

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JULY 18, 2018, 6 PM

The meeting was called to order at 6:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake Attorney Jeff Davison, Engineers Mark Kolczaski, Doug Snyder & Gary Vogel.

President Burns moved to go into closed session per Wisconsin §19.85(1)(e) for the purpose of negotiating contracts. The Village Board will return to open session. Included in the closed session is Administrator, Clerk-Treasurer, Attorney and Engineers. Seconded by Trustee Kaddatz and approved unanimously by voice vote.

At 7 pm President Burns moved to return to open session. Seconded by Trustee Bob Spencer and approved unanimously by voice vote.

The meeting agenda was posted July 16, 2018 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch. Amended agenda posted July 17th.

President Burns moved to approve the minutes from the June 20, 2018 regular board meeting. Seconded by Trustee Kram and approved by roll call vote (7-0)

Allowances & Disallowances: June 1, 2018 – June 30, 2018. \$195,004.04. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Walter and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- The street construction project will begin in about 2 weeks.

Community Library Report – Trustee Walter

- The next meeting is July 23rd at the Twin Lakes branch.
- Trustee Walter informed the board that the library budgets \$35,000 for the Wisconsin Retirement System, per President Burns request for information at the last meeting.

Building & Zoning Report & – Tim Popanda

- There will be a plan commission meeting in August.

Storm Water Management Report – Tim Popanda

- The source of the water flowing from 250th Avenue is still being sought.

Elected County or State officials

- County Board Supervisor Poole stated the board passed a 2.5% increase budget advisory resolution. Mr. Poole advocated for a zero percent increase.

2017 Financial Audit

- Kathy Andrea, CPA of A&O Certified Public Accountants reviewed the 2017 Village of Paddock Lake audit. Her firm offered a clean opinion of the financials.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- At the Committee of the Whole it was discussed that residents could pay for their ash tree removal incrementally, but the village would not offer formal payment plans.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0)

President Burns moved to table the 2017 Audit approval. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve Resolution R18-06, approving a resolution to vacate a portion of the platted road known as 76th Street within the Whitetail Ridge Subdivision. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Brenner moved to authorize the village clerk to sign and execute the easement agreement between TNG 26 LLC and the Village of Paddock Lake for right-of-way purposes within the Whitetail Ridge Subdivision. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Brenner moved to approve Resolution R18-05, a resolution authorizing the Village of Paddock Lake to borrow \$1,446,597 from Community State Bank. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Brenner moved to approve Baxter & Woodman's work order #170288.60 in the amount of \$137,000 to provide engineering services, construction oversight and supervision of the infrastructure improvements within the Whitetail Ridge Subdivision. Costs allocated to account TID No. 2. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Brenner moved to approve and accept the lowest responsible bidder Willkomm Excavating and Grading with a bid amount \$2,935,411.96 for infrastructure improvements within the Whitetail Ridge Subdivision. Costs allocated to TID No. 2. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Brenner moved to approve Developers Agreement between the Village of Paddock Lake, WRSF LLC and BREG 2 LLC for the Whitetail Ridge Subdivision, A Proposed Planned Unit Development being part of Section 10, Town 1 North, Range 20 East. Also known as the Whitetail Ridge Single Family North Development. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Brenner moved to approve the developer agreement between the Village of Paddock Lake, WRSF and BREG 2 LLC for the Whitetail Ridge Subdivision, a proposed planned unit development being part of Section 10, Town 1 North, Range 20 East. Also known as the Whitetail Ridge Multi-Family Development. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Brenner moved to approve and authorize the Village President and Village Clerk to sign and execute the Collateral Assignment of Development Agreement for Whitetail Ridge MF LLC. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Brenner moved to approve and authorize the Village President and Village Clerk to sign and execute the Collateral Assignment of Tax Increment Financing for Whitetail Ridge MF LLC. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kram

The June 2018 court report citations: Parking (8), Traffic (67), Village Ordinance-Adult (3), Village Ordinance-Juvenile (1), Indigency Hearings (0), Pre-Trials (2), Trials (0), Golf Cart (0), Water Patrol (0)

Trustee Kram moved to issue renewal operator licenses to the following:

Barbara Bell (Brass Ball Mobil)

Catlin Morgan, Allison Lucassen, Norman Schumann, Marianne Cole, Mary Sluss, Wendy Schoenke (Walgreen)

Applicants have completed the Responsible Beverage Server class and background check. Licenses expire 06/30/19.

Seconded by Trustee Walter and approved by roll call vote (7-0)

Trustee Kram moved to issue new operator licenses to the following:

Cynthia Hart (Drifters)

Joel Larabee & Shari Clark (Brass Ball Mobil)

Applicants have completed the Responsible Beverage Server class and background check. Licenses expire 06/30/19.

Seconded by Trustee Spencer and approved by roll call vote (7-0)

Trustee Kram moved to deny an operator license to Giavonni DeRango (Bella's/DeRango's) based on past relevant convictions and submitting a false application. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Kenosha County Sheriff department report was reviewed. No report received from the Salem Lakes Fire & Rescue.
- President Burns added that four suspects were arrested for the recent car break-ins in the area.

Health, Welfare & Recycling – Trustee Spencer

- Bike parade was a success.

Buildings & Grounds - Trustee Brenner

- Senior Citizens Park improvements will be discussed at the August meeting.

Public Works – Trustee Kaddatz

- No additional items since Committee of the Whole

Trustee Kaddatz moved to authorize the village administrator to issue a village purchase order to ATE Inc. for repairs to the village owned Case backhoe in the amount not to exceed \$4,100. Cost allocated to account #01-41-00-533-364. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

- No additional items since Committee of the Whole

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- No additional items to report

Clerk-Treasurer – Emily Uhlenhake

- June treasurer report included in packet

Administrator – Tim Popanda

- Mosquito sprayer is now fixed.
- Ash tree removal began today.
- Advertising has begun for a public works employee.

Attorney – Jeff Davison

- No report.

Old Business: None

New Business: None

Citizen Comments: None

At 8:09 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake