

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 16, 2018, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison and Engineer Mark Kolczaski.

The meeting agenda was posted May 14, 2018 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the April 18, 2018 regular board meeting with correction and the special board meetings from April 25 and May 18, 2018 as presented. Seconded by Trustee Brenner. April 18, 2018: (Yes: Burns, Brenner, Christenson, Kaddatz, Kram, Spencer, Walter). April 25, 2018 (Yes: Burns, Brenner, Kaddatz, Kram, Walter. Abstain: Christenson, Spencer). May 8, 2018 (Yes: Burns, Brenner, Kaddatz, Spencer, Walter. Abstain: Christenson, Kram)

Allowances & Disallowances: April 1, 2018 – April 30, 2018 totaling \$132,246.01. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- Waiting on the PSC for the STH 50 water main project
- Finalizing the R.O.W. map and easement acquisitions for the water system improvements.
- Pre-construction meeting for the 2018 street improvement project is the week of May 21st.

Community Library Report – Trustee Walter

- Friends of the Library book sale is Saturday May 19th at the Twin Lakes branch.
- Trustee Walter has a copy of the 2017 audit if any of the board members wish to review it.
- The next meeting is May 29th at the Twin Lakes branch.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- No building or zoning items to report.
- Multiple sink holes have developed in recent rains.

Resident Theresa Constable addressed the board about a perceived ditch drainage problem. She was instructed to work with staff for a resolution.

Elected County or State officials

- County Board Supervisor John Poole reviewed the Kenosha County Board reorganization and which committees he was part of.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- Cricket will be removing its antenna from the communications tower at the end of its contract.

- Board members can sign up to receive the Wisconsin Lakes newsletter electronically.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to authorize the Kenosha Running Club to hold a 5K walk/run on village streets on September 8, 2018. Seconded by Trustee Kram and approved by roll call vote (7-0).

President Burns moved to set the initial Board of Review meeting for Tuesday June 5th at 6 pm. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to table approval of the conditional use permit for First American Bank on tax parcel 40-4-120-024-2602 until a legal description is presented. Seconded by Trustee Walter and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kram

The April 2018 court report citations: Parking (5), Traffic (112), Village Ordinance-Adult (2), Village Ordinance-Juvenile (4), Indigency Hearings (0), Pre-Trials (2), Trials (1), Golf Cart (0), Water Patrol (0)

Supervisor Poole asked how many golf carts are now licensed in the village. Staff will get back to him with the current amount.

Trustee Kram moved to issue a new Operator License to: Jessica Ford (Paddock Lake BP), Heather Nicpon (Antonia's Pancake House) and Lillian Schnider (Walgreens). The applicants have completed a responsible beverage server's class and background check. Licenses expire 6/30/18. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Emergency services reports were reviewed.

Trustee Walter moved to approve the Intergovernmental Agreement between the Village of Paddock Lake and the Town of Wheatland for water patrol services. Seconded by Trustee Christenson and approved by roll vote (7-0).

Health, Welfare & Recycling – Trustee Spencer

- E-waste recycling and spring clean-up on Saturday was successful. It would be desirable to have two public works employees to help at future events.

Buildings & Grounds - Trustee Brenner

- No report

Public Works – Trustee Kaddatz

- No additional items since Committee of the Whole

Trustee Kaddatz moved to authorize the village administrator to purchase traffic control signs and various hardware from Lange Enterprises with an amount not to exceed \$2,539. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Kaddatz moved to approve Resolution R18-02, a resolution approving the WDNR Annual Consumer Confidence Report. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize the village administrator to hire Wanasek Corp. to make emergency repairs to the storm sewer at 61st St. & 239th Ave. with a cost not to exceed \$23,950. 80% of costs

allocated to road maintenance 01-41-38-534-310 and 20% allocated to storm sewer 01-41-36-534-310. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

- Arbor Day successful. A tree was planted at the annex building.

Trustee Christenson moved to authorize village staff to reimburse Karn Quick, 6411 248th Ave. the amount of \$300 after the successful removal and payment to contractor of one diseased ash tree and the stump. Seconded by Trustee Brenner and approved by roll call vote (7-0).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- Governor Walker has declared August 1 – 5, 2018 as a state sales tax holiday.

Clerk-Treasurer – Emily Uhlenhake

- April treasurer report included in packet

Administrator – Tim Popanda

- No report

Attorney – Jeff Davison

- No report

Old Business: None

New Business: None

Citizen Comments: None

At 7:30 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake