

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, OCTOBER 19, 2016, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison

The meeting agenda was posted Monday, October 17, 2016, 11:30 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the September 21, 2016 meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Fish moved to approve the minutes from the October 5, 2016 Special Board meeting. Seconded by Trustee Christenson and approved by roll call vote (Yes: Brenner, Christenson, Fish, Kaddatz, Spencer and Walter. Abstain: Burns)

Allowances & Disallowances: September 1, 2016 – September 30, 2016; checks 24600 - 24698, totaling \$161,078.14. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

### **PUBLIC HEARING**

President Burns moved to open the public hearing for proposed special charges for properties located in the Village of Paddock Lake. Seconded by Trustee Spencer and approved by roll call vote (7-0).

The Northshore Beach Assn. paid their water testing fees and the Bradshaw's paid tree removal fees since approval of the preliminary resolution in September.

Frank Ptak owner of parcel 40-4-120-034-1515 disputed the grass cutting charges levied. Administrator Popanda presented time stamped photos of the property before the work was performed by the village nuisance property contractor. Mr. Ptak state he attempted to cut the grass before the deadline. It was pointed out that after the cutting attempt the grass still qualified as a nuisance. The board offered to keep the \$150 charge intact but waive the administration fees. Mr. Ptak agreed to the offer.

President Burns moved to close the public hearing for properties located in the Village of Paddock Lake. Seconded by Trustee Brenner and approved by roll call (7-0).

### **PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report* – Tim Popanda

- No additional information since the Committee of the Whole meeting

*Community Library Report*

- The next meeting is scheduled for Monday, October 24<sup>th</sup> at Salem. It will be Trustee Walters first meeting as the village representative.

*Building & Zoning Report & Storm Water Management Report – Tim Popanda*

- Reports are deferred until the November board meeting.

*Elected County or State officials – County Board Supervisor John Poole*

- The Kenosha County General Fund Balance increased by 4% from last year. The 2017 budget is in process with a projected 2.87% increase. Since there was an increase in the fund balance Supervisor Poole will propose the projected increase be defrayed by a portion of the fund balance increase.
- The KD County Park is now open.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration – President Burns*

- At the C.O.T.W. the board discussed that Administrator Popanda will get copies of other fund balance policies for comparison. The board reviewed the 2015-2016 golf cart report. The KABA recruitment program along with the state's Fix It program that pertains to Wisconsin roads.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the revised Resolution R16-12, the final resolution imposing special assessment charges for properties located in the Village of Paddock Lake per the revised attached Schedule A which eliminates the administration fees for parcel 40-4-120-034-1515. Seconded by Trustee Brenner and approved by roll call vote (7-0).

*Judiciary & Licensing – Trustee Kaddatz*

- September Court Report: 36 parking violations, 57 traffic violations, 5 village ordinance violations involving adults, 1 water patrol violations, 0 village ordinance violations involving juveniles, 0 village ordinance violations for golf carts, 20 pre-trials, 0 trials, 2 Indigency hearings, totaling 131 cases.

Trustee Kaddatz moved to approve a new operator license for Marion Durk (Lakeside), Cheyanne Gureczny (Paddock Lake BP), Crystal Sloan (Drifters) and Zamanpreet Singh (Paddock Lake Citgo). Applicants have completed a responsible beverage server's class and have clear back ground checks. License expires June 30, 2017. Seconded by Trustee Spencer and approved by roll call vote (7-0).

*Police & Fire - Trustee Walter*

- Trustee Walter summarized the most recent police report and the mileage reports along with the water patrol report. She hoped to have fire/rescue report next month.

*Health, Welfare & Recycling – Trustee Spencer*

- Trick or treat hours are Monday, October 31<sup>st</sup>, 4 pm – 7 pm.

*Buildings & Grounds - Trustee Brenner*

- No report

*Public Works – Trustee Fish*

- No additional information from the Committee of the Whole meeting

Trustee Fish moved to authorize the Village Administrator to issue a village purchase order for the purchase of (4) four skid steer tires from Lois Tires of Burlington in the amount of \$978. Cost allocated to 01-41-00-533-364. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Fish moved to authorize the Village Administrator to offer D' Angelo Lux seasonal employment as a public works laborer, subject to successful completion of a drug and alcohol and fit to work exam at United Hospital Occupational Medical Division. Terms of employment are as follows:

- ❖ Maximum seasonal hours of 440 hours.
- ❖ Duration: October 20, 2016 through December 16, 2016.
- ❖ Position offers no benefits.
- ❖ Pay rate is \$10 per hour.

Seconded by Trustee Brenner and approved by roll call vote (7-0).

*Tree Commission* – Trustee Christenson

Trustee Christenson moved to authorize village staff to reimburse village property owners listed on attached spreadsheet 50% of the lowest bid received to remove ash trees. Subject to applicants being up to date on fees and taxes owed to the village and the successful removal and inspection of infested trees. Costs are allocated to 01-49-54-569-132 & 01-51-00-990-901. Seconded by Trustee Brenner and approved by roll call vote (7-0).

#### **REPORTS OF VILLAGE OFFICIALS:**

*President* – Terry Burns

- The next Kenosha County Council of Governments meeting is Saturday, November 12<sup>th</sup>, 8:30 am at the Pleasant Prairie village hall.

*Clerk-Treasurer* – Emily Uhlenhake

- September treasurer report included with packet.

*Administrator* – Tim Popanda

- No report

*Attorney* – Jeff Davison

- No report

*Old Business:* None

*New Business:* None

*Citizen Comments:* None

At 7:40 pm Trustee Spencer moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer  
Village of Paddock Lake