

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MARCH 20, 2019, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Robert Spencer and Gloria Walter. Absent: Chris Kram

Staff present: Administrator Tim Popanda, Clerk-Treasurer Michelle Shramek and Attorney Jeff Davison.

The meeting agenda was posted March 18, 2019, 2pm at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the February 20, 2019 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (4-0) Kaddatz and Spencer abstained.

President Burns moved to approve Allowances & Disallowances: February 1, 2019 – February 28, 2019: Seconded by Trustee Walter and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Trustee Kram was present.

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No new information since Committee of the Whole

Community Library Report – Trustee Walter

- The audit started on February 19th
- The maintenance man has resigned
- The Booksale is upcoming, as well as the tax assistance program is going on.
- The next meeting is March 25th at Salem

Building & Zoning Report – Tim Popanda

- Inspections at Whitetail Ridge are on going
- The development is moving forward, Plan Commission Meeting in April

Storm Water Management Report – Tim Popanda

- Street and curb sweeping is taking place by Kenosha County
- Illicit discharge was checked and none was found.
- The MS4 permit has been accepted by WI DNR

Elected County or State officials

- John Poole reported that the Village of Salem Lakes is in the process of reviewing the Chicken Ordinance. At the County level there were Proclamations for a Deputy and Highway Worker employee for going above the line of duty.
- Walk Your Socks Off is starting in May

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- Items from the Committee of the Whole were reviewed.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0)

President Burns moved to approve the American Transmission Co. offer to purchase for a utility easement at Community library. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to approve Resolution R19-06, a resolution applying proceeds from the sale of Utility easement to be used to offset 2020 library taxes. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to approve the Village charitable donation in the amount of \$918.00 from the 2018 unspent funds to the Sharing Center. The applicant has satisfied all the requirements outlined in the Village of Paddock Lake Charitable donation policy. Seconded by Trustee Christenson and approved by roll call vote (6-1)

President Burns moved to approve auditor's engagement agreement to conduct audit of fiscal year 2018 budget and accounts. Costs not to exceed \$33,200 Seconded by Trustee Brenner and approved by roll call vote (7-0)

Judiciary & Licensing – Trustee Kram

The January 2019 court report citations: Parking (1), Traffic (53), Village Ordinance-Adult (3), Village Ordinance-Juvenile (20), Indigency Hearings (0), Pre-Trials (4), Trials (2), Golf Cart (0), Water Patrol (0)

Trustee Kram made a motion to issue a new Operators License to the following: Lisa Haack, Paddock Lake BP. Applicant has completed the Responsible Beverage Servers class and background check. License to expire 6/30/19. Seconded by Trustee Spencer and approved by roll call vote (7-0)

Trustee Brenner wanted to thank Trustee Kram for his time on the Board and wished him the best and hopes he can come back to work on the board someday.

Police & Fire - Trustee Walter

- Sheriff reports were reviewed

Health, Welfare & Recycling – Trustee Spencer

Trustee Spencer made a motion to approve Resolution R19-04 a Resolution authorizing village staff to permanently apply recycling rebates to be used to reduce residents recycling charges. Seconded by Trustee Walter and approved by roll call vote (7-0)

Buildings & Grounds - Trustee Brenner

The Village Hall will be scanning documents to reduce the use of paper.

Public Works – Trustee Kaddatz

- No additional items since Committee of the Whole

Trustee Kaddatz moved to authorize village staff to pay Willkomm Excavating Co \$475,653.30 for Village infrastructure improvements within Whitetail Ridge. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize village staff to pay Payne and Dolan final pay request in the amount of \$348,264.40 for the 2018 street improvement project. Proceeds shall be drawn from the Capital Improvement Fund. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

- No report

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- Would like to see the Village to continue to move forward after the April election

Clerk-Treasurer – Michelle Shramek

- No report

Administrator – Tim Popanda

- A copy of the Chloride Report has been given to each Trustee for comment before it is turned into the DNR for approval.
- The goose permit is on the way. Egg spraying will begin soon.

Attorney – Jeff Davison

- No report

Old Business: None

New Business: None

Citizen Comments: None

At 7:28 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote

Respectfully submitted,
Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake