

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 17, 2016, 7 PM

The meeting was called to order at 7 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Barb Brenner, Kathy Christenson Dick Fish, Gary Kaddatz and Gloria Walter. Please note there is a vacant trustee position at this time.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison and Engineer Mark Kolczaski.

The meeting agenda was posted Tuesday, February 16, 2016, 11:30 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the January 20, 2016 village board meeting. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Allowances & Disallowances: 01/19/16 – 02/15/16; checks 23830 - 23950, totaling \$199,079.26. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

Waiting for final pay requests for the CHS Multi-Use Trail and the 2015 Road projects. Bid package for the sewer cleaning project is being put together. Engineers and staff will meet to discuss the 2016 road project.

Community Library Report – Gloria Walter

The winter reading program is in progress. The book and bake sale earned \$640 for the Friends of the Library. No response has been received from the Department of Instruction relating to the proposed library board structure. Trustee Christenson stated all the municipalities except Paddock Lake have signed the proposed agreement.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

No new information to report. Next month the revised storm water ordinance will be ready for review. It needs to be adopted by May 1st.

Elected County or State officials – John Poole

Not present.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

President Burns reviewed the Committee of the Whole items.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to accept and authorize Ehlers & Associates work order dated January 26, 2016 in the amount of \$4,000 to investigate funding options for the proposed water utility improvement project. Seconded by Trustee Brenner and approved by roll call vote (6-0). Cost allocated to the Tax Increment District account 15-00-00-52451. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Judiciary & Licensing – Trustee Kaddatz

January Court Report: 14 parking violations, 42 traffic violations, 0 village ordinance violation involving adults, 9 village ordinance violations involving juveniles, 2 pre-trials, 0 trials, 0 Indigency hearings, totaling 67 cases.

Trustee Kaddatz moved to issue new operator licenses to Amber Borggren (Paddock Lake BP), Lynette Rullman (Walgreens), Allyson Crutchfield (Drifters). Applicants have completed the Responsible Beverage Servers class and back ground checks. Licenses expire 06/30/2016. Seconded by Trustee Walter and approved by roll call vote (6-0).

Trustee Kaddatz moved to deny an operator license to Jessica Marquardt (Walgreens). Seconded by Trustee Fish and approved by roll call vote (6-0). The background check revealed applicant was a habitual offender. Ms Marquardt will be notified that if she wishes to appeal this decision she can appear at the March Committee of the Whole meeting.

Police & Fire - Trustee Walter

Trustee Walter summarized the most recent police and fire/rescue reports.

Trustee Walter moved to approve an intergovernmental agreement between the Village of Paddock Lake and the Town of Salem pursuant to State Statute 66.0301 for the Town of Salem to provide water patrol services to the Village of Paddock Lake for the 2016 and 2017 boating seasons at a cost not to exceed \$9,400. 2016 costs funded by contingency reserve account 01-51-00-99000 and 2017 cost from water patrol wage account 01-35-16-52101. Seconded by Kaddatz and approved by roll call vote (6-0).

Health, Welfare & Recycling – Trustee Christenson

No report.

Buildings & Grounds - Trustee Brenner

No report.

Public Works – Trustee Fish

No additional information from the Committee of the Whole meeting

Trustee Fish moved to approve resolution R16-01, A Resolution Approving the 2015 Annual MS4 Report. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Fish moved to approve Resolution R16-02, A Resolution Approving the Sanitary Sewer district 2015 Chloride Reduction Progress Report. Seconded by Trustee Christenson and approved by roll call vote (6-0). It is noted that the chloride has been reduced by approximately 25%.

Trustee Fish moved to approve Baxter & Woodsman work order 151144.40 to prepare bid documents for the 2016 street improvement project for streets in Meadowview subdivision and 72nd Street with a cost not to exceed \$13,000. Cost allocated to account 01-41-44-53442. Seconded By Trustee Christenson and approved by roll call vote (6-0).

Trustee Fish moved to approve Baxter & Woodman work order 151059.40 to prepare bid documents for the 2016-2020 sanitary sewer cleaning and televising project, with a cost not to exceed \$7,600. Cost allocated to account 04-29-06-53683. Seconded by Trustee Kaddatz and approved by roll call vote (6-0). The televising will be conducted in the drier summer months.

Tree Commission – President Burns (pro-tem)

Administrator Popanda stated the village is purchasing trees through Kenosha County to plant in our own nursery area. These trees will be used at a later date to replace dead trees in the village.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

Clerk-Treasurer – Emily Uhlenhake

The January treasurer report included with packet.

Board of Review is set for Thursday, June 2nd, 2 pm – 4 pm. Open Book date has not yet been determined.

Administrator – Tim Popanda

The ordinance regulating the MS4 permit will be updated in March along with the zoning variance ordinance.

The draft newsletter is ready for review. A mud run hosted by the village is proposed for spring of 2017.

Attorney – Jeff Davison

Attorney Davison will not be at the March board meeting.

Old Business: None

New Business: President Burns received a donation request for the Deputy Friendly program and turned it over to Trustee Christenson for determining what the contribution should be.

Citizen Comments: None

At 7:40 pm Trustee Christenson moved to adjourn. Seconded by Trustee Fish and approved unanimously by voice vote.

Respectfully submitted,
Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake