

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, APRIL 20, 2016, 7 PM

The meeting was called to order at 7 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Robert Spencer and Gloria Walter. Excused: Trustee Dick Fish.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison.

The meeting agenda was posted Monday, April 18th, 2016, 11:30 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the March 23, 2016 village board meeting. Seconded by Trustee Brenner and approved by roll call vote (Yes: Brenner, Kaddatz, Walter, Burns. Abstain: Christenson, Spencer)

Allowances & Disallowances: 03/15/16 – 04/14/16; checks 24045 - 24157, totaling \$260,820.64. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional information since the Committee of the Whole meeting.

Community Library Report – Gloria Walter

- The library board meeting Monday April 25th, 6:30 pm at the Salem branch. It will be Trustee Walters last meeting as a member.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- Board members received a report of the retail market planning meeting attended by Administrator Popanda. The intent of the group is to focus on economic development for small retail business along the STH 50 corridor west of I-94. Municipality board members will receive a list of potential businesses and are asked to provide feedback on what they think would be good fits for their community.
- Catch basin cleaning and maintenance is beginning.

Elected County or State officials – John Poole

- County Board members have been sworn in and County Board Chairman Kim Breunig will assign committee memberships.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to waive the first reading of Ordinance 16-05, adopting section 36.25 of Chapter 36, relating to regulations of outdoor wood furnaces. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to approve Ordinance 16-05 an ordinance to repeal and recreate sections 36.25 of the code of ordinances of the Village of Paddock Lake relating to wood burning furnaces. Seconded by Trustee Walter and approved by roll call vote (6-0).

Judiciary & Licensing – Trustee Kaddatz

- March Court Report: 20 parking violations, 46 traffic violations, 5 village ordinance violation involving adults, 3 village ordinance violations involving juveniles, 0 village ordinance violations for golf carts, 4 pre-trials, 0 trials, 0 Indigency hearings, totaling 78 cases.

Trustee Kaddatz moved to issue a new operator license to William A. Smith (Paddock Lake BP). The applicant has completed a responsible beverage server's class and background check. The license expires June 30, 2016. Seconded by Trustee Walter and approved by roll call vote (6-0).

Police & Fire - Trustee Walter

- Trustee Walter summarized the most recent police and fire/rescue reports. Office staff prepared a report on the number of dogs licensed from 2012 through April 5, 2016. The previous four years average is about 250 dogs per year and this year the village is currently at 300 already. The increase is attributed to better communication through the spring newsletter.

Health, Welfare & Recycling – Trustee Christenson

- Arbor Day 2016 takes place Saturday, April 30th at the public works yard, 10 am. Nursery stock purchased through Kenosha County will be planted.

Buildings & Grounds - Trustee Brenner

- Board members received a report from Administrator Popanda relating to the conditions and needed repairs for the village parks.
- The village hall is rented on Sunday, April 24th, 1 pm – 3 pm. New lights will be purchased for the meeting room.

Public Works – President Burns (pro-tem)

No additional information from the Committee of the Whole meeting

President Burns moved to authorize the village administrator to enter into a municipal sodium chloride purchase agreement with WisDOT to purchase 150 tons of early fill road salt. Cost to be allocated to account #01-41-34-53351. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to approve and accept the lowest responsible road improvement bidder, Stark Asphalt of Brookfield, Wis. for pavement improvements on 245th Avenue, 60th Place, 243rd Court, (Meadowview Subdivision) and 251st Avenue to include 72nd Street from 250th Avenue to 251st Avenue with a cost not to exceed \$145,988. Cost to be allocated to the following accounts: Capital Improvement Fund #03-02-09-56930 and General Fund #01-41-44-53442. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to authorize staff and the consulting engineer to submit change order #1 to Stark Asphalt to obtain formal cost estimates for pavement resurfacing of 242nd Avenue from CTH "K" south to 61st Street. Final cost estimates will return to the village board for final approval. Seconded by Trustee Walter and approved by roll call vote (6-0).

President Burns moved to authorize staff and the consulting engineer to submit change order #2 to Stark Asphalt to obtain formal cost estimates for pavement resurfacing of 245th Avenue from 70th Street north to 69th Place and 246th Avenue from 69th Place northeast to 69th Street. Final cost estimates will return to the village board for final approval. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve and accept the lowest responsible sewer cleaning and televising bidder, Green Bay Pipe & Televising LLC of Green Bay, Wis. for the cleaning and televising of sanitary sewer collection system in the amount of \$51,692.25. The five year service contract (2016-2020) includes three pre-set costs in the amount of the following:

2016	\$19,466.00	2017	\$15,896.25	2018	\$16,330.00
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Years 2019 and 2020 will be negotiated. Costs allocated to Sanitation Fund #04-33-53664. The account will be funded by funds transferred from the wastewater treatment plant replacement fund account.

Seconded by Trustee Brenner and approved by roll call vote (6-0).

Tree Commission – President Burns (pro-tem)

President Burns moved to authorize village staff to reimburse Eileen Bowers \$400 from the village ash tree removal assistance fund. Subject to the successful removal and inspection of the infected ash tree located at 24813 71st Street. Cost allocated to #01-47-36-56912. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to authorize village staff to reimburse Greg Turcotte \$525 from the village ash tree removal assistance fund. Subject to the successful removal and inspection of the infected ash tree located at 23717 65th Street. Cost allocated to #01-47-36-56912. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to authorize village staff to reimburse Denise Jacobi \$329.69 from the village ash tree removal assistance fund. Subject to the successful removal and inspection of the infected ash tree located at 6505 235th Avenue. Cost allocated to #01-47-36-56912. Seconded by Trustee Walter and approved by roll call vote (6-0).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- President Burns congratulated Barb Brenner and Gloria Walter on their re-election to the board and welcomed Bob Spencer as a member of the board.
- April 26th there is an open house type meeting at the Salem town hall, 6 pm – 7:30 pm regarding the STH 83 & CTH C intersection improvements.
- The Southeastern Wisconsin Regional Plan Commission will conduct a Vision 2050 workshop at the Kenosha Gateway Technical College campus April 26th, 5 pm – 7 pm.

Clerk-Treasurer – Emily Uhlenhake

- The March treasurer report included with packet.
- Open Book for review of the property assessment role is scheduled for Thursday May 5th, 3 pm – 5 pm.

Administrator – Tim Popanda

- The village is exploring the option of working with the Village of Bristol for municipal water.
- There is the possibility of the village receiving an anonymous donation for the bike parade and construction of a pavilion.

Attorney – Jeff Davison – No report

Old Business: None

New Business:

Citizen Comments: County Supervisor Poole informed the board that County Supervisor Dan Esposito was elected vice chair of the county board.

President Burns announced that Salem Grade School is celebrating its 100th anniversary on Sunday, April 24th and urged board members to attend.

At 7:40 pm President Burns moved to go into closed session per Wis.§19.85(1)(g) to confer with legal counsel regarding the joint library agreement. The village board will return to open session to take action or provide directive to legal counsel. In addition to the village board, persons to be included in closed session are Village Attorney Jeff Davison, Village Administrator Tim Popanda and Village Clerk-Treasurer Emily Uhlenhake. Seconded by Trustee Christenson and approved by roll call vote (6-0).

At 7:59 pm the board returned to open session by unanimous consent.

President Burns moved to approve the Community Library Joint Agreement draft as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0)

At 8:00 pm President Burns moved to adjourn. Seconded by Trustee Kaddatz and approved unanimously by voice vote.

Respectfully submitted,
Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake