

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JANUARY 16, 2019, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Robert Spencer and Gloria Walter. Absent: Chris Kram

Staff present: Administrator Tim Popanda, Clerk-Treasurer Michelle Shramek and Attorney Jeff Davison.

The meeting agenda was posted January 14, 2019, 2pm at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the December 19, 2018 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (6-0)

President Burns moved to approve Allowances & Disallowances: December 1 2018 – December 31, 2018: Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No report

Community Library Report – Trustee Walter

- No report
- Next Meeting January 28, 2019 at Twin Lakes

Building & Zoning Report – Tim Popanda

- Plan Commission will meet Monday, January 21 with two items on the agenda

Storm Water Management Report – Tim Popanda

- No report

Elected County or State officials

- John Poole reported that the County is working on widening Highway S to four lanes. The park rental amounts are staying the same. There will be no lifeguard or attendant at Old Settlers Park.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- Items from the Committee of the Whole were reviewed.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0)

President Burns moved to authorize village staff to renew Liability & Workmans compensation insurance policy with LWMMI and Property insurance with MPIC in the amount of \$50,101.81. This includes changes to the vehicle physical damage policy from replacement cost to actual cash value and increase deductible from \$1,000 to \$2,500. Seconded by Trustee Brenner and approved by roll call vote (6-0)

President Burns moved to approve Resolution R19-1, approving the change of Committee of the Whole meeting date from the second Tuesday of the month to the second Wednesday of the month. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Judiciary & Licensing – Trustee Kram - Absent

The December 2018 court report citations: Parking (1), Traffic (52), Village Ordinance-Adult (2), Village Ordinance-Juvenile (1), Indigency Hearings (0), Pre-Trials (0), Trials (0), Golf Cart (0), Water Patrol (0)

Police & Fire - Trustee Walter

- Sheriff and Water Patrol reports were reviewed

Health, Welfare & Recycling – Trustee Spencer

- No report

Buildings & Grounds - Trustee Brenner

- No report

Trustee Brenner moved to authorize village staff to purchase a replacement uninterrupted power supply (UPS) from Platinum Systems in the amount of \$972. Costs to be allocated to the following account # 01-27-00-514-356. Seconded by Trustee Christenson and approved by roll call vote (6-0)

Public Works – Trustee Kaddatz

- No additional items since Committee of the Whole

Trustee Kaddatz moved to authorize village staff to pay Visu Sewer payment request #1 in the amount of \$63,721.25 for work performed on the 2018 Sanitary Sewer Rehabilitation Project. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Trustee Kaddatz moved to authorize village administrator to purchase and have installed suspension air bags on the village 2016 Chevy K-3500 from Custom Truck in the amount of \$1210. Cost to be allocated to the following accounts: 01-41-30-533-364 \$242, 01-41-00-533-363 \$484 and 01-41-00-533-364 \$484. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Kaddatz moved to authorize village administrator to purchase replacement snow plow blades from Winter Services in the amount of \$2202.00. Costs to be allocated to account 01-41-30-533-364. Seconded by Trustee Christenson and approved by roll call vote (6-0)

Tree Commission – Trustee Christenson

Trustee Christenson made a motion to authorize village staff to pay Happ'y Services of Burlington for contracted tree removal in the amount of \$20,101.00. Costs to be allocated to fiscal year 2018 contingency reserve account. Seconded by Trustee Brenner and approved by roll call vote (6-0)

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- President Burns was asked to speak at the City of Kenosha Chamber of Commerce about the development in the Village. He is unable to attend. Administrator Popanda will go in his place.

Clerk-Treasurer – Michelle Shramek

- The treasurer's report will include the budget to actual at future meetings.

Administrator – Tim Popanda

- All Board members have been given a draft copy of the response to the questions about the water system project put together by business owners along highway 50. He asked that any changes wanted made be presented to him by the 6th of February. Trustees Spencer and Brenner thanked Popanda for his work on this project.

Attorney – Jeff Davison

- Nothing to report

Old Business: None

New Business: None

Citizen Comments: Mr. Poole will not be able to attend Committee of the Whole meetings as he has County Meetings on those nights. He also thanked the attending Kenosha County Sheriff's Department personnel that were in attendance for all their hard work.

At 7:28 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote

President Burns moved to go into closed session per WI §19.85(1)(c) for the purpose of discussion of utility easement negotiations and past development contracts. Included will be Administrator Popanda and Attorney Davison. Seconded by Trustee Kaddatz and approved by roll call vote (6-0)

Closed session adjourned at 8:20pm

Respectfully submitted,

Michelle Shramek, Clerk-Treasurer
Village of Paddock Lake