

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, APRIL 18, 2018, 7 PM

The meeting was called to order at 7:02 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison.

The meeting agenda was posted April 16, 2018 at the Village Hall, First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

PUBLIC HEARING

Trustee Kram moved to open the public hearing for a Combined Class B liquor license for Antonia's Pancake House. Seconded by Trustee Spencer and approved by roll call vote (7-0)

The clerk-treasurer stated that the establishment was current on taxes, utility bills and no other fees were owed to the village. The safety inspection was satisfactory. Luciano Ortiz, the agent for the license introduced himself and stated he felt it would be good for his business and for the village to have this license. The board had no other questions for him.

Trustee Kram moved to close the public hearing. Seconded by Trustee Spencer and approved by roll call vote (7-0)

By group consensus it was agreed to act on the license rather than waiting for judiciary & licensing. Trustee Kram moved to issue a class "B" (beer) and "Class B" (liquor) license to Antonia's Pancake House, 24207 75th Street, Paddock Lake, Wis. License expires 06/30/18. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to approve the minutes from the March 21, 2018 regular board meeting, Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: March 1, 2018 – March 31, 2018 totaling \$142,910.04. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Kram and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additions since the Committee of the Whole meeting.

Community Library Report – Trustee Walter

- The library staff will receive building lockdown training
- Friends of the Library Annual Dinner Meeting & Author Presentation is Tuesday, April 24th at the Sunset Grill, Twin Lakes.
- The next meeting is April 23rd at the Salem facility.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- O'Reilly Auto Parts is looking to develop the vacant lot between Burger King and the former Brass Ball Fruit Market.

- Antioch Pizza should be open by next week.
- The Plan Commission meets Monday, April 23rd, 6 pm to consider multi-family buildings and site plans for the Whitetail Ridge Development and the new sign request at First American Bank.
- Nothing to report for storm water.

Elected County or State officials

- No report

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- WE Energies has scaled back the scope of the light replacement project in the village.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to approve the 2018 committee assignments and professional service providers as listed on the attached 2018-2019 committee assignment sheet. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to appoint Trustee Gloria Walter to the Community Library Board to serve a three (3) year term or until Trustee Walter's elected term expires pursuant to the adopted library appointment policy #16-02. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to authorize WE Energies to replace up to 25 existing HPS street lights with LED lights at a cost of \$150 per light, with a total not exceed \$3,750. Cost to be allocated from account 01-51-00-990-901, Contingency reserve. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kram

The March 2018 court report citations: Parking (6), Traffic (80), Village Ordinance-Adult (7), Village Ordinance-Juvenile (10), Indigency Hearings (0), Pre-Trials (0), Trials (0), Golf Cart (0), Water Patrol (0)

Trustee Kram moved to issue a new Operator License to: Nathaniel Teddick (Paddock Lake BP) and Kara Hamm (Drifters). The applicant has completed a responsible beverage server's class and background check. Licenses expire 6/30/18. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- The March Emergency Services Report was reviewed. Administrator Popanda stated that Salem Lakes now uses a State mandated report and he has a guide to interpret all the codes listed and he will make copies for the board.
- The Sheriff's report was also reviewed.
- The Town of Wheatland has agreed to a long-term water patrol contract.

Health, Welfare & Recycling – Trustee Spencer

- E-waste recycling and spring clean-up is Saturday, May 12th, 8 am – 12 noon at the WWTP.

Buildings & Grounds - Trustee Brenner

- Employee Greg Glaze is building an enclosure for the garbage and recycling containers at the village hall.

Trustee Brenner moved hire Westosha concrete to replace guardrail and sidewalk at the Village Hall, cost not to exceed \$1,135. Cost to be allocated from account 01-31-00-516-364. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Public Works – Trustee Kaddatz

- Trustee Kaddatz reviewed the snow removal reports for the month of April.

Trustee Kaddatz moved to authorize the village administrator to enter into an agreement with WisDOT for the purchase of 125 tons of road salt. Cost to be allocated to account 01-41-30-533-351. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize the village administrator to engage the Kenosha County Highway Department to perform crack sealing. Cost to be allocated to account 01-41-38-534-310. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

- Arbor Day is Saturday, April 21st, 10 am at the village hall. There was discussion about finding a place in the village to fly the Tree City USA flags that the village receives annually.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- Kenosha County of Governments meets Saturday, April 21st, 8 am at the Somers Town/Village Hall.
- Next Tuesday the old Bristol town Hall located on STH C will be moved to a new location by the fire department. It will become a historical museum.
- KABA annual report is available is anyone wishes to look at it.

Clerk-Treasurer – Emily Uhlenhake

- March treasurer report included in packet

Administrator – Tim Popanda

- No report

Attorney – Jeff Davison

- No report

Old Business: None

New Business: None

Citizen Comments: None

At 7:45 pm President Burns moved to go into closed session per Wis. Statute §19.85(1)(e) for the purpose of contract negotiation. Included in the closed session will be the Village Board members, the Village Administrator, Village Attorney and Clerk-Treasurer. The Board will not return into open session. Seconded by Trustee Spencer and approved by roll call vote (7-0). No action was taken as a result of the closed session. At 8:15 pm President Burns moved to adjourn from closed session. Seconded by Trustee Christenson and approved by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake