

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, NOVEMBER 19, 2014, 7 PM

The meeting was called to order at 7:05 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barb Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison and Engineer Mark Kolczaski.

The meeting agenda was posted Monday, November 17, 2014, 11:30 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the Regular Board meeting (10/15/14) with corrections as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Allowances & Disallowances: 10/16/14 – 11/19/14; checks 22082 to 22231 totaling \$219,390.45. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PUBLIC HEARING

President Burns moved to open the public hearing for the proposed 2015 General Budget and the 2015 Capital Improvement Fund Budget. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns stated the levy is under the allowable limit set by the State. There was a zero increase in operational expenses without deleting any services. There were no additional questions or comments.

President Burns moved to close the public hearing for proposed 2015 General Budget and the 2015 Capital Improvement Fund Budget. Seconded by Trustee Fish and approved by roll call vote (7-0)

President Burns moved to adopt the 2015 budgets as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the 2015 General Fund tax levy in the amount for \$1,567,959. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

- At the Committee of the Whole Trustee Fish inquired about the Traffic Enhancement Project for Central High School bid being more than 10% higher than the original expectations. Mark Kolczaski confirmed that the design engineer Alfred Benesch Co. will need to substantiate the original expected costs and why the actual bids were higher. The State awards the final approval on the bid.
- Preliminary results from the thermal study of how the WWTP effluent affects the Brighton Creek are showing little effect on the creek, but the study is not complete.
- One of the manholes on STH 50 is settling and needs additional repair; also a gas leak at lift station #5 is being repaired.

Community Library Report – Gloria Walter

- The Twin Lakes facility is eliminating its Sunday hours.
- The employee pay scale has been restructured and employees will be receiving raises on their anniversary dates. They have not had raises since 2009.
- The next board meeting is Monday, November 24th, 6:30 pm at the Twin Lakes facility.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- ISO audit is complete and the village attained very good ratings for both commercial and residential.
- The purchase of the property on 248th Avenue for storm water control is not yet complete.

Elected County or State Officials – Kenosha County Board Supervisor John Poole

- The Kenosha County budget is completed with a 2.5% increase.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

The village is advertising for a Grade 4, WWTP Operator. Gary Meyers has moved from public works to working at the sewer and water operations full time.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Walter and approved by roll call vote (7-0).

Judiciary & Licensing - Trustee Kaddatz

October Court Report: 9 parking violations, 48 traffic violations, 9 village ordinance violations involving adults, 5 village ordinance violation involving juveniles, 3 pre-trials, 3 Indigency hearings.

Trustee Kaddatz moved to approve new operator's license for Michael Mooney (Drifters), Amanda Kline (Paddock Lake Shell) and Renee Baumeister (Sentry). Seconded by Trustee Walter and approved by roll call vote (7-0). Licenses expire June 30, 2015. All applicants have completed a responsible beverage server's class and have a clear background check.

Police & Fire - Trustee Barry

- Trustee Barry summarized the Kenosha County Sheriff's report and the Salem Emergency Services report.

Health, Welfare & Recycling - Trustee Christenson

- Electronics recycling is December 6th, 9 am – noon at the public works facility.
- Christmas Parade, Saturday, December 20th. Lineup is at 3:30 pm at McAlonan Park. The Kiwanis will be assisting.

Buildings & Grounds - Trustee Brenner

- There is another hall rental on Saturday, November 29th. Trustee Brenner requested the current rental policy be reviewed at the December Committee of the Whole meeting.

Public Works – Trustee Fish

Trustee Fish moved to approve final pay request to Midwest General & Mechanical Contractors, Inc. for construction and repairs to sanitary sewer lift station #5 in the amount of \$9,249.40. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Fish moved to approve final pay request to E&H Hughes Co. in the amount of \$1,991.01 for sanitary sewer manhole repairs within STH 50. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Tree Commission – Trustee Brenner

- The two year cycle for safety pruning for trees in road right of ways is complete. Trustee Fish requested that an inspection for areas where trees and bushes may be blocking visibility be conducted.

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns:

- President Burns will once again be representing villages at Leadership Kenosha panel in December.
- The Committee of the Whole will begin work on the golf cart regulations at the December meeting.

Clerk-Treasurer – Emily Uhlenhake

- October treasurer report included with packet.
- The first day to circulate nomination papers for the Spring Election is December 1st. Papers must be returned by Tuesday, January 6th, 5 pm.
- Incumbents not seeking reelection must submit Notification of Non Candidacy papers by December 26th, 5 pm.

Administrator – Tim Popanda

- No additional report

Attorney – Jeff Davison:

- Attorney Davison will contribute towards the cost of the refreshments for the Christmas Parade.

Old Business: None

New Business: Governor Walker has declared Thursday, November 20th Snow Plow Operator Appreciation Day. On behalf of the board Administrator Popanda will treat the village operators to breakfast.

Citizen Comments: John Poole inquired why the cost of gas remained so much higher at the Marathon station in comparison to the other gas stations. Administrator Popanda explained that gas stations are under strict regulations on how much they can discount existing gas in their storage tanks.

At 7:40 pm President Burns moved to adjourn. Seconded by Trustee Kaddatz and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake