

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, NOVEMBER 18, 2015, 7 PM

The meeting was called to order at 7:03 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Barb Brenner, Kathy Christenson Dick Fish, Gary Kaddatz and Gloria Walter. Please note there is a vacant trustee position at this time.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison.

The meeting agenda was posted Monday, November 16, 2015, 11:45 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the October 21, 2015 village board meeting. Seconded by Trustee Brenner and approved by roll call vote (6-0)

Allowances & Disallowances: 10/22/15 – 11/18/15; checks 23445 - 23548 totaling \$474,321.81. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (6-0).

PUBLIC HEARING

President Burns moved to open the public hearing for the proposed 2016 General Budget and the Capital Improvement Fund Budget. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns pointed out that the State of Wisconsin General Transportation Aids and Shared Revenue is reduced by \$16,801 for 2016. The clerk-treasurer explained the revised levy limit worksheet. The proposed tax rate is 7.46/ thousand. Last year's tax rate was 7.43/thousand. There was brief discussion about the frequency of property revaluations in the village.

President Burns moved to close the public hearing for proposed 2016 General Budget and the Capital Improvement Fund Budget. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to adopt the 2016 Budgets as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve the 2016 General fund tax levy in the amount of \$1,570,604. This amount includes \$1,134,699 general operations tax levy and \$435,905 general fund debt service levy. This allowable tax levy calculation includes an allowable adjustment for prior year's unused levy carry forward (Sec. 66.0602 (3)(fm), Wis. Stats.). Seconded by Trustee Brenner and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski (not present)

There is no additional information to be presented since the Committee of the Whole meeting.

Community Library Report – Gloria Walter

The library has given its Silver Lake landlord 60 day notice with the intention of vacating the Silver Lake branch on Dec. 3rd. The book drop will be moved to the Silver Lake village hall. The library board is reviewing the 2016 employee wage scale. The next meeting will be Monday, November 23rd, 6:30 pm at the Twin Lakes branch.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

There is no building information to report. The emergency ditch work and culvert replacement worked well at 62nd Street & 236th Avenue during the last rain event.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

President Burns reviewed the information from the Committee of the Whole meeting. In December there will be more discussion about using constant Contact for village newsletters and updating the village logo. The board consensus was to leave the vacant board seat open until the Spring Election.

Administrator Popanda has prepared an accounting of the CHS multi-use trail project and has proposed retaining \$25,000 final expenses until the project is closed out in the spring. There will be a motion to return escrow money to Central High School.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to authorize village staff to refund to Central High School \$161,088.72 from the \$186,088.72 presently remaining in the escrow account. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Judiciary & Licensing – Trustee Kaddatz

October Court Report: 3 parking violations, 58 traffic violations, 1 village ordinance violation involving adults, 3 village ordinance violations involving juveniles, 0 village ordinance violations for golf carts, 3 pre-trials, 0 trials, 2 Indigency hearings, totaling 70 cases.

Trustee Kaddatz moved to issue new operator licenses to Dana Borggren (Paddock Lake BP) and Matthew Kritikos (Paddock Lake Citgo). Applicants have completed the Responsible Beverage Servers class and back ground checks. Licenses expire 06/30/2016. Seconded by Trustee Walter and approved by roll call vote (6-0).

Police & Fire - Trustee Walter

Trustee Walter summarized the most recent police and fire/rescue reports.

Health, Welfare & Recycling – Trustee Christenson

Christmas Parade & Tree lighting is set for Saturday, December 19th, 4 pm. Parade line up will be 3:30 pm at McAlonan Park. The theme is “Misfit Toys”.

The village received the WDNR the Recycling Excellence Award for Overall Programs; only one village, one city and one town in the state receive this award annually.

E-waste recycling is Saturday, Dec. 5th, 8 am – 12 noon at the public works yard.

Buildings & Grounds - Trustee Brenner

Union League Boys & Girls Camp donated a playground structure valued at \$40,000 to the Village of Paddock Lake. It has not yet been determined where it will be installed.

Administrator Popanda informed the board that the diesel backup generator behind the village sprung a fuel tank leak on Monday. He will get estimates to repair the generator and to replace it with a natural gas back up generator.

Public Works – Trustee Fish

The village attorney is reviewing documents relating to 239th Court drainage, the topic will be discussed at the December Committee of the Whole meeting.

Expected delivery of the new truck is mid-February; we are waiting for the arrival of the dump body.

Trustee Fish moved to authorize the Village Administrator to accept the lowest quote from Stark Asphalt of Brookfield, Wis. in the amount of \$23,175.65 to include change orders in the amount of \$3,901.00 for additional ditching and materials for emergency replacement of the cross culvert at 61st Street & 236th Avenue; also the ditch excavation. Payment is contingent on the Village's receipt of a materials lien waiver. Cost to be allocated from road maintenance account #01-41-44-53442. Seconded by Trustee Kaddatz and approved by roll call vote (6-0).

Trustee Fish moved to authorize the village administrator to accept the lowest quote from Northland Equipment Co., 306 W. State Street, Janesville, Wis. for the purchase for a 9.5 foot Western V-Snow Plow and a 3 cubic yard V-Box Salter to be installed on the 2016 Chevy plow truck with a cost not to exceed \$12,417. Cost to be allocated to account #03-02-09-56951 public works replacement fund. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Tree Commission – President Burns (pro-tem)

No additional information from the Committee of the Whole meeting

President Burns moved to authorize village staff to reimburse Jerome Koetterhagen \$650 from the Ash Tree Removal Assistance Fund subject to the successful removal and inspection of two of the largest infested ash trees at 7788 241st Avenue. Cost allocated to account #01-47-36-56912. Seconded by Trustee Walter and approved by roll call vote (6-0).

Elected County or State Officials – Kenosha County Board Supervisor John Poole (arrived later in meeting)

The Kenosha County budget passed with a 2.5% increase. He will be attending the ATC transmission line public hearing on December 1st.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

No additional report.

Clerk-Treasurer – Emily Uhlenhake

The October treasurer report included with packet.

Nomination papers for the April 5, 2016 Presidential Preference and Spring Election are available for circulation December 1st and need to be returned by 5 pm, Tuesday, January 5th. February 16th is the date for a primary if necessary. Any incumbents that are not running for re-election must turn in the Notice of Non Candidacy by 5 pm, December 28th.

Village Hall will be closed Thursday & Friday, November 26th & 27th for the Thanksgiving holiday.

Copies of the approved budget will be made for the board members

The property insurance policy with MPIC is effective November 16th.

Administrator – Tim Popanda

The public works employees are preparing the plow trucks to deal with the predicted snow on Friday evening and Saturday.

Attorney – Jeff Davison
No additional comments.

Old Business: None

New Business: None

Citizen Comments: Resident Kathy Barry, 6228 238th Avenue inquired if the village would be looking at repairing the drainage on her property. Drainage issues will be discussed at the December Committee of the Whole meeting.

At 7:50 pm President Burns moved to go into closed session per Wis. Stat. §19.85(1)(e) conferring with legal counsel regarding the proposed ATC transmission line. The board will not return to open session for adjournment. Seconded by Trustee Christenson and approved by roll call vote (6-0).

The board adjourned the closed session at 8:25 pm by unanimous consent.

Respectfully submitted,
Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake