

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, OCTOBER 17, 2018, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Robert Spencer and Gloria Walter. Excused: Trustee Chris Kram

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison.

The meeting agenda was posted October 15, 2018, 11:45 am at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the September 19, 2018 regular board meeting. Seconded by Trustee Christenson and approved by roll call vote (6-0)

President Burns moved to approve Allowances & Disallowances: September 1, 2018 – September 30, 2018: \$121,830.90. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (6-0).

PUBLIC HEARING

President Burns moved to open the public hearing on proposed special charges for properties located in the Village of Paddock Lake. Seconded by Trustee Kaddatz and approved by roll (6-0).

Public Comments: The Clerk-Treasurer informed the board that Mr. Edquist paid his dog pickup fee and has been removed from the list. There were no other public comments.

President Burns moved to close the public hearing on special charges for properties located in the Village of Paddock Lake. Seconded by Trustee Brenner and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No new updates since the Committee of the Whole meeting.

Community Library Report – Trustee Walter

- The next meeting is October 22, 2018 6:30 pm at the Salem Lakes branch.
- Gutters and downspouts by the front entrance of the Salem Lakes branch will be replaced.

Building & Zoning Report & – Tim Popanda

- There continues to be inquiries about development in the TIF district

Storm Water Management Report – Tim Popanda

- The storm sewer in the 6800 block of 250th Avenue has been jetted but still appears to have blockage. Wanasek will televise it and the engineers will review the results.

Elected County or State officials

- John Poole was not in attendance but President Burns said that Mr. Poole indicated that the District 7 vacancy has been filled.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- Items from the Committee of the Whole were reviewed.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (6-0)

President Burns moved to promote Deputy Clerk-Treasurer Michelle Shramek to Clerk-Treasurer effective December 1, 2018. Seconded by Trustee Christenson and approved by roll vote (6-0).

President Burns moved to approve an employment contract between the Village of Paddock Lake and Michelle Shramek. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to promote administrative assistant Marla McIntyre to full time Deputy Clerk-Treasurer effective November 1, 2018. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve Resolution R18-13, a final resolution for placing special charges on tax bills per attached schedule. Seconded by Trustee Kaddatz and approved by roll call vote (6-0).

President Burns moved to authorize staff to pay Willkomm Excavating & Grading, Inc. \$336,846.34 as pay request #1 for infrastructure improvements. Seconded by Trustee Kaddatz and approved by roll call vote (6-0).

President Burns moved to waive the first reading of Ordinance 18-02, an ordinance to repeal and recreate section 7.57(d) table A of the code of ordinances of the Village of Paddock Lake relating to user charges equivalent determination. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to approve Ordinance 18-02, an ordinance to repeal and re4create section 7.57(d) table A of the code of ordinances of the Village of Paddock Lake relating to user charges equivalent determination. Seconded by Trustee Walter and approved by roll call vote (6-0).

Judiciary & Licensing – President Burns (pro-tem)

The September 2018 court report citations: Parking (1), Traffic (53), Village Ordinance-Adult (0), Village Ordinance-Juvenile (3), Indigency Hearings (0), Pre-Trials (1), Trials (0), Golf Cart (0), Water Patrol (3)

Police & Fire - Trustee Walter

- Sheriff and Water Patrol reports were reviewed

Trustee Walter moved to approve the Kenosha County Sheriff Department 2019 contract to include change of patrol shift & hours. Seconded by Trustee Spencer and approved by roll call vote (6-0)

Health, Welfare & Recycling – Trustee Spencer

Trustee Spencer moved to approve John's Disposal amended 2017-2018 refuse and recycling contract to reflect no rate increase in 2019 in exchange for notification of bulk collection. Seconded by Trustee Walter and approved by roll call vote (6-0).

Buildings & Grounds - Trustee Brenner

- No report

Public Works – Trustee Kaddatz

- No additional items since Committee of the Whole

Trustee Kaddatz moved to rescind the road salt purchase motion dated 4/18/18. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Trustee Kaddatz moved to approve the road salt purchase in an amount not to exceed \$8,035.58. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Tree Commission – Trustee Christenson

- Administrator Popanda informed the board that no contractors picked up the RFP for stump grinding and the public works would be completing the project.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- No additional report

Clerk-Treasurer – Emily Uhlenhake

- October treasurer report included in packet

Administrator – Tim Popanda

- Leaf vac repair will be completed by the end of the week.
- Public Service Commission Public Hearing regarding expansion of the village water system will be at the village hall October 31st, 1 pm.

Attorney – Jeff Davison

- No report

Old Business: Trustee Spencer was contacted by four businesses along STH 50 in regards to the cost of the water main extension. At this time the work has not been put out for bid so the numbers cannot yet be determined.

New Business: None

Citizen Comments: Resident Tom Reilly complemented the board on their high level of preparedness for conducting village business.

At 7:35 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake