the recent sewer backups. When highway 50 is reconstructed in future years the jetter will be retrieved and Visu Sewer will purchase the equipment back.

Tree Commission – Trustee Garland

Trustee Garland has nothing new to report.

President Burns questioned if the tree contractor, that was removing nuisance ash trees, is filling in the stump grinding and replacing the grass seed.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- Received a letter from the Jackley family asking for a fence. He has not returned a correspondence as there was no contact information in the request.
- June 27th there is informative vaping event at the Kenosha Public Museum
- There will be a special board meeting prior to July 8th to approve the bids for the water system.

Clerk-Treasurer – Michelle Shramek

- Village office is closed July 4th for Independence Day.

Administrator – Tim Popanda

- Telephone conversation with DOT about highway 50. IN 2023 there will be complete reconstruction with bike lanes and added sidewalks and cross walks.
- Chicken Ordinance is already in place in Paddock Lake
- The bids for the new truck have gone out
- The Taco Bell entrance will have signs to direct traffic right turn in and right turn out until such time that highway 50 is reconstructed at which time there will be a raised median.

At 7:55 pm President Burns moved to go into closed session per Wisconsin §19.85(1)(c) for the purpose of discussing employee performance reviews. The Village Board will return to open session to take action. Included in the closed session is Administrator Tim Popanda. Seconded by Trustee Christenson and approved by roll call vote.

President Burns moved to return to open session. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve village staff merit, pay increases pursuant to the attached administrators reviews and recommendations. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Old Business: None

New Business: None

Citizen Comments: None

At 8:54 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake