

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 17, 2015, 7 PM

The meeting was called to order at 7 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barb Brenner, Dick Fish, Gary Kaddatz and Gloria Walter. Excused: Kathy Christenson

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Engineer Mark Kolczaski.

The meeting agenda was posted Monday, June 15, 2015, 2:30 pm at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

PUBLIC HEARING

Trustee Kaddatz moved to open the public hearing for liquor license applicants and cabaret license applicants:

Class A (beer only): Triple B enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP), JRP Petroleum, Inc. (Paddock Lake Citgo), Paddock Lake Shell, Inc. (Paddock Lake Shell).

Class A (beer & liquor): ATJ Foods (Marv & Alison's Sentry), Walgreens Store #005935).

Class B: Drifters Bar & Grill and La Cabana Mexican Restaurant

Motion seconded by Trustee Fish and approve by roll call vote (6-0).

Comments: The clerk-treasurer offered the following comments:

- All applicants have valid State of Wisconsin Sellers Permits and are current on sales tax payments.
- All applicants are current on village utility billing.
- All applicants are current on personal property taxes.
- All applicants, except La Cabana are current on real estate taxes.
- Safety inspections are complete at each site.
- The Kenosha County Sheriff Dept. has sent report regarding violations; no violations relating to the sale or serving of alcoholic beverages.
- Wirtz Beverage Wisconsin of Hartland, Wis. has requested a hold be placed on the liquor license application for Drifters due to an unpaid invoice.

The board discussed the habitual delinquent real estate payments of the La Cabana property. It was determined the approval would be conditional upon payment of the taxes. However if the taxes are not paid by June 30th the owner will have to start the application process over again. It was recommended that Drifters licenses be approved on the condition of the invoice being paid.

Trustee Kaddatz moved to close the public hearing for liquor license applicants and cabaret license applicants:

Class A (beer only): Triple B enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP), JRP Petroleum, Inc. (Paddock Lake Citgo), Paddock Lake Shell, Inc. (Paddock Lake Shell).

Class A (beer & liquor): ATJ Foods (Marv & Alison's Sentry), Walgreens Store #005935).

Class B: Drifters Bar & Grill and La Cabana Mexican Restaurant

Motion seconded by Trustee Brenner and approve by roll call vote (6-0).

President Burns moved to approve the minutes from the May 20, 2015 village board meeting. Seconded by Trustee Brenner and approved by roll call vote (6-0)

Allowances & Disallowances: 05/20/2015 – 06/16/15; checks 22914 - 22300 totaling \$151,618.10. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Walter and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Walter and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

No additional information since the Committee of the Whole meeting.

Community Library Report – Gloria Walter

There will be new carpet installed at the Salem branch and the parking lot will be resealed. The summer reading program is in progress. \$5,000 was donated by local businesses for the program.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

Staff met with a developer for a potential project involving three sites at STH83 & STH 50. Staff also met with a potential developer of an animal safari facility on the Bryzek property, south side of STH 50. Improvements continue for storm water management at 67th Street & 248th Avenue. With recent rains flooding has been minimal due to continuous storm water facility management.

Elected County or State Officials – Kenosha County Board Supervisor John Poole (not present)

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

No additional information from the Committee of the Whole meeting.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to approve authorizing Deputy Clerk-Treasurer Michelle Shramek to attend the Municipal Treasurers Institute in Green Bay, July 12th through July 17th with a cost not to exceed \$1,138. Funds allocated from accounts 01-27-00-51448 (personnel training) and 01-27-00-51446 (travel & meeting expense). Seconded by Trustee Fish and approved by roll call vote (6-0).

President Burns moved to waive the first reading of village ordinance 15-09 pertaining to Board of Review changes. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to approve Ordinance 15-09, An Ordinance to Repeal and Recreate Section 3.17(c), (d) and (e) and create Section 3.17(f) of the Code of Ordinances of the Village of Paddock Lake Relating to Board of Review. Seconded by Trustee Brenner and approved by roll call vote (6-0). This ordinance prohibits testimony by telephone.

President Burns moved to approve Resolution R15-06, opposing State of Wisconsin Assembly Bill 230 requiring municipal judges to be licensed Wisconsin attorneys. Seconded by Trustee Walter and approved by roll call vote (6-0). The clerk-treasurer was directed to mail copies to local representatives.

Judiciary & Licensing – Trustee Kaddatz

May Court Report: 10 parking violations, 91 traffic violations, 5 village ordinance violations involving adults, 0 water patrol violations, 6 village ordinance violation involving juveniles, 0 village ordinance for golf carts, 6 pre-trials, 0 trials, 0 Indigency hearings. Total 118 cases.

Trustee Kaddatz moved to approve the following liquor licenses:

Class A (beer & liquor): ATJ Foods (Marv & Alison's Sentry), Walgreens Store #005935
Class A (beer only): Paddock Lake BP Operating Group (Paddock Lake BP), Triple B Enterprises (Brass Ball Mobil), JRP Petroleum, Inc. (Paddock Lake Citgo), Paddock Lake Shell, Inc. (Paddock Lake Shell).
Licenses expire 06/30/2016.
Seconded by Trustee Fish and approved by roll call vote (6-0).

Trustee Kaddatz moved to grant a Class B (beer & liquor) to Drifters Bar & Grill, Inc. (Drifters) contingent upon payment of delinquent wholesale invoice to Wirtz Beverage Wisconsin of Hartland, Wis. License expires 06/30/2016. Seconded by Trustee Fish and approved by roll call vote (6-0).

Trustee Kaddatz moved to grant a Class B (beer & liquor) for Vigas Log Cabin, Inc. (La Cabana Mexican Restaurant) contingent upon payment of delinquent property taxes on parcel 40-4-120-112-1020. License expires 06/30/16.

Trustee Kaddatz moved to grant a cabaret license to Drifters Bar & Grill, LLC, 24317 75th St, Paddock Lake, Shawn Russ-agent. No music after 11 pm Sunday, Monday, Tuesday & Thursday. No music after 2 am Wednesday, Friday & Saturday. Music allowed in the beer garden 7 days per week until 9:30 pm. Contingent upon payment of delinquent wholesale invoice to Wirtz Beverage Wisconsin of Hartland, Wis. License expires 06/30/2016.

Trustee Kaddatz moved to grant a cabaret license to La Cabana Mexican Restaurant, 24311 75th St., Paddock Lake, Cesar Jaimes – agent. No music after 11 pm Sunday through Thursday. No music after 2 am on Friday & Saturday. Contingent upon payment of delinquent property taxes on parcel 40-4-1220-112-1020. License expires 40-4-120-112-1020.

Trustee Kaddatz moved to approve cigarette licenses for Paddock Lake Citgo, Brass Ball Mobil, Paddock Lake BP, Paddock Lake Shell, Sentry, Walgreens #005935 and Family Dollar. License expires 06/30/2016. Seconded by Trustee Fish and approved by roll call vote (6-0).

Trustee Kaddatz moved to grant a coin machine license to Drifters for the following machines: 2 pool tables, 1 juke box, 1 dart board, 1 black jack game, 3 video games. Contingent upon payment of delinquent wholesale invoice for Wirtz Beverage Wisconsin of Hartland, Wis. License expires 06/30/16.

Trustee Kaddatz moved to issue coin machine licenses to the following:
Redbox Automated LLC (1 kiosk at Sentry and 2 kiosks at Walgreens),
The Benjamin Beer Co. – 1 juke box.
Licenses expire 06/30/2016.

Trustee Kaddatz moved to issue renewal operator licenses per attached list and per posted agenda. Licenses expire 06/30/2016. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Kaddatz moved to issue new operator licenses to Brendan Fahey (Walgreens) and Grace Cannon (La Cabana). Applicants have completed a Responsible Beverage Servers Class and have a clear background check. Licenses expire 06/30/2016.

Police & Fire - Trustee Walter

Trustee Walter summarized the latest police and reports.

Trustee Walter moved to approve the Memorandum of Understanding between the Village of Paddock Lake and the Kenosha County Sheriff's Department to provide water patrol services. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Walter moved to waive the first reading or village ordinance 15-08 repealing and adopting 15.08 as it pertains to slow no wake boating. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Walter moved to approve Ordinance 15-08, An Ordinance to Repeal and Recreate Section 15.08(i) and (j) of the Code of Ordinance of Paddock Lake Relating to Locations of Slow-No Wake and No Anchoring Buoys in the Water of Paddock Lake. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Health, Welfare & Recycling – President Burns (pro-tem)

The WDNR operation audit of the Village recycling program was completed on June 11th. Administrator Popanda will nominate the village for a state recycling excellence award. The 67th Street & 250th Avenue drop off site will be expanded.

Bike Parade is July 4th, 10 am starting at McAlonan Park on 248th Avenue. Trustee Brenner thanked Baxter & Woodman for a \$500 donation; it will be split between Bike Parade and Christmas Parade. Deputy Clerk-Treasurer designed flyers distributed at village businesses for the bike parade. Participants will receive Cherry Berry gift cards.

Buildings & Grounds - Trustee Brenner

The village hall is rented out for July 19th. The village hall floors will be cleaned sometime in the month of July.

Public Works – Trustee Fish

Trustee Fish moved to approve Baxter & Woodman's work order in the amount of \$3,000 to review the condition of village road pavements and complete the necessary WisDOT PASER report. Funds allocated from account 01-41-4-53551 (road maintenance). Seconded by Trustee Kaddatz and approved by roll call vote (6-0). Every two years municipalities are required to submit a report on the physical condition of their roadways.

Trustee Fish moved to approve the Baxter & Woodman work order in the amount of \$10,000 to assist the village with preparing the phosphorus variance request to the Wisconsin Department of Natural Resources. Funds allocated from account 04-21-0053651 (operational/special expenses). Seconded by Trustee Brenner and approved by roll call vote (6-0).

Tree Commission – Trustee Barry

Trustee Barry moved to authorize village staff to reimburse Ken Cornell \$475 from the Village Ash Tree Removal Assistance Fund. Subject to the successful removal and inspection of two infested ash trees at 6120 243rd Avenue. Funds allocated from 01-47-36-56912 (tree commission). Seconded by Trustee Walter and approved by roll call vote (6-0).

Trustee Barry moved to authorize village staff to reimburse Susan Sanders \$750 from the Village Ash Tree Removal Assistance Fund. Subject to the successful removal and inspection of two infested ash trees 7746 242nd Avenue. Funds allocated from account 01-47-36-56912 (tree commission).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns:

No additional report.

Clerk-Treasurer – Emily Uhlenhake

The May treasurer report included with packet.

Currently there are 353 unpaid utility customers with an outstanding amount of \$211,928.40. It's the least amount of delinquencies for the quarter ending June 30th since tracking began in 2011. It still is over 25% of the customers unpaid.

Administrator – Tim Popanda

The July Board of Trustee meeting will be Wednesday, July 22nd so it does not fall the evening after the Committee of the Whole meeting.

Attorney – Jeff Davison (not present)

Old Business: None

New Business: None

Citizen Comments: Drifter's representative Ken Clelland thanked the village staff for assisting with the liquor licensing process.

At 8:10 pm Trustee Kaddatz moved to adjourn. Seconded by Trustee Fish and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake