

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 20, 2018, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda and Clerk-Treasurer Emily Uhlenhake.

The meeting agenda was posted June 16, 2018 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Public Hearing for Liquor Licenses & Cabaret License

Trustee Kram moved to open the public hearing for liquor license applicants and cabaret license applicants:

Class A (beer & cider): Triple B Enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP).

Class A (beer): JRP Petroleum, Inc. (Paddock lake Citgo), JRPE Petroleum, Inc. (Paddock Lake Shell), New Midwest Rentals, LLC (Paddock Lake Marathon).

Class A (beer & liquor): Skogen's Foodliner, Inc. (Lakeside Foods), Walgreens Store #005935.

Class B (beer & liquor): Drifters Bar & Grill LLC (Drifters), Vigas Log Cabin (La Cabana Mexican Restaurant), Bella's Pizzeria Company (Bella's Pizzeria), Mabel LLC (Antonia's Pancake House).

Cabaret: Drifters Bar & Grill LLC (drifters), Vigas Log Cabin Inc. (La Cabana Mexican Restaurant)
Seconded by Trustee Spencer and approved by roll call vote (7-0).

Comments: All utility bills, personal property taxes are paid along with real estate taxes paid or current. No safety violations. While Bella's is closed for remodeling they have submitted a license application and will not be changing ownership when it reopens. No license applicants were present. There was brief discussion as to whether the coin machines at Paddock Lake Shell were gambling machines. The answer is no.

Trustee Kram moved to close the public hearing for the above listed businesses. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the minutes from the May 16, 2018 regular board meeting. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Allowances & Disallowances: May 1, 2018 – May 31, 2018 totaling \$172,131.12. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Kram and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional items since the Committee of the Whole meeting

Community Library Report – Trustee Walter

- The next meeting is June 25th at the Salem Lakes branch.
- President Burns asked Trustee Walter to find out how many library employees are participating in the Wisconsin Retirement System

Building & Zoning Report & – Tim Popanda

- Permits for several new single family homes have been taken out and will be several more in the near future. The change in state law allowing homes to be built on pre-existing nonconforming lots which were previously considered too small is driving the surge in building interest. Residents should address questions to the village administrator. Whitetail Ridge is getting approval from the State for its multifamily development. There will need to be a special meeting in July to address some TID items. A new developer for Willowood subdivision will meet with the administrator next week.
- Board members received a staff report about drainage at 248th Avenue & 67th St.

Storm Water Management Report – Tim Popanda

- No flooding so far, employees are working to keep the culverts clear and ditch lines clean.

Elected County or State officials

- In the absence of Supervisor Poole President Burns passed on several Kenosha County Board items. The board authorized the county executive to negotiate a 10 year lease with Boundless Adventures LLC for a high ropes and aerial adventure park at Bristol Woods County Park. The county board also passed a resolution asking the State of Wisconsin to address the dark store issue.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- President Burns summarized the finance portion of the Committee of the Whole.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to approve the Assignment of Option to Purchase out lot 2 between the Village of Paddock Lake and TNG 26 LLC. Seconded by Trustee Kram and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize the Village President and the Village Clerk-Treasurer to sign and execute the Option to Purchase between the Village of Paddock Lake and TNG 26 LLC. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to table the Wisconsin Department of Transportation Memorandum of Understanding (MOU) requiring the developer of parcel 40-4-4120-101-0401 to submit traffic impact analysis prior to development approval. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to remove from the table approval of the Conditional Use Permit for First American Bank (tabled at the 5/16/18 meeting). Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve a Conditional Use Permit between the Village of Paddock Lake and First American Bank. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve Resolution R18-03, A Resolution Approving the Waste Water Treatment Plant Preliminary Compliance Alternative Plan. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize the Village President and Village Clerk-Treasurer to sign and execute a water main easement with Paddock Lake LLC. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kram

The May 2018 court report citations: Parking (10), Traffic (95), Village Ordinance-Adult (1), Village Ordinance-Juvenile (13), Indigency Hearings (0), Pre-Trials (3), Trials (0), Golf Cart (0), Water Patrol (0)

Trustee Kram moved to approve the following licenses:

Class A (beer & cider): Triple B Enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP).

Class A (beer): JRP Petroleum, Inc. (Paddock lake Citgo), JRPE Petroleum, Inc. (Paddock Lake Shell), New Midwest Rentals, LLC (Paddock Lake Marathon).

Class A (beer & liquor): Skogen's Foodliner, Inc. (Lakeside Foods), Walgreens Store #005935.

Class B (beer & liquor): Drifters Bar & Grill LLC (Drifters), Vigas Log Cabin (La Cabana Mexican Restaurant), Bella's Pizzeria Company (Bella's Pizzeria), Mabel LLC (Antonia's Pancake House).

Licenses expire June 30, 2019. Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Kram moved to issue Cabaret Licenses to the following:

Drifters Bar & Grill LLC, 24317 75th St., Paddock Lake, Wis., Shawn Russ-Agent. No music after 11 pm Sunday, Monday, Tuesday & Thursday. No music after 2 am on Friday & Saturday. Licenses expire June 30, 2019.

La Cabana Mexican Restaurant, 24311 75th St., Paddock Lake, Wis., Cesar Jaimes-Agent. No music after 11 pm Sunday through Thursday. No music after 2 am on Friday & Saturday. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kram moved to approve cigarette licenses for Paddock Lake Citgo, Brass Ball Mobil, Paddock Lake BP, Paddock Lake Shell, Paddock Lake Marathon, Lakeside Foods, Walgreens #005935 and Family Dollar. Licenses expire June 30, 2019. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kram moved to issue coin machine licenses to :

Drifters [pool tables (2), jukebox (1), black jack game (1), video games (3)]

Redbox Automated Retail LLC [1 kiosk at Lakeside Foods, 2 kiosks at Walgreens]

Paddock Lake Shell: [3 big daddy phone charger games]

Licenses expire June 30, 2019. Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Kram moved to approve operator licenses per attached list. Responsible Beverage Servers Classes have been completed for all new applicants. Renewal fee is waived for Lillian Schnider, Jessica Ford and Heather Nicpon since their original licenses were issued in May. Licenses expire June 30, 2019. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Kenosha County Sheriff department report was reviewed. No report received from the Salem Lakes Fire & Rescue.
- There have been multiple unlocked cars robbed; residents are urged to keep their vehicles locked.

Health, Welfare & Recycling – Trustee Spencer

- Next month Trustee Spencer will give out certificates to youth that volunteered to clean streets on Earth Day.
- President Burns stated he signed the Fireworks permit for July 3rd.

Buildings & Grounds - Trustee Brenner

- Deputy Clerk-Treasurer Michelle Shramek coordinated a \$500 grant from LWMNI to obtain standing desks for the office staff.

Public Works – Trustee Kaddatz

- No additional items since Committee of the Whole

Trustee Kaddatz moved to approve Resolution 18-04, A Resolution Approving the Waste Water Treatment Plant 2017 Compliance Maintenance Annual Report (CMAR). Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize the Village Administrator to hire Westosha Concrete LLC to perform concrete modification to three WWTP drying beds with a combined cost not to exceed \$2,100. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize the Village Administrator to enter into a service contract with Flygt-Xylem for lift station and WWTP pump preventative maintenance. Preventative maintenance cost to be \$2,000 plus any found repair costs. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize the Village Administrator to purchase a Honda replacement motor for the village owned pavement saw from Hwy C Service with a cost not to exceed \$817. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

Trustee Christenson moved to approve the tree removal contract between the Village of Paddock Lake and Grass Katcher Mowing LLC dba Happ'y Services of Burlington, 851 312th Ave., Burlington, Wis. Seconded by Trustee Brenner and approved by roll call vote (Yes: Brenner, Christenson, Kaddatz, Kram, Walter. No: Burns).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- The village received a dividend from the LWMI in the amount of \$4,512.

Clerk-Treasurer – Emily Uhlenhake

- May treasurer report included in packet
- Village office is closed July 4th for Independence Day.

Administrator – Tim Popanda

- Winter salt will be purchased from Morton salt. The bid is about \$6/ton less than anticipated.

Attorney – Jeff Davison

- Not present, no report

At 7:55 pm President Burns moved to go into closed session per Wisconsin §19.85(1)(c) for the purpose of discussing employee performance reviews. The Village Board will return to open session to take action. Included in the closed session is Administrator Tim Popanda. Seconded by Trustee Kaddatz and approved by roll call vote.

President Burns moved to return to open session. Seconded by Trustee Kram and approved by roll call vote (7-0).

Trustee Christenson moved to approve the Administrators annual employee review report related to suggested merit pay increases. Seconded by Trustee Christenson and approved by roll call vote (Yes: Brenner, Christenson, Kaddatz, Kram, Spencer, Walter. No: Burns)

Old Business: None

New Business: None

Citizen Comments: None

At 8:09 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake