

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, SEPTEMBER 17, 2014, 7 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barbara Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison and Mark Kolczaski of Baxter & Woodman.

The meeting agenda was posted Monday, September 15, 2014, 11:30 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the Regular Board meeting (08/20/14) as presented. Seconded by Trustee Christenson and approved by roll call vote (Yes: Burns, Barry, Christenson, Fish, Walter. Abstain: Brenner, Kaddatz). One correction made to the operator license expiration date.

Allowances & Disallowances: 08/20/14 – 09/19/14; checks 21895 to 21998 totaling \$282,110.32. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

**PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report* – Mark Kolczaski

- Additional punch list items are completed at the WWTP and lift station 5.
- Final pay request for the STH 50 manhole project has not yet been received.

*Community Library Report* – Gloria Walter

- The Silver Lake building has a new owner and the rent has increased to \$800 per month. The new owner has requested a security deposit; the library paid a security deposit with the former owners lease and what happened to that is being checked into.
- The villages of Paddock Lake and Twin Lakes have asked the library board to postpone any action on the purchase/remodeling of the 209 S. Second St. site until after the Village of Silver Lake holds its dissolution referendum election. Trustee Christenson asked Attorney Davison how the dissolution would affect the library board structure. He stated the board would lose two members and the Silver Lake assets would be absorbed by the Town of Salem. A new agreement between the participating municipalities should be drafted.
- The Kenosha County Library system, which Community Library is part of, is exploring merging with the Lakeshore Library System which serves Racine and Walworth counties.
- The next board meeting is Monday, September 22<sup>nd</sup>, 6:30 pm at the Twin Lakes facility.

*Building & Zoning Report & Storm Water Management Report* – Tim Popanda

- All departments are running smooth.

*Elected County or State Officials* – Kenosha County Board Supervisor John Poole (not present).

President Burns summarized Supervisor Poole's report.

- The County Board is working on the 2015 budget.
- The Brookside Nursing Home is looking to do repairs which would require \$18 million in bonds, Supervisor Poole is opposed.

## **REPORTS OF STANDING COMMITTEES**

### *Finance & Administration - President Burns*

Budget workshops are set for October 13<sup>th</sup>, 5:30 pm and October 21<sup>st</sup>.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to authorize the village administrator to hire Jared Van Wie as a seasonal public works employee at a rate of \$10 per hour and not to exceed 490 hours. Contingent upon the successful approval of a United Occupational Health Systems fit to work exam and the drug and alcohol screening. There are no paid benefits with this position. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to approve Resolution R14-07, requesting exemption from county library tax for the 2015 budget for the Village of Paddock Lake. With the amount equal to \$75,576 and exempting all properties in the Village of Paddock Lake from Kenosha County Library tax. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve Resolution R14-08, Preliminary Resolution for Special Assessments for Properties Located in the Village of Paddock Lake, as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0)

### *Judiciary & Licensing - Trustee Kaddatz*

August Court Report: 10 parking violations, 46 traffic violations, 8 village ordinance violations involving adults, 0 village ordinance violation involving juveniles, 2 pre-trials, 0 Indigency hearings.

Trustee Kaddatz moved to approve new operator's license for Mary Sawchuk (Walgreens), Gerald John Culp (Paddock Lake BP), Karen Weiler (Drifters). Seconded by Trustee Walter and approved by roll call vote (7-0). License expires June 30, 201. Applicant's have a clean back ground check and have completed a responsible beverage server's class.

### *Police & Fire - Trustee Barry*

- Trustee Barry summarized the Salem Emergency Services report.

### *Health, Welfare & Recycling - Trustee Christenson*

- The proposed fall e waste recycling day conflicts with the Town of Salem's Pumpkin Daze. Saturday, December 6<sup>th</sup> was selected to accommodate residents that may purchase new electronics on Black Friday.
- The high school environmental club is interested in participating in Village of Paddock Lake programs for recycling, etc.
- The John's Disposal 2015 cost will increase by 30 cents per household.

### *Buildings & Grounds - Trustee Brenner*

- There is no motion for the purchase of floor mats as stated on the agenda; the cost is less than \$1,000. The projected annual savings is \$1,300.

### *Public Works – Trustee Fish*

Trustee Fish moved to accept and approve the tree safety pruning quote from Mike's Landscaping, in the amount of \$6,600 with costs to be allocated to account #01-41-22-53441. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Fish moved to approve the Baxter & Woodman work order for treatment plan dissipative cooling study at a cost not to exceed \$7,100 with costs to be allocated to account #04-29-06-53680. Seconded by Trustee Barry and approved by roll call vote (7-0).

*Tree Commission* – Trustee Brenner

Trustee Brenner moved to approve sending public works employee Greg Glaze to the WDNR Community Tree Management Institute. Attendance dates are November 11 & 12, 2014, February 24 & 25, 2015 and June 23 & 24, 2015 with a cost not to exceed \$814. Costs allocated to account #01-41-00-53348 and #01-41-34-53346. Seconded by Trustee Christenson and approved by roll call vote (7-0).

#### **REPORTS OF VILLAGE OFFICIALS:**

*President* – Terry Burns:

- No additional report

*Clerk-Treasurer* – Emily Uhlenhake

- August treasurer report included with packet.
- Open Book for property assessments is Thursday, September 18<sup>th</sup>, 11 am – 6 pm and Board of Review is Thursday, October 9<sup>th</sup>, 4 pm – 6 pm.

*Administrator* – Tim Popanda

- Attorney Davison is drafting a license agreement with the property owner of vacant land along the west side of 248<sup>th</sup> Avenue that will allow placement of temporary snow fence.

*Attorney* – Jeff Davison:

- No additional report.

*Old Business:* None

*New Business:* Trustee Kaddatz requested the board look into tickets issued by the DNR to ice fishermen that are using ATV's to pull shanties out on the ice. President Burns stated he will make inquiries with the DNR and bring information to the next Committee of the Whole meeting.

*Citizen Comments:* None

At 7:37 pm Trustee Christenson moved to adjourn. Seconded by Trustee Barry and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer  
Village of Paddock Lake