

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JULY 22, 2015, 7 PM

The meeting was called to order at 7 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barb Brenner, Kathy Christenson Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Deputy Clerk-Treasurer Michelle Shramek and Attorney Jeff Davison.

The meeting agenda was posted Monday, July 20, 2015, 12:00 pm at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the June 17, 2015 village board meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0), Christenson abstained

Allowances & Disallowances: 06/16/15 – 07/20/2015; checks 22301 – 23122 totaling \$128,016.11. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski was not present

No additional information since the Committee of the Whole meeting.

Community Library Report – Gloria Walter

The last meeting discussion of the communication to the municipalities for positions on the Board was all that was discussed. The Library Board cannot make any decisions on this matter. The next meeting is Monday, July 27.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

Hartnell Chevrolet is moving forward with phase 2 of their project which has already received village approval. They would like to start phase 3 in the spring. Staff will stay in contact with them as the project moves forward.

Staff has designed and built a berm at 248th and 67th St. It was tested this past weekend and there was no flooding at that intersection. Trustee Christenson commented that it looked very nice.

Elected County or State Officials – Kenosha County Board Supervisor John Poole (not present)

2014 Audit Report – Kathy Andrea of Andrea and Orendorff

The annual audit looks at high risk areas of the financials and rotates areas each year. They also check that internal controls are in place for handling finances. An analysis of governmental activity (General Fund) and business type activity (Sewer and Water Funds) is conducted. All revenue and expense activity is reasonable. A clean audit opinion is issued. President Burns thanked staff for their efforts.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

No additional information from the Committee of the Whole meeting.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to deny Patricia Zamba's request to reduce the Village sewer billing units for tax parcel 40-4-120-112-2045, from (3) three units to (2) units. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to accept the Village of Paddock Lake Financial Audit. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kaddatz

May Court Report: 12 parking violations, 75 traffic violations, 1 village ordinance violations involving adults, 0 water patrol violations, 4 village ordinance violation involving juveniles, 0 village ordinance for golf carts, 12 pre-trials, 0 trials, 0 Indigency hearings. Total 104 cases.

Trustee Kaddatz moved to issue renewal operator licenses to Amparo Trevino (LaCabana). Applicant has completed the Responsible Beverage Servers class and background check. Licenses expire 06/30/2016. Seconded by Trustee Walter and approved by roll call vote (7-0).

Trustee Kaddatz moved to issue new operator licenses to Jason Peterson (Walgreens), Danna Lee and Timothy Taylor (Paddock Lake BP). Applicants have completed a Responsible Beverage Servers Class and have a clear background check. Licenses expire 06/30/2016. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

Trustee Walter summarized the latest police and reports.

Health, Welfare & Recycling – Trustee Christenson

No additional information from the Committee of the Whole meeting

Buildings & Grounds - Trustee Brenner

Trustee Brenner moved to approve the lowest bid from Pieper Power in the amount of \$1,700 for electrical repairs at the Village owned annex building, 7001 236th Ave. Costs to be allocated to account number 01-31-00-51333. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Public Works – Trustee Fish

Trustee Fish moved to authorize the Village Administrator to purchase a 2015, Chevy K-3500 cab and chassis truck with a Henderson Mark III, stainless steel dump body, from Ewald Chevrolet of Oconomowoc, WI., with a cost not to exceed \$42,790.00. The costs will be allocated from the capital Improvement fund # 03-02-09-56951. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Fish moved to authorize Village Administrator to contract with Pieper Power to replace (6) six high pressure sodium area lights the (6) six new LED lights as a cost not the exceed \$3,150. Allocation of costs: 01-41-36-53352, 01-41-00-4335 and 04-35-00-53664 \$1,050 from each account. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Tree Commission – Trustee Barry

Trustee Barry moved to authorize village staff to reimburse Frank Mareno \$500 from the Village Ash Tree Removal Assistance Fund. Subject to the successful removal and inspection of two infested ash trees at 6534 246th Avenue. Funds allocated from 01-47-36-56912 (tree commission). Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Barry moved to authorize village staff to reimburse Benjamin Ting \$450 from the Village Ash Tree Removal Assistance Fund. Subject to the successful removal and inspection of two infested ash trees 6124 241st Avenue. Funds allocated from account 01-47-36-56912 (tree commission). Seconded by Trustee Brenner and approved by roll call vote (7-0).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns:

The insurance company paid on the claim for the muskrat damage at the wastewater treatment plant.

Wisconsin Lakes has raised their membership fees from \$300 to \$750. The Board feels we should contact them before paying the fee. Administrator Popanda will be in contact with them.

July 10, 2015, The Huntoon Family donated the Brass Ball to the village.

Clerk-Treasurer – Emily Uhlenhake

The June treasurer report included with packet.

Administrator – Tim Popanda

The yard waste sites have been getting bad dumping by non-residents. Administrator Popanda asked if he could use trail cameras to deter any un wanted dumping. The board agreed and also recommended more signage. Popanda will also find out the bond schedule for dumping.

Deputy Clerk/Treasurer Michelle Shramek completed the Treasurer Institute from UW Green Bay.

The floors at the Village Hall will be done this Friday and Saturday.

Attorney – Jeff Davison

Attorney Davison commented on the Community Library. He also made the board aware of a provision of the budget bill that affects just Kenosha County and the municipalities that share sewer/water service.

Old Business: None

New Business: Trustee Christenson reminded all that the WKCTA will be holding the 2nd annual Rally for Life at the tennis courts on Fri July 31 and Sat August 1st, invited everyone to come.

Citizen Comments: none

At 8:24 pm President Burns moved to adjourn. Seconded by Trustee Fish and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Deputy Clerk-Treasurer
Village of Paddock Lake