

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 20, 2015, 6:30 PM

The meeting was called to order at 6:32 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barb Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Attorney Jeff Davison and Clerk-Treasurer Emily Uhlenhake.

The meeting agenda was posted Monday, May 18, 2015, 2:45 pm at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to go into closed session pursuant to Wisconsin §19.85(1)(c) for the purpose of considering employment (public works) and 19.85 (1)(e) regarding bargaining. The board will return to open session to take action on matters discussed in closed session. Included in closed session will be Village Administrator Tim Popanda, Attorney Jeff Davison and Clerk-Treasurer Emily Uhlenhake. Seconded by Trustee Brenner and approved by roll call vote (7-0).

At 7:10 pm President Burns moved to return to open session. Seconded by Trustee Fish and approved by roll call vote (7-0)

PUBLIC HEARING

President Burns moved to open the public hearing regarding parcels 40-4-120-103-0601 and 40-4-120-103-0603 requesting rezoning from R1 to A2. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Brian Filiatreault, representing “The Paddocks” outlined the scope of the project for the board. Administrator Popanda brought it to the attention of the board that Out-lot #1 is owned by the Village of Paddock Lake and will remain R-1 Residential for the placement of utilities. Attorney Davison stated this project is subject to the execution of a developer’s agreement with the Village of Paddock Lake and this agreement will be more restrictive than most developer’s agreements.

President Burns moved to close the public hearing regarding parcels 40-4-120-103-0601 and 40-4-120-103-0603 requesting rezoning from R1 to A2. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the minutes from the regular board meeting (04/22/15) as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: 04/22/2015 – 05/19/2015; checks 22825 - 22913 totaling \$107,246.18. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski (not present)

There is no additional information since the Committee of the Whole meeting.

Community Library Report – Gloria Walter

The library is looking for a municipality to take over the fiscal agent responsibilities. The next meeting will be Tuesday, May 26th, 6:30 pm at the Twin Lakes facility.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

Staff is working with a potential developer for some of the properties on the west side of the village. Miscellaneous maintenance is being done to the storm water collection system.

Elected County or State Officials – Kenosha County Board Supervisor John Poole (not present)

President Burns announced there would be a Committee of the Whole meeting for the Kenosha County Board relating to a salary survey done for the county employees on Thursday, May 21st. He urged village board members to attend.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

No additional information from the Committee of the Whole meeting.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve rezoning of the subdivision known as “The Paddocks” from R-1 single Family to A-2 Agricultural. The rezoning is to include tax parcels 40-4-120-103-0601 and 40-4-120-103-0603. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve the final subdivision plat known as “The Paddocks” on tax parcels 40-4-120-103-0601 and 40-4-120-103-0603, subject to a developer’s agreement. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve and adopt municipal policy P-15-04 relating to website content. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve and adopt municipal policy P-15-05 relating to resident complaints. Seconded by Trustee Walter and approved by roll call vote (7-0).

President Burns moved to approve a Conditional Use Permit allowing Westosha Central High School to install and display an LED video advertisement sign, subject to conditional set forth in the conditional use permit. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to waive the first reading of Ordinance 15-07, relating to commercial conditional uses to include outdoor volleyball courts. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve Ordinance 15-07, to approve Ordinance 15-07, An Ordinance to Repeal and Recreate Section 12.06(13) of the Code of Ordinances of the Village of Paddock Lake Relating to Commercial Conditional Uses to Include Volleyball Courts. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to approve Resolution R15-04 designating Village of Paddock Lake Public Depositories. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kaddatz

April Court Report: 13 parking violations, 59 traffic violations, 4 village ordinance violations involving adults, 3 village ordinance violation involving juveniles, 4 pre-trials, 0 trials, 2 Indigency hearings.

Trustee Kaddatz moved to approve new operator’s licenses for Jessica Matthews, Nora Clark (Sentry); Norman Schuman, Margaret Budd, Doreen Seitz, Denise Terwall (Walgreens); Sean Kennedy (Benjamin

Beer); Justin Burroughs, Ian Keels (Paddock Lake BP); Douglas Pollitt (Brass Ball Mobil). Seconded by Trustee Walter and approved by roll call vote (7-0). Licenses expire June 30, 2015. Applicants have completed a responsible beverage server's class and background check. Licenses fees are waived because all will be renewals at the June board meeting.

Police & Fire - Trustee Walter

Trustee Walter summarized the latest police and reports. There was a minor structure fire at the corner of 61st St. & 240th Ave.

There should be an administrator/attorney report and an ordinance coming forward at the June meeting relating to the water patrol.

Health, Welfare & Recycling - Trustee Christenson

55 residents participated in E-waste recycling event on Saturday, May 16th. 3.5 tons of E-waste was collected along with 6 tons of debris. Residents reported being pleased with this service.

The WDNR will conduct an operation audit of the Village recycling program with staff on June 11th at 9 am.

Tall grass and noxious weed notices were sent to 23 property owners in the village.

The spring yard waste/roadside collection season ends Friday, May 22nd, recycling drop off sites are available all year. The fall yard waste collection begins mid-October.

Buildings & Grounds - Trustee Brenner

Mulch has been added to all the playgrounds. Sand will be added to the beach and to all the park sandboxes.

Public Works – Trustee Fish

Staff had a pre-construction meeting with Stark Asphalt, the low bidder for the 2015 Street Improvement project. The improvements on 235th Avenue and 242nd Avenue are scheduled to begin the week of July 6th and completed by the end of August. The affected residents will be notified. There will be no overnight street closures.

Trustee Fish moved to hire Darin J. McKinney as a full time public works staff member, contingent upon execution of an employment agreement. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Fish moved to amend previously approved motion dated January 21, 2015 authorizing the Village Administrator to hire the Kenosha County Highway Department to perform pavement crack sealing with a revised cost not to exceed \$27,857.94. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Fish moved to award the tree removal contract to Droprite Tree & Landscaping LLC in the amount of \$4,450, subject to the execution of a contract between Droprite Tree & Landscaping LLC and the Village of Paddock Lake. Costs allocated to account #01-41-44-53441 (road maintenance). Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Tree Commission – Trustee Barry

No report

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns:

The village has renewed its Kenosha Area Business Alliance membership.

Board of Review is Wednesday, May 27th, 2 pm – 4 pm.

Clerk-Treasurer – Emily Uhlenhake

April treasurer report included with packet.

At this time there has been one application taken out for Board of Review, but not yet returned. If time permits the new laws relating to Board of Review will be discussed.

Administrator – Tim Popanda

The brass ball that formerly hung over the intersection of STH 50 & STH 83 has been returned from a former elected official. It will be returned to the Huntoon family that originally donated it to be used at the intersection. The village hopes that the family will formally donate it back to the village to be included with the historical display.

Attorney – Jeff Davison:

No report.

Old Business: None

New Business: The “Cherry Berry” frozen yogurt shop opened today.

Citizen Comments: none

At 8:00 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake