

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, AUGUST 19, 2015, 7 PM

The meeting was called to order at 7 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barb Brenner, Kathy Christenson Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Deputy Clerk-Treasurer Michelle Shramek and Attorney Jeff Davison.

The meeting agenda was posted Monday, August 17, 2015, 3:15 pm at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the July 22, 2015 village board meeting. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Allowances & Disallowances: 07/21/15 – 08/18/2015; checks 23123 – 23226 totaling \$139,495.21
President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski gave a brief update on projects including the high school multi use path, the wastewater treatment plant, street improvements, Brass Ball Development, the phosphorus variance and the water system planning.

No additional information since the Committee of the Whole meeting.

Community Library Report – Gloria Walter

The last meeting there was discussion of the temporary closing of the Salem branch while the carpet is being replaced and seal coating the driveway. Silver Lake will extend hours while Salem is closed. The cost of the rent at the Silver Lake branch was also discussed. In facilities the heating and air conditioning need replacing. Finance discussed Twin Lakes becoming the fiscal agent. Friends of the library had 800 kids and adults sign up for summer programs. They have received \$5702 in donations.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

Developer for the land on Highway 83 is still working on a deal with a big box store for that location. The berm at 248th and 67th St has been tested and is working well, flooding has ceased at that location.

Elected County or State Officials – Kenosha County Board Supervisor John Poole

The tax levy for the county is going up between 2 – 5%. Mr. Poole suggested a 0% increase (like the Village) and was defeated, but did receive 10 votes.

“Walk Your Socks Off” is done for the season. Looks like team “Village of Paddock Lake” won.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

No additional information from the Committee of the Whole meeting.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve developer’s agreement between the Village of Paddock Lake and “The Paddock’s, LLC”. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve pay request #1 in the amount of \$239,101.53 to Wanasek Corporation for the construction of State Highway 83 multi-use path. Cost to be allocated to escrow account #12-00-00-27055 funded by Westosha Central High School. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve amending the inspection service contract with Alfred Benesch for construction management of the State Highway 83 multiuse path project. The amendment includes a change in pricing from \$25,137.68 to \$29,930.75 an increase of \$4,793.07. Cost to be allocated to escrow account #12-00-00-27055 funded by Westosha Central High School. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Brian Thomas of Kenosha Running Club was in attendance to discuss the 5K that will take place the morning of Saturday September 12th as part of Oktoberfest at Old Settlers Park. Discussion of traffic control and insurance issues. Attorney Davison asked that the Village be included in the release form.

Judiciary & Licensing – Trustee Kaddatz

June Court Report: 12 parking violations, 69 traffic violations, 0 village ordinance violations involving adults, 0 water patrol violations, 1 village ordinance violation involving juveniles, 0 village ordinance for golf carts, 11 pre-trials, 0 trials, 0 Indigency hearings. Total 103 cases.

Trustee Kaddatz moved to open public hearing for liquor license applicants: Class A (cider only): Triple B Enterprises, Inc (Brass Ball Mobil), BP Operating Group (Paddock Lake BP). Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Kaddatz moved to issue Class A (cider only) liquor license to: Triple B Enterprises, Inc. (Brass Ball Mobil), BP Operating Group (Paddock Lake BP) License expire 06/30/2016. Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Kaddatz moved to close public hearing for liquor license applicants: Class A (cider only): Triple B Enterprises, Inc (Brass Ball Mobil), BP Operating Group (Paddock Lake BP). Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Kaddatz moved to issue Temporary Class B Retailers license to: Kenosha County Park Division for Oktoberfest, September 12, 2015. License expires 09/12/2015. Application fee waived. Seconded by Trustee Walter and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

Trustee Walter summarized the latest police and fire/rescue reports. Water Patrol was briefly discussed.

Health, Welfare & Recycling – Trustee Christenson

No additional information from the Committee of the Whole meeting

Buildings & Grounds - Trustee Brenner

The lease on the annex building is being worked on should be completed by the end of the month. There has been some interest in purchasing the annex building. If need be an appraisal will be needed before the village would entertain an offer to purchase.

The electrical is also being addressed at the annex building.

Public Works – Trustee Fish (pro-term President Burns)

CMAR report was reviewed

President Burns moved to approve Baxter & Woodman's work order # 140916.30, in the amount of \$9,700 to prepare a scope and written opinion of probable cost for necessary improvements to the 1987 wastewater treatment plant. Cost to be allocated to public works account #04-29-06-53683. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to approve Baxter & Woodman's work order # 150703.30, in the amount of \$3,250 to provide review of the Dells subdivision storm water drainage. Cost to be allocated to public works account #01-41-06-53183. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to approve Resolution R15-07, a resolution to approve the Compliance Maintenance Annual Report for reporting year 2014 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Tree Commission – Trustee Barry

No additional information from the Committee of the Whole meeting

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns:

Thanks to Trustee Barry for her service on the Board.

UW Extension is having a training session on TID Districts, put on by KABA. Trustee Fish will attend

Clerk-Treasurer – Emily Uhlenhake (not present)

The July treasurer report included with packet.

Administrator – Tim Popanda

Things that will be discussed in September will be, bids for property insurance and the Tree Contractors permit and bonding policy.

Attorney – Jeff Davison

Attorney Davison commented to make sure tree contractors working in the village are properly insured.

Old Business: None

New Business: None

Citizen Comments: none

President Burns moved to go into closed session per §19.85(1)(c) for considering employee performance reviews and §19.85(1)(e) conferring with legal counsel regarding the Community Library agreement and the proposed ATC Transmission line. We will return to open session to take action on the performance reviews only. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to return to open session. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the Administrators annual employs review report related to suggested merit pay increases. Seconded by Trustee Fish and approved by roll call vote (7-0).

At 9:56 pm President Burns moved to adjourn. Seconded by Trustee Fish and approved unanimously by voice vote.

Respectfully submitted,
Michelle Shramek, Deputy Clerk-Treasurer
Village of Paddock Lake