

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, NOVEMBER 15, 2017, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter. Excused: Trustee Kathy Christenson

Staff present: Administrator Tim Popanda and Clerk-Treasurer Emily Uhlenhake. Also present was Attorney Jeff Davison and Engineer Mark Kolczaski.

The meeting agenda was posted November 13, 2017, 11:30 am at the Village Hall, on the Village website, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch. The amended agenda was posted November 14<sup>th</sup> at 9 am.

Trustee Brenner moved to approve the minutes from the October 18, 2017 regular board meeting, Budget Workshops (10/16/17), (10/23/17). Seconded by Trustee Kaddatz. President Burns requested the budget workshop minutes be approved separately because of a revision in the capital project fund. Brenner and Kaddatz both agreed to the change. The October 18, 2017 regular board meeting minutes were approved by roll call vote (6-0).

President Burns moved to approve the minutes from the Budget workshop of 10/23/17 as presented and to amend the minutes of the revised 11/15/17 capital projects fund as it is related to public works buildings and park system improvements. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Allowances & Disallowances: October 1, 2017 – October 31, 2017 totals \$132,076.90. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Kram and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Walter and approved by roll call vote (6-0).

**PUBLIC HEARING-2018 GENERAL FUND BUDGET & CAPITAL IMPROVEMENT FUND BUDGET**

President Burns moved to open the public hearing for 2018 General fund budget and the 2018 Capital Improvement Fund Budget. Seconded by Trustee Spencer and approved by roll call vote (6-0).

President Burns moved to close the public hearing for 2018 General fund budget and the 2018 Capital Improvement Fund Budget. Seconded by Trustee Spencer and approved by roll call vote (6-0).

Trustee Walter moved to adopt the 2018 General Fund budget as presented. Seconded by Trustee Spencer. President Burns moved to amend the 2018 General fund budget, a reduction in the amount equivalent to 1% of proposed salaries. By staff estimates this amounts to a savings of \$3,277 in FY 2018 and at minimum each subsequent FY following. The amending motion failed for a lack of a second. The original motion was approved by roll call vote. (Yes: Brenner, Kaddatz, Kram, Spencer, Walter. No: Burns)

Trustee Kaddatz moved to adopt the 2018 General Fund tax levy in the amount of \$1,571,653. This amount includes \$1,133,060 general operations tax levy and \$438,593 general fund debt service levy. This represents a 0.22% increase from the 2017 general fund tax levy. Seconded by Trustee Spencer and approved by roll call vote. (Yes: Brenner, Kaddatz, Kram, Spencer, Walter. No: Burns)

Trustee Kram moved to adopt the 2018 Capital Improvement Fund Budget as presented in the revised 11/15/17 version. Seconded by Trustee Spencer and approved by roll call vote (6-0).

Trustee Kaddatz moved to adopt the 2018 Sewer Operations budget as presented. Seconded by Trustee Brenner and approved by roll call vote. (Yes: Brenner, Kaddatz, Kram, Spencer, Walter. No: Burns)

Trustee Kaddatz moved to adopt the 2018 Water Operations budget as presented. Seconded by Trustee Brenner and approved by roll call vote. (Yes: Brenner, Kaddatz, Kram, Spencer, Walter. No: Burns)

Trustee Brenner moved to adopt the 2018 TID#1 Fund Budget as presented, surplus being \$16,718. Seconded by Trustee Kaddatz and approved by roll call vote (6-0).

## **PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

### *Engineers Report – Mark Kolczaski*

- STH 50 water main design continues along with water systems improvements design.
- Whitetail Ridge TID improvement design will start upon the completion of the developer's agreement.
- 2017 PASER ratings completed.

### *Community Library Report – Trustee Walter*

- The next meeting will be Monday, November 27<sup>th</sup>, 6:30 pm at the Twin Lakes facility.
- The board intends to replace two well pressure tanks, install a new water softener and is looking at lighting improvements for the parking lot.
- The library board will be asking the municipalities to pay an additional \$1,464 for 2018 to cover an anticipated budget shortfall. No formal request has yet been received.

