

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 21, 2018, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Trustee Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda and Clerk-Treasurer Emily Uhlenhake. Also present was Attorney Jeff Davison.

The meeting agenda was posted February 19, 2018 at the Village Hall. Due to the President's Day Holiday it was posted at First American Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch on Tuesday, February 20, 2018.

President Burns moved to approve the minutes from the January 17, 2018 regular board meeting, Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: January 1, 2018 – January 31, 2018 totaling \$190,323.19. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additions since the Committee of the Whole meeting.

Community Library Report – Trustee Walter

- The next meeting is February 26th 6:30 pm at the Salem branch.
- VITA tax assistance program is available at the Twin Lakes branch in February and at the Salem branch in March.
- The Friends of the Library book sale is Saturday, February 24th at the Twin Lakes branch.
- In clarification from January discussion; the library received \$62,000 from the Art Bushing Estate. So far funds have been used to replace the HVAC and there is \$27,000 remaining.
- The library also received a \$1,000 anonymous donation to be specifically used for the library grounds.
- The latest issue of Municipality magazine includes an article on libraries in the 21st century.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- State laws have changed regarding zoning codes. Administrator Popanda will be working with the village attorney to present updated ordinances for approval in the near future. A new fee schedule will be proposed also.
- There has been no significant flooding in the village from the recent heavy rains.

Elected County or State officials

- No report

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- At the Committee of the Whole Open Records Laws were discussed in relation to trustee's use of their home emails for village business.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0)

President Burns moved to approve Amendment #1 to the Owner-Engineer Agreement for the Highway 50 Water Transmission line project No. 15049.40. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kram

The January 2018 court report citations: Parking (2), Traffic (38), Village Ordinance-Adult (3), Village Ordinance-Juvenile (14), Indigency Hearings (2), Pre-Trials (2), Trials (0), Golf Cart (0), Water Patrol (0)

Trustee Kram moved to issue a new Operator License to Brandon Harris (Brass Ball Mobil) and Daniel Marshall Jr. (Paddock Lake BP). The applicants have completed a responsible beverage server's class and background check. Licenses expire 6/30/18. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- The January Emergency Services Report was reviewed. The village is still waiting for the 2017 year-end report.
- The Sheriff's report was also reviewed.

Trustee Walter moved to authorize village staff to pay Village of Salem Lakes for the 2017 Water Patrol services, with an amount not to exceed \$4,258.37. Cost to be allocated to water patrol account 01-35-16-521-120. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Health, Welfare & Recycling – Trustee Spencer

- No report.

Trustee Spencer moved to approve a \$250 donation to the Kenosha county Sheriff's Department Deputy Friendly Poster Contest. Cost allocated to account #01-47-50-553-312 & #01-47-50-553-313. Seconded by Trustee Kram and approved by roll call vote (7-0).

Buildings & Grounds - Trustee Brenner

- No report

Public Works – Trustee Kaddatz

- No report

Tree Commission – Trustee Christenson

- No report

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- No report

Clerk-Treasurer – Emily Uhlenhake

- January treasurer report included in packet

Administrator – Tim Popanda

- No report

Attorney – Jeff Davison

- No report

Old Business: None

New Business: Salem Lakes resident Amy Wagner introduced herself as a candidate for County Board Supervisor District 21.

Citizen Comments: Sam Veith, co-owner of Cozzi Café introduced himself and stated he was in attendance to be more informed on village activities.

At 7:17 pm President Burns moved to adjourn. Seconded by Trustee Kaddatz and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake