

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, APRIL 22, 2015, 6 PM

The meeting was called to order at 6:04 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barb Brenner, Kathy Christenson, Dick Fish and Gloria Walter. Excused: Gary Kaddatz.

Staff present: Administrator Tim Popanda, Attorney Jeff Davison, Deputy Clerk-Treasurer Michelle Shramek and Engineers Mark Kolczaski and Jim Kleinschmidt.

The meeting agenda was posted Monday, April 20, 2015, 1:00pm at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to go into closed session pursuant to Wisconsin §19.85(1)(g) to confer with legal counsel on matters relating to American Transmission Company's power lines and to discuss matters relating to the wastewater treatment plant Wisconsin Pollution Elimination Permit. The Village Board will return to open session. Included in closed session will be Village Administrator; Tim Popanda, Attorney; Jeff Davison, Deputy Clerk; Michelle Shramek, Village Engineers Mark Kolczaski and Jim Kleinschmidt. Seconded by Trustee Brenner and approved by roll call vote (6-0)

President Burns moved to return to open session. No action to be taken on closed session discussion regarding §19.85(1)(g). Seconded by Trustee Fish and approved by roll call vote (6-0).

President Burns moved to approve the minutes from the regular board meeting (03/18/15) as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Allowances & Disallowances: 03/19/2015 – 04/21/2015; checks 22714 to 22824 totaling \$135,351.45. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

- The Central High School trail project has been pushed back by a month due to the weather.
- The street construction project will have a pre-construction meeting the project is due to start in June.
- The Engineering Excellence State Final Award for WWTP improvements was presented to the Board with a poster and a plaque for the Village Hall and the Treatment Plant

Community Library Report – Gloria Walter

- The library will be sending out e-newsletters starting in May.
- The library will be requesting a meeting to discuss the terms for representative in communities.
- The audit was done. They received a glowing report.
- The next meeting is April 27, 6:30 at the Salem Branch.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- Planning Commission Meeting will be April 27, 2015 at 5:30 at the Village Hall.
- The corner of 248th and 67th will be planted with alfalfa to help with run off and flooding in that area.

Elected County or State Officials – Kenosha County Board Supervisor John Poole

- The County Board discussed employee classification and compensation.
- Refinancing of bonds was also discussed.
- “Walk Your Socks Off” will kick off in May.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

- No additional information from the Committee of the Whole meeting.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve 2015 Committee Assignments and professional service providers as listed on the attached 2015-2016 committee assignment list. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to rescind adopted financial policy dated September 14, 2009. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve and adopt municipal policy P-15-01 relating to hiring of village employees, Seconded by Trustee Walter and approved by roll call vote (6-0).

President Burns moved to approve and adopt municipal policy P-15-02 relating to purchasing, Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve and adopt municipal policy P-15-03 relating to disposal of surplus village property, Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to waive the first reading of Ordinance 15-04, relating to fire inspections and prevention. Seconded by Trustee Fish and approved by roll call vote (6-0).

President Burns moved to approve Ordinance 15-04, adopting Section 3.19 of the Village of Paddock Lake Code of Ordinances as it relates to fire inspections. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve Ordinance 15-05, an ordinance to repeal and recreate section 16-15(d) of code of ordinance of Village of Paddock Lake, relating Hooker Lake boat launch fees. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve Ordinance 15-06, an ordinance to repeal and recreate section 15-15(d) of code of ordinance of Village of Paddock Lake, relating Paddock Lake boat launch fees. Seconded by Trustee Fish and approved by roll call vote (6-0).

Judiciary & Licensing – President Burns (pro-tem)

February Court Report: 59 parking violations, 66 traffic violations, 3 village ordinance violations involving adults, 4 village ordinance violation involving juveniles, 3 pre-trials, 0 trials, 0 Indigency hearings.

President Burns moved to approve new operator's licenses for: Jagtar Singh (Paddock Lake Shell); Mary Fox, Cody Bartnick (Brass Ball Mobil); Tina Horan (Paddock Lake BP); Tanya Pfeiffer (Drifters).. Seconded by Trustee Brenner and approved by roll call vote (6-0). Licenses expire June 30, 2015. Applicants have completed a responsible beverage server's class and background check.

Police & Fire - Trustee Barry

- The report was read at the Committee of the Whole Meeting. Trustee Barry is working with the Salem Fire and Rescue to better their reports.

Health, Welfare & Recycling - Trustee Christenson

Trustee Christenson moved to authorize village staff to apply the 2014 recycling rebates from Johns Disposal in the amount of \$14,661.81 to reduce the village resident quarterly refuse charges by \$2.93 per quarter. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Buildings & Grounds - Trustee Brenner

- The mouse problem was fixed at the annex building.
- The room has been rented out for this coming Saturday and Sunday.

Public Works – Trustee Fish

- Trustee Fish reported that the crack sealing is almost complete.
- The Public Works Crew is very busy with the spring to do list.

Tree Commission – Trustee Brenner

- Arbor Day will be Saturday, April 25th, 10 am at Erickson Park.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns:

- The grant for the weed harvester was approved for an extra \$4,000.00.

Clerk-Treasurer – Emily Uhlenhake

- March treasurer report included with packet.
- Open Book for property assessment – Wednesday, May 6th 10 am – 12noon
- Board of Review – Wednesday, May 27th, 2 pm – 4pm.

Administrator – Tim Popanda

- The RFP for removal of trees results will be considered next month.
- May 16th will be Village Clean-up day from 8 am – noon at the Public Works site.

Attorney – Jeff Davison:

- No report.

Old Business:

- Trustee Christenson questioned how many golf carts were registered. As of April 22nd there has been none. Administrator Popanda cited reasons of insurance and not being current on utility bills as some of the hold up.
- Ash Tree permit applications have been taken out. Popanda was hoping for more of a response. Hopefully when the leaves come out.
- The newsletter is at the printer and will hopefully go out before the end of the month.

New Business:

- Trustee Brenner thanked Administrator Popanda for all his hard work on the creation of the new policies.
- In with the creation of the new policies the insurance companies will be looking for things like security cameras at the Public Works/Wastewater site and the Village Hall.

Citizen Comments: none

At 8:10 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Deputy Clerk-Treasurer
Village of Paddock Lake