### *Building & Zoning Report & Storm Water Management Report – Tim Popanda*

- Catch basin clearing continues along with jetting storm sewer lines.

### *Elected County or State officials*

- Kenosha County will not charge weekend admission at Old Settlers Park, but there will also be no life guards at the beach.
- The county budget passed but the bonding resolution did not.

## **REPORTS OF STANDING COMMITTEES**

### *Finance & Administration – President Burns*

President Burns received Tree City USA correspondence from Congressman Paul Ryan. At the C.O.T.W Administrator Popanda presented the projected water system rate model.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Kram and approved by roll call vote (6-0)

President Burns moved to repeal and recreate the Asset Use Policy. Seconded by Trustee Brenner and approved by roll call vote (6-0)

### *Judiciary & Licensing – Trustee Kram*

The October 2017 court report citations: Parking (6), Traffic (20), Village Ordinance-Adult (4), Village Ordinance-Juvenile (3), Indigency Hearings (0), Pre-Trials (0), Trials (0), Golf Cart (0), Water Patrol (3)

*Police & Fire - Trustee Walter*

- The Sheriff's report was reviewed. There was no report available from Salem Lakes Emergency Services.
- Administrator Popanda is exploring several options for next summer's water patrol.

*Health, Welfare & Recycling – Trustee Spencer*

- Electronic Waste drop off at the public works yard on Saturday, December 2<sup>nd</sup>, 8 am – 12 noon.
- Christmas Parade is Saturday, December 16<sup>th</sup>, line up at McAlonan Park 3:30 pm. Santa will distribute McDonalds gift cards and candy. Table set up December 13<sup>th</sup>, 5:15 pm.

*Buildings & Grounds - Trustee Brenner*

- No report

*Public Works – Trustee Kaddatz*

Trustee Kaddatz moved to approve Baxter & Woodman's work order #171042.40 in the amount of \$13,000 to proceed with design engineering and public bidding of the 2018 street improvement project. Seconded by Trustee Spencer and approved by roll call vote (6-0).

*Tree Commission – President Burns (pro-tem)*

President Burns moved to reimburse village staff to reimburse the following ash tree assistance applicants after the successful removal of diseased ash trees:

Shultz, 6021 248 <sup>th</sup> Ave	\$700
Shanaver, 24320 64 <sup>th</sup> Pl	\$400
Evangelista, 6509 244 <sup>th</sup> Ave	\$700
Kessel, 24334 64 <sup>th</sup> St	\$400
Glass, 6710 238 <sup>th</sup> Ave	\$335

Seconded by Trustee Kram and approved by roll call vote (6-0)

**REPORTS OF VILLAGE OFFICIALS:**

*President – Terry Burns*

- President Burns and Trustee Spencer attended the Kenosha Co. Council of Governments meeting, Saturday, October 28<sup>th</sup>.
- President Burns will represent village government again this year for Leadership Kenosha.

*Clerk-Treasurer – Emily Uhlenhake*

- October treasurer report included in packet
- Nomination papers for April 3, 2018 Spring Election: First day to circulate papers is December 1, 2017. Must be returned by Tuesday, January 2, 2018, 5 pm. February 20, 2017 is the Spring Primary if required.
- Non Candidacy papers for incumbents must be submitted by Friday, December 22, 2017, 5 pm

*Administrator – Tim Popanda*

- Village hall and public works will be closed November 23<sup>rd</sup> & 24<sup>th</sup> for the Thanksgiving holiday.
- Yard waste will be collected Monday and Tuesday. City of Kenosha representatives have inquired about coming out to observe the village leaf pick up operations.
- December 31<sup>st</sup> is the deadline for ash tree removal applications. There are 143 trees that still need to be removed.

*Attorney – Jeff Davison*

- Attorney Davison has been retained by the Village of Sturtevant pertaining to Foxcomm transportation issues.

*Old Business:* Trustee Walter inquired about lighting the evergreen tree outside the village hall.

*New Business:* None

*Citizen Comments:* None

At 8:10 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer  
Village of Paddock Lake