

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, FEBRUARY 20, 2019, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Chris Kram, and Gloria Walter. Absent: Gary Kaddatz and Robert Spencer

Staff present: Administrator Tim Popanda, Clerk-Treasurer Michelle Shramek and Attorney Jeff Davison.

The meeting agenda was posted February 18, 2019, 2pm at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the January 16, 2019 regular board meeting. Seconded by Trustee Christenson and approved by roll call vote (5-0)

President Burns moved to approve Allowances & Disallowances: January 1, 2019 – January 31, 2019: Seconded by Trustee Brenner and approved by roll call vote (5-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Kram and approved by roll call vote (5-0).

**PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report*

- Update about the process on the loan.
- The final pay request will come in next month for the street project

*Community Library Report – Trustee Walter*

- No report

*Building & Zoning Report – Tim Popanda*

- No report

*Storm Water Management Report – Tim Popanda*

- No report

*Elected County or State officials*

- John Poole reported that the Village of Salem Lakes sewer project went from 12 to 17 million. He also reported to Kenosha County the article about marijuana and the dangers of use even for medical marijuana.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration – President Burns*

- Items from the Committee of the Whole were reviewed.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Walter and approved by roll call vote (5-0)

President Burns moved to approve Developers Agreement with Paddock Lake Properties, LLC (Archwood) Assisted Living Center, located at 25025 75<sup>th</sup>. Seconded by Trustee Christenson and approved by roll call vote (5-0)

President Burns moved to approve Developers Agreement with O' Reilly Auto Parts. For the construction of an auto parts retail store at 25550 75<sup>th</sup> St. Seconded by Trustee Brenner and approved by roll call vote (5-0).

President Burns moved to approve Conditional Use Permit for Michael Coleman to construct a single family home and disturb lands within the Village of Paddock Lake Shore Land Protection Overlay District. Seconded by Trustee Christenson and approved by roll call vote (5-0)

President Burns moved to approve Voluntary Attachment Petition submitted by Brian and Tammy Filiatreault to attach the property at 24701 75<sup>th</sup> St., tax parcel 70-4-120-091-0211, from the Village of Salem Lakes (formerly Town of Salem) to the Village of Paddock Lake, pursuant to Paddock Lake/Salem Lakes Cooperative Boundary Agreement approved under Wisconsin §66.0307. Seconded by Trustee Brenner and approved by roll call vote (5-0)

President Burns moved to approve Preliminary Resolution #R19-02 declaring the Village of Paddock Lake intent to exercise special assessment police powers for the construction of water mains for 251<sup>st</sup> Ave Water Main Project. Seconded by Trustee Christenson and approved by roll call vote (5-0)

President Burns moved to approve Preliminary Resolution #R19-03 declaring the Village of Paddock Lake intent to exercise special assessment police powers for the construction of water mains for State Highway 50 Water Main Project. Seconded by Trustee Brenner and approved by roll call vote (5-0)

#### *Judiciary & Licensing – Trustee Kram*

The January 2019 court report citations: Parking (0), Traffic (70), Village Ordinance-Adult (2), Village Ordinance-Juvenile (8), Indigency Hearings (0), Pre-Trials (6), Trials (0), Golf Cart (0), Water Patrol (0)

Trustee Kram made a motion to issue a new Operators License to the following: Jakob Pickens, Paddock Lake BP. Applicant has completed the Responsible Beverage Servers class and background check. License to expire 6/30/19. Seconded by Trustee Walter and approved by roll call vote (5-0)

#### *Police & Fire - Trustee Walter*

- Sheriff and Water Patrol reports were reviewed

Trustee Walter moved to authorize the Village Administrator to submit a letter of intent to the WDNR informing them that the Village of Paddock Lake intends to contract with the Town of Wheatland for the water patrol services on Paddock Lake for 2019. Seconded by Trustee Kram and approved by roll call vote (5-0)

#### *Health, Welfare & Recycling – Trustee Spencer - Absent*

- No report

#### *Buildings & Grounds - Trustee Brenner*

- No report

#### *Public Works – Trustee Kaddatz – absent (President Burns filled in)*

- No additional items since Committee of the Whole

President Burns moved to rescind previous motion dated 11/21/18, authorizing the Village Administrator to purchase a replacement 60KV Generator. Seconded by Trustee Christenson and approved by roll call vote (4-0).

President Burns moved to authorize village staff to pay the following invoices for the purchase and installation of a replacement lift station generator: Vendor Cummins, \$18,200, Cummins, \$1675, D&E Electric, \$3016, Fox Plumbing, \$623, Jopa (Wanasek), \$516.75 for a total of \$23,830.75. Seconded by Trustee Kram and approved by roll call vote (5-0).

President Burns moved to approve pay request #3 to Willkomm Excavating and Grading, Inc for the Whitetail Ridge Public infrastructure improvements in the amount of \$702,999.54 Seconded by Trustee Brenner and approved by roll call vote (5-0)

President Burns moved to authorize village staff to pay William/Reid \$5,862.85 for emergency repairs to WWTP aeration tank. Seconded by Trustee Kram and approved by roll call vote (5-0)

President Burns moved to authorize the Village Administrator to accept the lowest qualified bid from Kenosha HVAC for the replacement of furnace and A/C at the WWTP lab building, with a cost not to exceed \$4,325.00. Seconded by Trustee Walter and approved by roll call vote (5-0)

President Burns moved to authorize Village Administrator to purchase replacement parts for the sanitary sewer system lift stations: two- foot inch check valve at \$939 each for a total of \$1878 and one- six inch check valve at \$1216 for a total not to exceed \$3094.00. Seconded by Trustee Kram and approved by roll call vote (5-0)

*Tree Commission* – Trustee Christenson

- No report

## **REPORTS OF VILLAGE OFFICIALS:**

*President* – Terry Burns

- No report

*Clerk-Treasurer* – Michelle Shramek

- The treasurer's report will include the budget to actual quarterly report.

*Administrator* – Tim Popanda

- No report

*Attorney* – Jeff Davison

- This section will be moved to Committee of the Whole

*Old Business:* Next month the Sharing Center request for donation will be discussed

*New Business:* None

*Citizen Comments:* Mr. Poole hopes the bids for the water project go well. Mike Coleman thanked the Board for the approval and Captain Hallisy from KCSD commented how well prepared the Board is and the meeting runs very smoothly. He also stated that KCSD will likely have a patrol boat out this summer. Administrator Popanda offered the Village boat dock and storage of the boat at the Village Public Works building.

At 7:28 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote

Respectfully submitted,  
Michelle Shramek, Clerk-Treasurer  
Village of Paddock Lake