

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, SEPTEMBER 21, 2016, 7 PM

The meeting was called to order at 7:03 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison

The meeting agenda was posted Monday, September 19, 2016, 11:45 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the August 17, 2016 meeting. Seconded by Trustee Brenner and approved by roll call vote (Yes – 6; Abstain by Trustee Fish).

Allowances & Disallowances: August 18th through September 19th checks 24547 - 24646, totaling \$205,743.92. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Walter and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Spencer and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Tim Popanda

- No additional information since the Committee of the Whole meeting

Community Library Report – Kathy Christenson

- The Strategic Planning for the Community Library will be partially funded by the Friends of the Community Library.
- The next meeting is scheduled for Monday, September 26th at the Twin Lakes site.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- On Monday September 19th President Burns, Administrator Popanda, Attorney Davison and financial planners from Ehlers met with prospective developers for property in the Tax Increment District.
- Year-end catch basin cleanup is in progress.

Elected County or State officials

- No officials present

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- At the C.O.T.W. a response letter to the Public Service Commission regarding their inquiry into the water rates was distributed.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer and approved by roll call vote (7-0).

President Burns moved to authorize the village administrator to advertise for a permanent part-time office administrative assistant. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Fish moved to appoint Village President Terry Burns to serve on the Community Library Strategic Planning Committee. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to appoint Trustee Gloria Walter to the Community Library Board for a term of two years which expires April 30, 2018. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to pass Resolution #R16-09, which approves a resolution requesting exemption from the Kenosha County Library tax for 2017. The budget for the Village of Paddock Lake to support the Community Library is equal to \$74,164. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the preliminary resolution to place special charges for delinquent services as presented. Seconded by Trustee Spencer and approved by roll call vote (7-0). There will be a public hearing to approve the final charges at the October board meeting.

Judiciary & Licensing – Trustee Kaddatz

- August Court Report: 25 parking violations, 42 traffic violations, 6 village ordinance violations involving adults, 4 water patrol violations, 3 village ordinance violations involving juveniles, 0 village ordinance violations for golf carts, 2 pre-trials, 0 trials, 0 Indigency hearings, totaling 85 cases.

Trustee Kaddatz moved to approve a new operator license for Taylor Granitz (Walgreens). Applicant has completed a responsible beverage server's class and has a clear back ground check. License expires June 30, 2017. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Trustee Walter summarized the most recent police and fire/rescue reports and the mileage reports.
- At the C.O.T.W. the board briefly discussed that the sheriff's department had located the source of the numerous 911 hang up calls from a cell phone that was located in the village.
- At the next board meeting Administrator Popanda will provide the board with a report for 2016 water patrol activities.

Health, Welfare & Recycling – Trustee Spencer

- The recycling grant application was reviewed at the Committee of the Whole meeting.

Trustee Spencer moved to approve the John's Disposal offer to extend the inforce garbage and recycling contract through December 31, 2023 along with no increase in costs for 2017. Cost will be allocated from accounts 01-43-44-536-741 and 01-43-44-536-610. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Spencer moved to approve Resolution R16-10 permanently setting the Halloween Trick or Treat date and time to October 31st from 4 pm – 7 pm. Seconded by Trustee Walter and approved by roll call vote (7-0).

Buildings & Grounds - Trustee Brenner

- The playground equipment at North Park is installed.
- Peas gravel needed in North Park is not yet installed because of the recent rains.

Public Works – Trustee Fish

- No additional information from the Committee of the Whole meeting

President Burns moved to authorize the Village Administrator to advertise for a part time seasonal public works employee. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to authorize village administrator to purchase and have installed a hydraulic bucket thumb from Miller-Bradford, Sussex, Wis. in the amount of \$4,094.90. Cost allocated from the Capital Improvement Fund account 03-36-00-536-610. Seconded by Trustee Fish and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

- President Burns requested the time line for the removal of ash trees that are hazardous to the streets be finalized at the October meeting.

Trustee Christenson moved to authorize village staff to reimburse village property owners listed on attached spreadsheet 50% of the lowest bid received to remove ash trees. Refund is subject to the successful removal and inspection of infested trees. Costs are allocated to 01-49-54-569-132 & 01-51-00-990-901. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Christenson moved to deny the ash tree removal assistance application submitted by Christine Passalacqua of 6117 246th Avenue. The action to deny removal assistance is based on the trees being removed prior to village board approval. Seconded by Trustee Brenner and approved by roll call vote (7-0).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- Oktoberfest was well attended after the morning rain and early afternoon rain stopped.

Clerk-Treasurer – Emily Uhlenhake

- In person absentee voting for the November election begins Monday, October 3rd. Electors can cast their ballot Monday through Friday, 8 am – 4:30 pm.
- Village Hall closed Monday, September 5th in observance of Labor Day

Administrator – Tim Popanda

- Budget workshops are scheduled for October 10th, 5:30 pm and October 17th, 6 pm.

Attorney – Jeff Davison

- No report

Old Business:

- Trustee Spencer inquired about what happened to the request to get shirts for board members and staff to wear at events. President Burns will be ordering them and donating them when he gets all the sizes needed.
- Trustee Fish asked Administrator Popanda to prepare a full report relating to the golf cart usage in the village.

New Business: None

Citizen Comments: None

At 7:43 pm President Burns moved to adjourn. Seconded by Trustee Fish and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake