

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, JANUARY 20, 2016, 7 PM

The meeting was called to order at 7 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Barb Brenner, Kathy Christenson Dick Fish, Gary Kaddatz and Gloria Walter. Please note there is a vacant trustee position at this time.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison.

The meeting agenda was posted Tuesday, January 19, 2016, 11:30 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the December 16, 2015 village board meeting with a correction. Seconded by Trustee Brenner and approved by roll call vote (Yes: Brenner, Christenson, Fish, Walter & Burns. Abstain: Kaddatz).

Allowances & Disallowances: 12/16/15 – 01/18/16; checks 23628 – 23829, totaling \$2,035,444.54. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (6-0).

### **PUBLIC HEARING**

Trustee Kaddatz moved to open the public hearing for liquor license applicant: Class “B” (beer) & “Class B” (liquor) Bella’s Pizzeria Company, 24425 75<sup>th</sup> Street, Paddock Lake, Wis. Seconded by Trustee Fish and approved by roll call vote (6-0)

Trustee Kaddatz moved to close the public hearing for liquor license applicant: Class “B” (beer) & “Class B” (liquor) for Bella’s Pizzeria Company, 24425 75<sup>th</sup> Street, Paddock Lake, Wis. Seconded by Trustee Fish and approved by roll call vote (6-0).

Trustee Kaddatz moved to issue Class “B” (beer) & “Class B” (liquor) to Bella’s Pizzeria Company, 24425 75<sup>th</sup> Street, Paddock Lake, Wis. Licenses expire 06/30/2016. Seconded by Trustee Christenson and approved by roll call vote (6-0).

### **PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report* – Mark Kolczaski (not present)

There is no additional information to be presented since the Committee of the Whole meeting.

*Community Library Report* – Gloria Walter

The library has sent the full time employees to various training and webinars to improve services. The roof at The Salem branch has been repaired. The employees will now contribute to the health insurance. The wage scale and budget for 2016 was passed. The meeting was held Monday, December 14, 2015.

*Building & Zoning Report & Storm Water Management Report* – Tim Popanda

No building and zoning information; storm water management will be addressed during public works.

*Elected County or State officials* – John Poole

### **REPORTS OF STANDING COMMITTEES**

*Finance & Administration - President Burns*

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to authorize village staff to renew the 2016-2017 liability and workman's compensation insurance policy with LWMNI in the amount of \$43,163.23. Cost allocated to accounts 01-33-00-51911 workman's com, General Fund; 01-33-00-51913 liability insurance, general fund; 04-37-00-51911 workman's comp, Sewer Fund; 04-37-00-51913 liability insurance, Sewer Fund; 07-37-00-68413 liability insurance, Water Fund; 07-37-00-68411 workman's comp, Water Fund. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to authorize village staff to submit to the Wisconsin Public Service Commission an application seeking approval from the PSC to increase the water utility rate by 3%. Seconded by Trustee Fish and approved by roll vote (6-0).

*Judiciary & Licensing – Trustee Kaddatz*

November Court Report: 7 parking violations, 31 traffic violations, 0 village ordinance violation involving adults, 10 village ordinance violations involving juveniles, 2 pre-trials, 0 trials, 1 Indigency hearings, totaling 51 cases.

Trustee Kaddatz moved to issue new operator licenses to Kenneth Taylor Jr. (Paddock Lake BP) and Nicole Newnum and Sarah Cheney (Brass Ball Mobil). Applicants have completed the Responsible Beverage Servers class and back ground checks. Licenses expire 06/30/2016. Seconded by Trustee Walter and approved by roll call vote (6-0).

*Police & Fire - Trustee Walter*

Trustee Walter summarized the most recent police and fire/rescue reports.

*Health, Welfare & Recycling – Trustee Christenson*  
Christmas Parade

*Buildings & Grounds - Trustee Brenner*

*Public Works – Trustee Fish*

No additional information from the Committee of the Whole meeting

Trustee Fish moved to approve resolution R16-01, A Resolution Approving the 2015 Annual MS4 Report. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Fish moved to approve Resolution R16-02, A Resolution Approving the Sanitary Sewer district 2015 Chloride Reduction Progress Report. Seconded by Trustee Christenson and approved by roll call vote (5-0).

Trustee Fish moved to authorize staff to accept the lowest responsible proposal from Treadroc, INC of Antioch IL to replace tires on village fleet, with a cost not to exceed \$2039.50. Cost to be allocated to the following account numbers: Leaf Vacuum 01-43-42-53664 \$444.03; Fleet 01-41-00-53363 \$957.25 and snow equipment 01-41-34-53364 \$638.19. Seconded By Trustee Kaddatz and approved by roll call vote (6-0).

*Tree Commission – President Burns (pro-tem)*

No additional information from the Committee of the Whole meeting

President Burns moved to authorize village staff to reimburse Ms. Seiberlich of 6305 247<sup>th</sup> Ave for the removal of two ash trees in the amount not to exceed \$675.00. As Cost allocated to account #01-47-36-56912. Seconded by Trustee Christenson and approved by roll call vote (5-0).

#### **REPORTS OF VILLAGE OFFICIALS:**

*President – Terry Burns*

Merry Christmas to all and reminder of the Christmas Parade this Saturday and asked that nomination papers not be brought to the event.

President Burns attended the Leadership Kenosha event at the County Administration building where he represented the Village. He was able to meet the new Parks director.

*Deputy Clerk-Treasurer – Michelle Shramek*

The October treasurer report included with packet.

Nomination papers for the April 5, 2016 Presidential Preference and Spring Election are available for circulation December 1<sup>st</sup> and need to be returned by 5 pm, Tuesday, January 5<sup>th</sup>. February 16<sup>th</sup> is the date for a primary if necessary.

Village Hall will be closed Thursday & Friday, December 24, 25, 31 and January 1, 2016.

*Administrator – Tim Popanda*

The Village is working with the WI DNR the Core of Engineers and Kenosha County to remove the beaver dam on Brighton Creek. The water level at Brighton Creek where the Village effluent water is deposited is getting dangerously high.

There is a continual problem with storm water entering into the sewer plant. In times of heavy rain the sewer plant is taking on 1.2 to 1.8 million gallons a day going through the plant. Staff has narrowed the area to four blocks on the north side. Early next month might call for a special meeting to approve televising the line to pin point the problem.

Staff received training on active shooter, fire extinguisher and loose dog on Tuesday December 8<sup>th</sup>.

*Attorney – Jeff Davison*

Merry Christmas and Happy New Year, that is all.

*Old Business:* Trustee Christenson presented the certificates for the Christmas Parade. First place will receive \$75, second place \$50 and third \$25 cash prizes.

*New Business:* None

*Citizen Comments:* None

At 7:48 pm President Burns moved to go into closed session per Wis. Stat. §19.85(1)(g) conferring with legal counsel regarding the 239<sup>th</sup> Court storm water report submitted by consulting engineer. The Village Board will return to open session. Included in closed session will be Village Administrator; Tim Popanda, Village Attorney; Jeff Davison. Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to return to open session. Seconded by Trustee Christenson and approve by roll call vote (5-0)

The board adjourned the closed session at 8:15 pm by unanimous consent.

Respectfully submitted,  
Michelle Shramek, Deputy Clerk-Treasurer  
Village of Paddock Lake